

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Tuesday, November 12, 2013
2323 North Broadway, #107
Santa Ana, CA 92706

District Mission

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS

4:30 p.m.

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda

Action

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of October 28, 2013

Action

1.6 Approval of Consent Calendar

Action

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
 - Accreditation
- 2.2 Reports from College Presidents
 - Accreditation
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings
- 2.6 Informational Presentation on Bond Projects

3.0 HUMAN RESOURCES

- | | |
|--|---------------|
| 3.1 <u>Management/Academic Personnel</u> | <u>Action</u> |
| <ul style="list-style-type: none">• Approval of Employment Agreements• Approval of Interim Assignments• Approval of Permanent 2013/2014 FARSCCD 175 Day Contract Salary Schedule• Approval of Permanent 2013/2014 FARSCCD 192 Day Contract Salary Schedule• Approval of Permanent 2013/2014 FARSCCD 225 Day Contract Salary Schedule• Approval of Permanent 2013/2014 FARSCCD Part-time/Beyond Contract (Overload) Hourly Salary Schedule• Approval of Permanent 2013/2014 FARSCCD Credit Summer Hourly Salary Schedule• Approval of Permanent 2013/2014 FARSCCD Non-credit Summer Hourly Salary Schedule• Approval of 2013/2014 FARSCCD 175 Day Contract Step Increases• Approval of 2013/2014 FARSCCD 192/225 Day Contract Step Increases• Approval of 2013/2014 FARSCCD Beyond Contract (Overload) Step Increases• Approval of 2013/2014 FARSCCD Part-time Hourly Step Increases (Step 4)• Approval of 2013/2014 FARSCCD Part-time Hourly Step Increases (Step 5)• Approval of Appointments• Ratification of Resignations/Retirements | |

3.1 Management/Academic Personnel – (cont.)

- Approval of Adjusted Effective Date of Ratification of Resignations/Retirements
- Approval of Leaves of Absence
- Approval of Stipends
- Approval of Part-time Hourly Hires/Rehires

3.2 Classified Personnel

Action

- Approval of Changes in Position
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of New Appointments
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Volunteers
- Approval of Student Assistant Lists

3.3 Approval and Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District (RSCCD) and Faculty Association of Rancho Santiago Community College District (FARSCCD)

Action

The administration recommends approval of the collective bargaining agreement with FARSCCD for the period of July 1, 2013, through June 30, 2014.

3.4 Authorization for Board Travel/Conferences

Action

4.0 INSTRUCTION

*4.1 Approval of New OTA Agreement – Laguna Hills Health and Rehabilitation Center

Action

The administration recommends approval of the agreement with Laguna Hills Health and Rehabilitation Center in Laguna Hills, California.

*4.2 Confirmation of Santa Ana College (SAC) Associate Degrees and Certificates for Summer 2013

Action

The administration recommends confirmation of the list of recipients of the SAC Associate Degrees and Certificates for summer 2013 as presented.

- *4.3 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates for Summer 2013 Action
The administration recommends confirmation of the list of recipients of the SAC Associate Degrees and Certificates for summer 2013 as presented.
- *4.4 Approval of Santa Ana College Community Services Program for Spring 2014 Action
The administration recommends approval of the proposed SAC Community Services program for spring 2014 as presented.
- *4.5 Approval of Santiago Canyon College Community Services Program for Spring 2014 Action
The administration recommends approval of the proposed SCC Community Services program for spring 2014 as presented

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers from September 11, 2013, to September 30, 2013.
- *5.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended September 30, 2013 Action
The administration recommends approval of the CCFS-311Q for the period ending September 30, 2013, as presented.
- 5.4 Quarterly Investment Report as of September 30, 2013 Information
The quarterly investment report as of September 30, 2013, is presented as information.
- *5.5 Adoption of Resolution No. 13-40 – Change Order #9 for Bid #1134 - Contract with Tropical Plaza Nursery, Inc. for Landscaping for Humanities Building at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 13-40 for Tropical Plaza Nursery, Inc. for Bid #1134 for landscaping for the Humanities building at SCC.

* Item is included on the Consent Calendar, Item 1.6.

- *5.6 Approval of Change Order #2 for Bid #1142 – Contract with JPI Development Group, Inc. for Fire Suppression for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1142 for JPI Development Group, Inc. for fire suppression for the Humanities building at SCC as presented.
- *5.7 Approval of Change Order #13 for Bid #1146 – Contract with Inland Building Construction Company, Inc. for Framing and Elevators for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #13 for Bid #1146 for Inland Building Construction Company, Inc. for the Humanities building at SCC as presented.
- *5.8 Approval of Notice of Completion for Bid #1137 – Contract with Industrial Masonry, Inc. for Masonry for Humanities Building at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion with Industrial Masonry, Inc. for masonry for the Humanities building at SCC as presented.
- *5.9 Approval of Notice of Completion for Bid #1138 – Contract with Blazing Industrial Steel, Inc. for Structural Steel and Metals for Humanities Building at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion with Blazing Industrial Steel, Inc. for structural steel and metals for the Humanities building at SCC as presented.
- *5.10 Approval of Notice of Completion for Bid #1141 – Contract with West-Tech Mechanical for HVAC for Humanities Building at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion with West-Tech Mechanical for HVAC for the Humanities building at SCC as presented.
- *5.11 Approval of Notice of Completion for Bid #1146 – Contract with Inland Building Construction Company, Inc. for Miscellaneous Painting for Chapman Road Entry and Learning Resource Center (LRC) Parking Lot at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion with Inland Building Construction Company, Inc. for miscellaneous painting for the Chapman Road entry and LRC parking lot at SCC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.12 Approval of Notice of Completion for Bid #1147 – Contract with Inland Empire Architectural Specialties for Interior Systems for Humanities Building at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion with Inland Empire Architectural Specialties for interior systems for the Humanities building at SCC as presented.
- *5.13 Approval of Notice of Completion for Bid #1147 – Contract with Inland Empire Architectural Specialties for Parking Signs for Chapman Road Entry and Learning Resource Center Parking Lot at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion with Inland Empire Architectural Specialties for parking signs for the Chapman Road entry and LRC parking lot at SCC as presented.
- *5.14 Approval of Notice of Completion for Bid #1151 – Contract with Southern California Grading for Grading for Humanities Building at Santiago Canyon College Action
The administration recommends approval of the Notice of Completion with Southern California Grading for grading for the Humanities building at SCC as presented.
- *5.15 Approval of Rejection of All Bids for Bid #1217 – Purchase of Two Lincoln Electric System 5 Robotic Welders (or Equal) Action
The administration recommends approval of rejecting all bids for Bid #1217 – Purchase of Two Lincoln Electric System 5 Robotic Welders (or equal) and rebid as presented.
- *5.16 Approval of San Diego Unified School District Contract #GD-13-0006-64 to Waxie Sanitary Supply Action
The administration recommends approval of the district's use of the San Diego Unified School District Contract #GD-13-0006-64 awarded to Waxie Sanitary Supply as presented.
- *5.17 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period October 13, 2013, through October 26, 2013.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- California Early Childhood Mentor Program (SAC/SCC) \$ 1,900
 - Enrollment Growth for Nursing ADN Programs – Year 2 \$78,500
- (SAC) – *Augmentation*

* Item is included on the Consent Calendar, Item 1.6.

- 6.2 Adoption of Resolution No. 13-41 in Honor of Lorenzo A. Ramirez Action
It is recommended to adopt Resolution No. 13-41 in honor of Lorenzo A. Ramirez.
- 6.3 Adoption of Resolution No. 13-42 to Reaffirm Board Policy 2200 Board Duties and Responsibilities Action
It is recommended to adopt Resolution No. 13-42 to reaffirm BP 2200 Board Duties and Responsibilities.
- 6.4 Review of RSCCD Board of Trustees Self-Evaluation Information
It is recommended the Board of Trustees review the evaluation responses and complete the self-evaluation process for 2013.
- 6.5 Board of Trustees Express Interest in Board Officer Positions Information
The board president shall solicit expressions of interest from board members regarding service as president, vice president, and clerk for 2013-2014.
- 6.6 Discussion of Community and Student Workforce Project Agreement Negotiations with Los Angeles-Orange County Building and Construction Trades Council/Craft Unions/Carpenters Union Action
It is recommended that the board formally agree to refrain from any discussion of negotiations on the Community and Student Workforce Project Agreement in closed session unless or until more conclusive information is provided to clarify the legality of such discussions in closed session per the Brown Act.
- 6.7 Reports from Board Committees Information
• Orange County Community Colleges Legislative Task Force
- 6.8 Board Member Comments Information

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Educational Administrator Appointments
 - (1) Administrative Dean
 - (2) Associate Dean
 - (3) Director
 - (4) Vice President
 - f. Other Educational and Classified Administrators

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Student Expulsion (pursuant to Education Code 72122)
Student I.D. #1371390

RECONVENE

Issues discussed in Closed Session (Board Clerk)

Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session.

Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for board consideration.

- 7.0 ADJOURNMENT** - The next regular meeting of the Board of Trustees will be held on December 9, 2013.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**Santa Ana College
1530 W. 17th Street, Room U-102
Santa Ana, California**

Board of Trustees (Regular meeting)

Monday, October 28, 2013

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:35 p.m. by Ms. Arianna Barrios. Other members present were Mr. John Hanna, Mr. Larry Labrado, Ms. Nelida Mendoza Yanez, Mr. Jose Solorio, Mr. Phillip Yarbrough, and Mr. Luis Correa. Ms. Claudia Alvarez arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Mr. Juan Vázquez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Jorge Sandoval, Santa Ana College (SAC) Associated Student Government President.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough, seconded by Mr. Solorio, and carried unanimously to approve a revised page to the agenda and an addendum for Item 3.2 (Classified Personnel).

1.4 Public Comment

Mr. Aaron O'Brian, representative from Los Angeles Engineering, spoke regarding Item 5.6 (Reject All Bids for Bid #1202 – Parking Lot 11 Expansion and Improvements at SAC).

1.5 Approval of Minutes

It was moved by Mr. Yarbrough, seconded by Mr. Solorio, and carried unanimously to approve the minutes of the meeting held October 14, 2013, with the following correction (**in bold**) requested by Mr. Hanna:

6.5 Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients, and Self-Evaluation Timeline

It was moved by Mr. Labrado and seconded by Ms. Mendoza Yanez to adopt the self-evaluation survey instrument, the list of designated individuals who will receive the survey, and the self-evaluation timeline. **Mr. Hanna indicated the Board Policy Committee reviewed the survey instrument, list of designated recipients, and self-evaluation timeline at its September 30, 2013, meeting in accordance with Board Policy 2745 – Board Self Evaluation. The committee recommended the following changes (strikeover and italics) to the self-evaluation instrument:**

Under Board leadership, ethics, and standards of conduct:

The board makes decisions in the best interest of students, ~~and~~ the colleges, and the entire district.

The committee did not recommend any changes to the list of designated recipients.

The motion carried unanimously.

1.7 Report from Santa Ana College Foundation (This item was heard out of order.)

Mr. Ken Purcell and Ms. Kristin Crellin provided a report to the board on the Santa Ana College Foundation.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough, seconded by Mr. Solorio, and carried unanimously to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 6.3 (Revised and Renumbered Board Policies) :

4.1 Approval of New OTA Agreement – AccentCare Home Health – El Centro Branch

The board approved the agreement with AccentCare Home Health – El Centro Branch in El Centro, California.

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

1.6 Approval of Consent Calendar – (cont.)

5.2 Approval of Agreement with Knowland Construction Services for Division of State Architect (DSA) Inspection Services for Perimeter Site Improvements and Building “G” Renovation Projects at Santa Ana College

The board approved the contract with Knowland Construction Services for DSA inspection services for the perimeter site improvements and Building “G” renovation projects at SAC as presented.

5.3 Approval of Amendment to Agreement with Bernards Management Services for Additional Construction Management Services for Close Out of Bid Packages 1, 2 and 3 at Santa Ana College

The board approved the amendment to agreement with Bernards Management Services for additional construction management services for the close out of packages 1, 2, and 3 projects at SAC as presented.

5.4 Approval of Amendment to Agreement with Bernards Management Services for Additional Construction Management Services for Gymnasium Building “G” Renovations at Santa Ana College

The board approved the amendment to agreement with Bernards Management Services for additional construction management services for the close out of Gymnasium Building “G” renovations at SAC as presented.

5.5 Approval of Change Order #1 for Bid #1197 – Contract with Haitbrink Asphalt Paving Inc. for Resurfacing of Parking Lots 6 and 8 at Santa Ana College

The board approved change order #1 for Bid #1197 for resurfacing of parking lots 6 and 8 at SAC as presented.

5.6 Approval to Reject All Bids for Bid #1202 – Parking Lot 11 Expansion and Improvements at Santa Ana College

The board approved rejecting all bids for Bid #1202 – Parking Lot 11 Expansion and Improvements at SAC as presented.

5.7 Approval to Reject All Bids for Bid #1206 – Tessman Planetarium Upgrade and Restroom Addition at Santa Ana College

The board approved rejecting all bids for Bid #1206 – Tessman Planetarium Upgrade and Restroom Addition at SAC as presented.

5.8 Approval of Agreement with Westberg + White Architects for Architectural and Engineering Services for Construction Administration Services for Boiler Replacement Projects at Santa Ana College and Santiago Canyon College (SCC)

The board approved the agreement with Westberg + White Architects for architectural services for construction administration for the boiler replacement projects at SAC and SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

- 5.9 Adoption of Resolution No. 13-36 for Bid #1151, Change Order #6 – Contract with Southern California Grading for Earthwork for Humanities Building at Santiago Canyon College

The board adopted Resolution No. 13-36 for Southern California Grading for Bid #1151 for earthwork for the Humanities building at SCC as presented.

- 5.10 Adoption of Resolution No. 13-37 – Bid #1151 - Change Order #7 – Contract with Southern California Grading for Earthwork for Humanities Building at Santiago Canyon College

The board adopted Resolution No. 13-37 for Southern California Grading for Bid #1151 for earthwork for the Humanities building at SCC as presented.

- 5.11 Adoption of Resolution No. 13-38 for Bid #1151 – Change Order #8 – Contract with Southern California Grading for Earthwork for Humanities Building at Santiago Canyon College

The board adopted Resolution No. 13-38 for Southern California Grading for Bid #1151 for earthwork for the Humanities building at SCC as presented.

- 5.12 Approval of Change Order #5 for Bid #1137 – Contract with Industrial Masonry Inc. for Humanities Building at Santiago Canyon College

The board approved change order #5 for Bid #1137 for Industrial Masonry Inc. for the Humanities Building at SCC as presented.

- 5.13 Approval of Change Order #6 for Bid #1137 – Contract with Industrial Masonry Inc. for Humanities Building at Santiago Canyon College

The board approved change order #6 for Bid #1137 for Industrial Masonry Inc. for the Humanities Building at SCC as presented

- 5.14 Approval of Change Order #7 for Bid #1137 – Contract with Industrial Masonry Inc. for Humanities Building at Santiago Canyon College

The board approved change order #7 for Bid #1137 for Industrial Masonry Inc. for the Humanities Building at SCC as presented

- 5.15 Approval of Change Order #12 for Bid #1138 – Contract with Blazing Industrial Steel Inc. for Structural Steel for Humanities Building at Santiago Canyon College

The board approved change order #12 for Bid #1138 for Blazing Industrial Steel Inc. for structural steel for the Humanities building at SCC as presented.

- 5.16 Approval of Change Order #18 for Bid #1139 – Contract with Dynalectric Inc. for Electrical Work for Humanities Building at Santiago Canyon College

The board approved change order #18 for Bid #1139 for Dynalectric Inc. for the Humanities building at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

- 5.17 Approval of Change Order #19 for Bid #1139 – Contract with Dynalectric Inc. for Electrical Work for Humanities Building at Santiago Canyon College
The board approved change order #19 for Bid #1139 for Dynalectric Inc. for the Humanities building at SCC as presented.
- 5.18 Approval of Change Order #11 for Bid #1141 – Contract with West Tech Mechanical for HVAC for Humanities Building at Santiago Canyon College
The board approved change order #11 for Bid #1141 for West Tech Mechanical for the Humanities building at SCC as presented.
- 5.19 Approval of Change Order #12 for Bid #1141 – Contract with West Tech Mechanical for HVAC for Humanities Building at Santiago Canyon College
The board approved change order #12 for Bid #1141 for West Tech Mechanical for the Humanities building at SCC as presented.
- 5.20 Approval of Change Order #1 for Bid #1146 – Contract with Inland Building Construction Company for Chapman Entry Drive and Learning Resource Center (LRC) Parking Lot at Santiago Canyon College
The board approved change order #1 for Bid #1146 for Inland Building Construction Company for the Chapman entry drive and LRC parking lot at SCC as presented.
- 5.21 Approval of Change Order #1 for Bid #1146 – Contract with Inland Building Construction Company for Loop Road Extension at Santiago Canyon College
The board approved change order #1 for Bid #1146 for Inland Building Construction Company for the Loop Road extension at SCC as presented.
- 5.22 Approval of Change Order #1 for Bid #1147 – Contract with Inland Empire Architectural Specialties Inc. for Chapman Entry Drive and Learning Resource Center Parking Lot at Santiago Canyon College
The board approved change order #1 for Bid #1147 for Inland Empire Architectural Specialties Inc. for the Chapman entry drive and LRC parking lot at SCC as presented.
- 5.23 Approval of Change Order #13 for Bid #1147 – Contract with Inland Empire Architectural Specialties Inc. for Humanities Building at Santiago Canyon College
The board approved change order #13 for Bid #1147 for Inland Empire Architectural Specialties Inc. for the Humanities building at SCC as presented.
- 5.24 Approval of Rejection of all Bid #1209 – Janitorial Services
The board approved rejecting all bids for Bid #1209 – Janitorial Services as presented.

1.6 Approval of Consent Calendar – (cont.)

5.25 Approval of Purchase Orders

The board approved the purchase order listing for the period September 6, 2013, through October 12, 2013.

6.1 Approval of Resource Development Items

The board approved the budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Basic Skills Initiative (SAC & SCC) \$683,675
 - Facilities Renovation and Repair (District) \$100,000
 - Upward Bound Math & Science Program – Year 2 (SCC) - -\$ 31,222
- Adjustment*

6.2 Adoption of Resolution No. 13-39 – California Department of Education (CRPM-3049)

The board adopted Resolution No. 13-39 with the California Department of Education and authorized the chancellor or his designee to sign the contract on behalf of the district.

1.7 Report from Santa Ana College (SAC) Foundation (This item occurred after Item 1.5 [Approval of Minutes.])

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College
Mr. Juan Vázquez, President, Santiago Canyon College

Dr. Martinez indicated accreditation Standard I asks “What is a college mission statement and is it real?” Posters with SAC students, photos, statements relating to the Standard I question, and mission statements were on display throughout Room U-102.

Mr. Vázquez indicated an interview meeting in accordance with Accreditation Standard IV B.1 with Trustees Hanna and Alvarez is scheduled for Friday, November 1.

2.3 Report from Student Trustee

Mr. Luis Correa, Student Trustee, provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government organizations:

Mr. Jorge Sandoval, Student President, Santa Ana College

Mr. Hector Soberano, Director of Green Operations, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College

Mr. John Zarske, Academic Senate President, Santa Ana College

3.0 HUMAN RESOURCES

All items were considered after Closed Session.

4.0 INSTRUCTION

Item 4.1 was approved as part of Item 1.6 (Consent Calendar).

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.6 (Consent Calendar).

6.0 GENERAL

Item 6.1 and 6.2 were approved as part of Item 1.6 (Consent Calendar).

6.3 Adoption of Revised and Renumbered Board Policies

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to adopt the revised and renumbered board policies. In order to ensure the board is being a good steward of public funds, Mr. Hanna indicated that Board Policy 6332 - Competitive Bidding and Quotation Policies now includes the following language: "Purchases estimated to be greater than \$1 million will be subject to this policy without exception." The motion carried unanimously.

6.4 Review and Discussion of Self-Evaluation Responses from Community and Staff

The survey responses from community and staff were presented to the board for review and discussion. Mr. Hanna explained that board members review the survey responses from community/staff and then complete the self-evaluation survey.

Ms. Alvarez arrived during the discussion of Item 6.4.

6.4 Review and Discussion of Self-Evaluation Responses from Community and Staff – (cont.)

Mr. Hanna addressed the survey result that 62% of respondents indicated board members act on behalf of the entire community, and comments from the survey regarding board members not acting on behalf of the entire community. He indicated that due to the redistricting of trustee areas, the district now has a new board that better represents the SAC community. Mr. Hanna explained that Measure E funds were spent more on SCC than SAC since it takes more funds to build a college rather than rebuild older buildings, and SCC's service area has a higher assessed property value than SAC's. He stated that the trustees now seated represent the entire district.

Mr. Hanna addressed the survey result that 68% of respondents indicated board members understand the colleges' education programs and services. He is concerned that 32% don't think the board understands the colleges' education programs and services and suggested working with the chancellor to have more study sessions.

Mr. Hanna addressed a comment that indicated the board overlooked recognizing Mr. Craig Rutan, SCC Faculty Excellence Award winner. On behalf of the board, Mr. Hanna apologized to Mr. Rutan and indicated the board is proud of Mr. Rutan.

Mr. Hanna addressed a comment that indicated the board had inappropriately commented to faculty members and favored certain programs. He stated that the chancellor is not concerned with board members speaking to faculty members; just not to have secrets, and the board does not have programs. Mr. Hanna indicated that he raised funds for one class but didn't do that until the college president let him know that the college planned on reinstating the program, and the money went into the college foundation.

Mr. Hanna addressed a comment that indicated the board had gotten involved in the Academic Senate and faculty union issue. He stated that the board did not get involved; the board read what was sent to them and listened to public speakers at a board meeting, but the board did not take action or get involved in the matter.

Mr. Hanna commended respondents on suggestions offered toward improvement of the board. He indicated some of the suggestions that stood out to him were having more training for new trustees and board members meeting perhaps on an annual basis with the chancellor, college presidents, and foundation board members to discuss policy and direction. He stated that this may be one area that board members would be able to raise visibility and network, and asked that the chancellor and colleges create this structure.

Mr. Hanna indicated that board members will now complete its self-evaluation survey and the results will be available at the next board meeting.

6.4 Review and Discussion of Self-Evaluation Responses from Community and Staff – (cont.)

Mr. Yarbrough expressed gratitude for those that participated in completing the survey as the results will assist board members in future improvement.

Ms. Alvarez stated as a new trustee she is focusing on the 100% ratings and expressed appreciation to those that completed the survey.

Ms. Barrios asked if last year's result were included; Mr. Didion indicated the survey results from 2009-2013 were included on page 6.4 (7).

6.5 Reports from Board Committees

Mr. Labrado provided a report on the October 24, 2013, Board Facilities Committee meeting.

6.6 Board Member Comments

Mr. Hanna questioned the following statistics on page 6.4 (3) and the result (81%) on page 6.4 (8) included in the survey results from community and staff:

Page 6.4 (3): The three areas that experienced the most significant decrease in ratings are:

- Reaching decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor (-16 percentage points)

Page 6.4 (8): 81 % of respondents indicated: The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor.

Board members thanked SAC staff and students for hosting the board meeting and reception prior to the meeting.

Ms. Mendoza Yanez commended both college presidents for the colleges recycling programs.

Ms. Mendoza Yanez asked Mr. Sandoval how the \$7,000 he mentioned in his report was raised to send students to a conference. Mr. Sandoval indicated that the funds were raised through student sticker fees.

Ms. Mendoza Yanez thanked the students for attending the board meeting who were represented on poster board advertisements throughout the room.

Ms. Mendoza Yanez congratulated representatives from the el Don student newspaper on recently receiving a national award.

6.6 Board Member Comments – (cont.)

Ms. Mendoza Yanez commended the college presidents on their outreach efforts to veterans.

Ms. Mendoza Yanez reported that her office has SAC Upward Bound fliers/posters and asked Mr. Vázquez for similar fliers/posters from SCC to be made available.

Ms. Mendoza Yanez asked if the colleges had participated in the Great American Shakeout on October 17. Both presidents indicated their respective colleges participated in this event.

Mr. Correa commended SAC and SCC ASG for the great job they are doing this year.

Ms. Alvarez apologized for arriving late to the board meeting. She explained that she is a member of the American Council of Young Political Leaders (ACYPL) and a Chinese delegation of ACYPL was touring the federal courthouse at her request. Ms. Alvarez indicated that the Chinese delegation plans to tour the Digital Media Center on October 29.

Ms. Alvarez reported she attended the Orange County Hispanic Education Endowment Fund 20th Anniversary Dinner on October 26.

Ms. Alvarez welcomed Mr. Ed Arnold to the board meeting and thanked him for his work with the district.

Mr. Yarbrough reported he plans to speak at the SCC Academic Senate meeting on December 3.

Mr. Solorio asked that staff continue to review unpaid student fees and how the district would be able to assist students in a mutual agreement of when fees are due and when students are required to pay.

Mr. Solorio asked what the financial impact on the colleges/district is as a result of the recent federal government shutdown.

Mr. Solorio asked that communication be sent to staff regarding long-term and short-term plans for the Orange Education Center.

Ms. Barrios congratulated Mr. Alex Taber as Teacher of the Year for 2013. She indicated the Orange County Register ran a full-page ad congratulating the winners and four out of six teachers were within Rancho Santiago Community College District service area.

Ms. Barrios thanked the SAC Foundation board members for their presentation and for their efforts in assisting students.

6.6 Board Member Comments – (cont.)

Ms. Barrios indicated she is looking forward to the Key to the County football game against Fullerton on November 5.

NOTE: One additional comment by Ms. Mendoza Yanez is after Item 3.5 (Board Travel/Conferences).

RECESS TO CLOSED SESSION

The board convened into closed session at 6:22 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts
 - e. Educational Administrator Appointments
 - (1) Interim Assistant Dean
 - f. Other Educational and Classified Administrators
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
4. Liability Claim (pursuant to Government Code Section 54956.95)
 - a. 13-12805 JT
5. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Dr. Raúl Rodríguez, Chancellor
Unrepresented Management Employees

RECONVENE

The board reconvened at 7:00 p.m.

Closed Session Report

Mr. Labrado reported the board discussed the aforementioned items and voted unanimously to suspend Ms. Lorraine Melendez, Senior Account Clerk, for three (3) days.

Public Comment

There were no public comments.

3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel

It was moved by Mr. Yarbrough, seconded by Ms. Alvarez, and carried unanimously to approve the following action on the management/academic personnel docket:

- Approve Appointments
- Approve Adjusted Salary Placements
- Approve Final Salary Placements
- Approve Adjusted Final Salary Placements
- Ratify Resignations/Retirements
- Approve Permission to Accept Outside Assignments
- Approve Stipends
- Approve FARSCCD Part-time Hourly Step Increase Effective Fall 2013
- Approve Part-time Hourly Hires/Rehires

3.2 Classified Personnel

It was moved by Mr. Yarbrough, seconded by Ms. Alvarez,, and carried unanimously to approve the following action on the classified personnel docket:

- Approve Hourly On Going to Contract Assignments
- Approve Longevity Increments
- Approve Professional Growth Increments
- Approve Changes in Position
- Approve Corrections of Changes in Grade
- Approve New Appointments
- Approve Out of Class Assignments
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

3.3 Rejection of Claim

It was moved by Mr. Yarbrough, seconded by Ms. Alvarez, and carried unanimously to authorize the chancellor or his designee to reject claim #13-12805 JT.

3.4 Approval of Modification to 2013-2014 Employee Calendar

It was moved by Mr. Yarbrough, seconded by Ms. Alvarez, and carried unanimously to approve the revised 2013-2014 Employee Calendar.

3.5 Authorization for Board Travel/Conferences

It was moved by Mr. Yarbrough, seconded by Ms. Alvarez, and carried unanimously to approve the submitted conference and travel by a board member.

6.6 Board Member Comments – (cont.)

Ms. Mendoza Yanez reported she attended the 24th Annual Adelante Young Women's Educational & Leadership Conference hosted by MANA de Orange County and Santa Ana College on October 26. She indicated this organization encourages young women to pursue higher education.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Tuesday, November 12, 2013.

There being no further business, Ms. Barrios declared this meeting adjourned at 7:02 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: November 12, 2013

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

**HUMAN RESOURCES DOCKET
MANAGEMENT/ACADEMIC
November 12, 2013**

MANAGEMENT

Employment Agreement/Attachments #1-3

Dominguez, Gary M.
Director, Fire Instruction
Fire Technology
Human Services & Technology Division
Santa Ana College

Martinez-Flores, Marilyn
Dean
Arts, Humanities & Social Sciences
Division/Library
Santiago Canyon College

Stringer, Martin
Dean
Mathematics & Sciences Division
Santiago Canyon College

Interim Assignment

Sandoval, Maricela
Assistant Director
Small Business Initiative
Small Business Development Center
District

Effective: October 15, 2013 – June 30, 2014
Salary Placement: L-5 \$76,082.24

FACULTY

Permanent 2013/2014 FARSCCD 175 Day Contract Salary Schedule/Attachment #4

Permanent 2013/2014 FARSCCD 192 Day Contract Salary Schedule/Attachment #5

Permanent 2013/2014 FARSCCD 225 Day Contract Salary Schedule/Attachment #6

Permanent 2013/2014 FARSCCD Part-time/Beyond Contract (Overload) Hourly Salary Schedule/Attachment #7

Permanent 2013/2014 FARSCCD Credit Summer Hourly Salary Schedule/Attachment #8

HUMAN RESOURCES MANAGEMENT/ACADEMIC DOCKET
November 12, 2013

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FACULTY (CONT'D)

Permanent 2013/2014 FARSCCD Non-credit Summer Hourly Salary Schedule/Attachment #9

2013/2014 FARSCCD 175 Day Contract Step Increases/Attachment #10

2013/2014 FARSCCD 192/225 Day Contract Step Increases/Attachment #11

2013/2014 FARSCCD Beyond Contract (Overload) Step Increases/Attachment #12

2013/2014 FARSCCD Part-time Hourly Step Increases (Step 4)/Attachment #13

2013/2014 FARSCCD Part-time Hourly Step Increases (Step 5)/Attachment #14

Appointment

Moore, George
Assistant Professor, Welding
Human Services & Technology Division
Santa Ana College

Effective: February 3, 2014
Tentative Salary Placement: I-3 \$53,554.86/Year

Ratification of Resignation/Retirement

Shain, Sheila
Associate Professor, Business Administration
Business Division
Santa Ana College

Effective: June 7, 2014 (Last Day in Paid Status)
Reason: Retirement (Through STRS)

Adjusted Effective Date of Ratification of Resignation/Retirement

Conner, Mary Patricia
Coordinator, Tutorial Learning Center
Extended Opportunities Programs & Services
Santa Ana College

Effective: June 7, 2014 (Last Day in Paid Status)
Reason: Retirement

Leaves of Absence

Jones, Vanessa
Assistant Professor, Mathematics
Mathematics & Sciences Division
Santiago Canyon College

Effective: February 3 – June 7, 2014
Reason: Maternity Leave

Salazar de la Torre, Rosa
Counselor
Continuing Education Division
Santiago Canyon College

Effective: July 31, 2013 – June 30, 2014
Reason: Banked Leave (9 LHE/Semester)
(Concurrent with Sabbatical)

HUMAN RESOURCES MANAGEMENT/ACADEMIC DOCKET
November 12, 2013

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FACULTY (CONT'D)

Leaves of Absence (cont'd)

Shain, Sheila
Associate Professor, Business Administration
Business Division
Santa Ana College

Effective: February 3 – June 7, 2014
Reason: Banked Leave (15 LHE)

Stipends

Grant, Madeline
Professor, Marketing/Business
Business Division
Santa Ana College

Effective: August 19, 2013
Amount: \$2,000.00
Reason: Curriculum Development
(Grant 2303)

Grant, Madeline
Professor, Marketing/Business
Business Division
Santa Ana College

Effective: January 21, 2014
Amount: \$2,000.00
Reason: Curriculum Development
(Grant 2303)

Ross, John
Associate Professor, Pharmacy Technology
Human Services & Technology Division
Santa Ana College

Effective: September 2, 2013
Amount: \$1,000.00
Reason: Curriculum Development
(Grant 3493)

Shweiri, Gabriel
Professor, Marketing/Business
Business Division
Santa Ana College

Effective: August 19, 2013
Amount: \$2,000.00
Reason: Curriculum Development
(Grant 2303)

Shweiri, Gabriel
Professor, Marketing/Business
Business Division
Santa Ana College

Effective: January 21, 2014
Amount: \$2,000.00
Reason: Curriculum Development

Part-time Hourly Hires/Rehires

Babbitt, Randall James
Instructor, Fire Technology (equivalency)
Human Services & Technology Division
Santa Ana College

Effective: October 30, 2013
Hourly Lecture/Lab Rates: I-3 \$52.08/\$45.58

Ball, Larry
Instructor, Music
Art, Humanities & Social Sciences Division
Santiago Canyon College

Effective: February 3, 2014
Hourly Lecture Rate: II-5 \$65.18

FACULTY (CONT'D)

Part-time Hourly Hires/Rehires (cont'd)

Burkhard, Khanh T
Instructor, Modern Language/French
Humanities & Social Sciences Division
Santa Ana College

Effective: January 6, 2014
Hourly Lecture Rate: II-3 \$56.31

Chroman, Lauren R
Instructor, Biology
Science, Mathematics, &
Health Sciences Division
Santa Ana College

Effective: February 3, 2014
Hourly Lecture/Lab Rates: II-3 \$56.31/\$47.86

Haduong, Thang Teddy
Instructor, High School Subjects/Math (equivalency)
Continuing Education Division (CEC)
Santa Ana College

Effective: October 29, 2013
Hourly Lecture Rate: II-2 \$43.51

Jaenichen, Luciana P
Instructor, Engineering
Business Division
Santa Ana College

Effective: February 3, 2014
Hourly Lecture/Lab Rates: II-3 \$56.31/\$47.86

Peterson, Robert G
Instructor, Fire Technology (equivalency)
Human Services & Technology Division
Santa Ana College

Effective: October 30, 2013
Hourly Lecture/Lab Rates: I-3 \$52.80/\$45.58

Rhodes, Ronald
Instructor, Criminal Justice
Human Services & Technology Division
Santa Ana College

Effective: November 1, 2013
Hourly Lecture/Lab Rates: I-3 \$53.63/\$45.58

Robertshaw, Manon
Instructor, Music
Fine & Performing Arts Division
Santa Ana College

Effective: October 23, 2013
Hourly Lecture/Lab Rates: II-3 \$56.31/\$47.86

Satow, Jingfang
Instructor, Modern Language/Chinese
Humanities & Social Sciences Division
Santa Ana College

Effective: February 3, 2014
Hourly Lecture Rate: III-3 \$59.12

FACULTY (CONT'D)

Part-time Hourly Hires/Rehires (cont'd)

Stillwell, David	Effective: February 3, 2014
Instructor, Manufacturing Technology (equivalency)	Hourly Lecture/Lab Rates: I-4 \$56.31/\$47.86
Human Services & Technology Division	
Santa Ana College	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT EDUCATIONAL ADMINISTRATOR EMPLOYMENT AGREEMENT

1. **Parties.** The Rancho Santiago Community College District ("District"), on the one hand, and **Gary Dominguez** ("Administrator"), on the other hand, hereby enter into this Educational Administrator Employment Agreement ("Agreement") pursuant to sub-section "a" of Section 72411 of the *Education Code*. District and Administrator are referred to herein individually as "Party" and collectively as "Parties."

2. **Position.** District hereby employs Administrator in the position of **Director, Fire Instruction** ("Position"). Administrator is an "academic employee" as defined in sub-section "a" of Section 87001 of the *Education Code*, is an "educational administrator" as defined in sub-section "b" of Section 87002 of the *Education Code*, and is a "management employee" as defined in sub-section "g" of Section 3540.1 of the *Government Code*.

3. **Term.** District agrees to employ Administrator, and Administrator agrees to serve in the Position, for the period commencing **October 10, 2013** and ending **June 30, 2015**. If, prior to June 30 of any other year other than the last year of this Agreement the District does not send or deliver a written notice to Administrator that this Agreement shall not be extended for an additional year, then this Agreement automatically shall be extended for one more year. Any notice of non-reemployment in the position must be given by the District at least six (6) months in advance of the date of termination of this Agreement. If notice of non-reemployment is not given by the District at least six (6) months in advance of the date of termination of this Agreement, then the Agreement shall be extended for one (1) additional year pursuant to Education Code Section 72411(c).

4. **General Terms and Conditions of Employment.** This Agreement is subject to all applicable laws of the State of California, the regulations of the Board of Governors of the California Community Colleges, and the rules, regulations, policies, and procedures of the District. These laws, rules, regulations, policies, and procedures, which may be amended, augmented, or repealed from time-to-time, are incorporated into this Agreement.

5. **Duties and Responsibilities.** Administrator agrees to perform all of the duties, and accepts all of the responsibilities, as specified in the job description for the Position, and all duties and responsibilities which may be delegated or assigned to Administrator by the Board of Trustees, the Chancellor, or any supervising administrators. Administrator is expected to devote full efforts and energies to the Position. At any time during the term of this Agreement, the Board of Trustees may adopt or amend the job description for the Position. Administrator may undertake outside professional activities, including consulting, speaking, and writing, either with or without compensation, provided that such activities do not impair the effectiveness of Administrator or interfere with Administrator's duties. In those cases in which Administrator engages in outside professional activities which generate compensation for services provided, Administrator shall utilize vacation days.

6. **Transfer, Reassignment, or Title Change.** The Chancellor, with the approval of the Board of Trustees, may transfer or reassign Administrator to any position within the District for which Administrator is qualified, and may change the title of the Position, during the term of this Agreement, but there shall be no loss of compensation by Administrator due to such discretionary transfer, reassignment, or title change.

7. **Salary.** District shall pay an annual salary to Administrator in the amount of **\$81,189.50** per academic year (July 1 through June 30), pro-rated if less than a full academic year, paid on a monthly basis. District reserves the right to increase the salary of Administrator during the term of this Agreement, but any such increase shall not be construed as an indication that this Agreement will be renewed or extended. Administrator agrees that District also reserves the right to decrease the salary of Administrator during the term of this Agreement as long as such decrease, on a percentage basis, is no more than what is implemented on a general basis for regular, full-time faculty of the District. Administrator is an exempt employee and is not eligible for overtime pay or compensatory time off.

8. **Work Year.** Administrator is a full-time employee of the District with a work year of 12 months per year. Administrator is entitled to be absent during District-designated holidays.

9. **Health and Welfare Benefits.** District shall provide Administrator with the same health and welfare benefits as currently approved or as subsequently modified by the Board of Trustees for all District administrators.

10. **Vacation.** Administrator shall accrue two and one-quarter vacation days for each month of service. Administrator may not accumulate more than 54 days of unused vacation as of July 1 of any academic year.

11. **Leaves.** Administrator shall be entitled to leaves of absence as provided by law or Board Policy, as may be amended from time-to-time.

12. **Teaching Assignments.** Subject to Board approval, and presuming that Administrator meets minimum qualifications, Administrator may serve as an instructor in no more than one class per semester for additional compensation, provided that such teaching does not impair Administrator's service in the Position.

13. **Professional Meetings and Activities.** Prior approval by the Chancellor shall be obtained for Administrator to attend any meeting or activity related to Administrator's employment in the Position. The reasonable and necessary expenses of attendance by Administrator at such a meeting or activity shall be paid by District only if approved by the Chancellor and the Board of Trustees.

14. **Evaluation.** Administrator shall be evaluated in writing at any time by Administrator's immediate supervisor, pursuant to Board Policy and procedures, utilizing established goals and objectives, self-assessments, the job description for the Position, and input from other employees.

15. **Retreat Rights.** If Administrator's first date of paid service was prior to July 1, 1990, Administrator's rights to faculty tenure are governed by the laws of the State of California

in effect as of June 30, 1990. The retreat rights for Administrator, if hired on or after July 1, 1990, and if Administrator does not have faculty tenure in the District, shall be in accordance with Section 87458 of the *Education Code*. Administrator has the responsibility to present the necessary transcripts and materials to District pursuant to Board policy and procedures in order to maintain any current faculty service area or acquire faculty service areas.

16. **Return to Tenured Faculty Position.** If Administrator has tenure in the District, and if Administrator has not been dismissed pursuant to Section 20 of this Agreement, then Administrator will be entitled to return to a tenured faculty position upon termination or expiration of this Agreement.

17. **Dismissal or Imposition of Penalties During the Term of this Agreement.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator does not have faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be dishonesty, insubordination, incompetence, unsatisfactory performance, unprofessional conduct, inability to perform, persistent or serious violation of law or of Board Policy or procedures, or any material and substantial breach of this Agreement. Administrator shall be entitled to due process protections as required by law.

18. **Dismissal or Imposition of Penalties During the Term of this Agreement If Tenured.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator has faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be in accordance with the statutory provisions applicable to tenured faculty members as set forth in Section 87732 of the *Education Code*. Administrator shall be entitled to due process protections as required by law.

19. **Resignation.** Administrator may resign from District employment at any time during the term of this Agreement upon 90 days prior written notice to the Board of Trustees, or upon a shorter period of time as may be approved by the Board of Trustees.

20. **Buy-Out of Agreement.** Pursuant to Section 53260 of the *Government Code*, except if District terminates this Agreement pursuant to Sections 17 or 18 of this Agreement, the maximum cash settlement that Administrator may receive shall be an amount equal to the monthly salary of Administrator multiplied by the number of months left on the unexpired term of this Agreement. However, if the unexpired term of this Agreement is greater than 18 months, the maximum cash settlement shall be an amount equal to the monthly salary of Administrator multiplied by 18. Any cash settlement shall not include any other non-cash items except health benefits which may be continued for the same duration of time as covered in the settlement or until Administrator finds other employment, whichever comes first. If the unexpired term is greater than 18 months, then the maximum time for continued health benefits paid for by District shall be 18 months.

21. **Medical Examination.** Upon request of the Board of Trustees or the Chancellor, Administrator agrees to undergo a comprehensive physical and/or psychiatric examination to determine if Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position. The costs of any such examination shall be paid for by District. A confidential written report regarding any such examination shall be filed with the

Board of Trustees or the Chancellor indicating whether Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position.

22. **Severability.** If any provision of this Agreement is ruled to be contrary to law, all other provisions of this Agreement shall continue to remain in full force and effect.

23. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the Parties. There are no terms, conditions, or oral understandings not contained in this Agreement.

24. **Amendment.** This Agreement may be modified or superseded only by a written amendment executed by both Parties.

25. **Mandatory Mediation and Arbitration.** Except as otherwise prohibited by law, the Parties agree that any dispute, claim, or controversy arising out of the Parties' employment relationship, including, but not limited to, alleged violations of federal, state, or local statutes, including those prohibiting harassment and discrimination, and any other claims, including alleged violations of any provisions of the *Education Code*, which cannot be resolved through informal and confidential discussions, shall be submitted to mediation, and if mediation is unsuccessful, to binding arbitration before a neutral Arbitrator. The mediator and any necessary Arbitrator shall be selected through Judicial Arbitration & Mediation Services/Endispute (JAMS). Attachment "A" to this Agreement sets forth the procedures to be utilized and is hereby incorporated by reference into this Agreement as if fully set forth within. The Parties agree that they have carefully read Attachment "A," knowingly agree to all of its contents, and knowingly agree to the covenant to mediate and arbitrate all employment disputes contained in Attachment "A".

26. **Ratification.** The Parties agree that this Agreement is not binding or enforceable unless and until it is duly ratified by the Board of Trustees.

The Parties have duly executed this Agreement on the dates indicated below.

For District

Date

Administrator

Date

ATTACHMENT "A"

ALTERNATIVE DISPUTE RESOLUTION PROCEDURE

Covenant to Mediate And Arbitrate All Employment Disputes. We, the undersigned, do hereby agree and covenant to submit all manner of causes of action, controversies, differences, claims or demands of any kind relating to or growing out of this contract of employment to a two-step dispute resolution process administered by Judicial Arbitration & Mediation Services/Endispute (hereinafter "J.A.M.S."). This two-step process shall begin with mediation before a retired judge or justice from the J.A.M.S. panel followed, if necessary, by binding arbitration before the same or another retired judge or justice from the J.A.M.S. panel to be agreed upon. The Employee and the District hereby agree that any dispute, claim or controversy arising out of the employment relationship, including, but not limited to, alleged violations of the individual Employment Agreement, alleged violation(s) of federal, state and/or local statutes, including those prohibiting harassment and discrimination, (Title VII of the Civil Rights Act of 1964 as amended; The Age Discrimination In Employment Act; The Americans With Disabilities Act; The Equal Pay Act, The Civil Rights Acts of 1866, 1871 and 1991; Title IX in 20 U.S.C. section 1681; The Rehabilitation Act of 1983; The Fair Employment and Housing Act, etc.) and any other claims, including alleged violations of any federal and/or state constitutional provisions and of any provisions in the Education Code, which cannot be resolved through informal and confidential discussions, SHALL BE SUBMITTED TO MEDIATION, AND IF MEDIATION IS UNSUCCESSFUL, TO BINDING ARBITRATION BEFORE A NEUTRAL ARBITRATOR. The parties to this agreement fully and completely understand that the effect of this agreement will result in the waiver of any right to trial by jury that may otherwise have been available to the parties absent this agreement and also waiver of any right to appeal. With this understanding, the parties freely, knowingly and voluntarily enter into this agreement with knowledge of its consequences including the waiver of trial by jury and the waiver of any right to appeal.

Step 1 Mediation.

Initiating Mediation. Any party to this agreement may demand mediation by serving a written demand in person or by registered, certified or federal express mail and also serving a copy of the demand and of the dispute resolution agreement on the Chief Operating Officer, Operations Manager or Contract Dispute Resolution Administrator at the nearest or most convenient office of J.A.M.S., within thirty (30) calendar days of an act or omission causing a dispute between the parties. The written demand shall set forth the names, addresses, telephone number and fax numbers of all parties to the contract of employment and brief synopsis of the claim, controversy, difference, or disputed matters and a proposed solution to the problem.

Selection of Mediator. Within ten (10) days of service of the demand upon J.A.M.S., the Administrator will contact all interested parties to select a mutually agreeable mediator. If the parties have no particular mediator in mind, or cannot agree on a mediator, the Administrator will submit a list of mediators, and their resumes numbering one more than there are parties.

Each party may then strike one name and the Administrator will designate the mediator from the list of remaining names.

Enforcement of Agreement. Failure of any party to participate in this mediation process or to designate or strike a name for mediator will not operate to delay or prevent this mediation process. The parties hereby agree that the mediation provisions of this agreement may be enforced by the same manner as an arbitration agreement. The mediation provisions may be enforced by petition to any court or general jurisdiction for the appointment of a mediator in the same manner as a petition for the appointment of an arbitrator. Further the parties agree the court may award attorneys fees and costs to the prevailing party in any proceeding to enforce this mediation agreement.

Hearings -- Scheduling/Parties Present. After the mediator has been selected, the parties shall promptly agree upon a date and time for the initial conference with the mediator, but no later than thirty (30) days after the date the mediator was selected. The parties understand and agree that, besides counsel retained at each party's own expense, a representative from each side with full settlement authority will be present at all mediation conferences unless excused by the mediator. In addition, each party may bring such additional persons as needed to respond to questions, contribute information and participate in the negotiations. The number of additional persons may be agreed upon in advance with the assistance and advice of the mediator.

Discovery. In the event any party has substantial need for information in the possession of another party to prepare for the mediation conference(s), the parties shall attempt in good faith to agree upon procedures for the expeditious exchange of information with the help if the mediator, if required. The parties will have no right to formal discovery at this time.

Position Papers. No later than one week before the first scheduled mediation session, each party shall deliver a concise written summary of its position together with any appropriate documents, views and a proposed solution to the matters in controversy to the mediator and also serve a copy on all other parties.

Participation by Mediator. Once familiar with the case, the mediator will, if requested by the parties, given an opinion of the probable outcome of the case and the range of value, both in terms of settlement and arbitration hearing, if the matter were to be litigated before an arbitrator. The mediator will, without an instruction from the parties to the contrary, give recommendations on terms of possible settlement conditions to be imposed upon the parties (if appropriate). The mediator's opinion shall be based on the material and information then available to all parties, excluding any information given to the mediator in confidence during a separate caucus. The opinions and recommendations of the mediator are not binding on the parties.

Fees and Costs. The fees and costs of the mediation shall conform to the then current fee schedule at J.A.M.S. and, in the absence of an agreement to the contrary, will be borne by the District.

Confidentiality of Proceedings. The mediation process is to be considered settlement negotiation for the purpose of all state and federal rules protecting disclosures made during such conferences from later discovery or use in evidence. The parties hereto agree that the provisions of California Evidence Code § 1119 shall apply to any mediation conducted hereunder. Subdivisions (a), (b), and (c) of California Evidence Code § 1119 provide as follows:

Except as otherwise provided in this chapter:

(a) No evidence of anything said or any admissions made for the purpose of, in the course of, or pursuant to, a mediation or a mediation consultation is admissible or subject to discovery, and disclosure of the evidence shall not be compelled, in any arbitration, administrative adjudication, civil action, or other noncriminal proceeding in which, pursuant to law, testimony can be compelled to be given.

(b) No writing, as defined in Section 250, that is prepared for the purpose of, in the course of, or pursuant to, a mediation or a mediation consultation, is admissible, or subject to discovery, and disclosure of the writing shall not be compelled, in any arbitration, administrative adjudication, civil action, or other noncriminal proceeding in which, pursuant to law, testimony can be compelled to be given.

(c) All communications, negotiations, or settlement discussions by and between participants in the course of a mediation or a mediation consultation shall remain confidential.

The entire procedure is confidential, and no stenographic or other record shall be made except to memorialize a settlement record. All conduct, statements, promises, offers, views and opinions, oral or written, made during the mediation by any party or a party's agent, employee, or attorney are confidential. No fact used or referenced in the mediation or settlement process will be inadmissible or non-discoverable simply because it was used or referenced in the mediation process.

Termination of Mediation Process. The mediation process shall continue until the matter is resolved or the mediator makes a good faith finding that all settlement possibilities have been exhausted and there is no possibility of resolution, short of referring the matter to the adjudication phase of this dispute resolution process. Notwithstanding the foregoing, the employee or the District may terminate the mediation process after the mediator has incurred fourteen (14) hours of time on the process.

Step 2. Arbitration

Should any disputes remain existent between the parties after completion of the mediation resolution process set forth above, then the parties shall, within thirty (30) calendar days after termination of the mediation process, submit such disputes to binding arbitration administered by J.A.M.S.

Initiating Arbitration. Arbitration shall be initiated in the following manner:

a. Unless barred by the statute of limitations, any party bound by this arbitration agreement may initiate an arbitration at any time after mediation procedures as hereinabove described have been exhausted by serving, as in a civil action, all parties with notice of the nature of the claim and a demand for arbitration. A claim shall be waived and forever barred if on the date the demand for arbitration is received, the claim, if asserted in a civil action, would be barred by the applicable state (federal) statute of limitations, and

b. The claimant shall file a copy of the Demand for Arbitration and Notice of Claim at any regional office of J.A.M.S., together with the appropriate filing fee as provided in the existing fee schedule.

c. If the responding party desires to file a response and/or counterclaim, they must do so within thirty (30) days of service of the demand. Failure to file a counterclaim or response will not operate to delay the arbitration proceedings.

d. After the filing of the claim, response and counterclaim, no further claims or counterclaims may be made except on motion to the arbitrator.

Appointment and Powers of Arbitrator. The case shall be submitted to a single arbitrator chosen by the parties from a list of retired judges and justices at J.A.M.S. Should the parties be unable to agree on a choice of arbitrator within thirty (30) days from the demand for arbitration, then either party may request the Contract Arbitration Administrator at said service to furnish a list of three names and each side may strike one name, thereby nominating the remaining person as replacement arbitrator. If more than one name remains, the Contract Arbitration Administrator of J.A.M.S. will choose an arbitrator from the list of remaining names.

If the designated arbitrator shall die, become incapable of, unwilling to, or unable to serve or proceed with the arbitration, the party or parties appointing said arbitrator shall have the power to appoint another in his or her stead under the procedures prescribed herein, and such substituted arbitrator shall have all such powers as if he or she had been originally appointed herein.

The arbitrator shall have full power to make such regulations and to give such orders and directions in all respects, as he or she shall deem expedient, as well as in respect to the matters and differences referred to them and also with respect to the mode and times of executing and performing any of the acts, deeds, matters, and things which may be awarded or directed to be done.

Should either party refuse or neglect to appoint said arbitrator or to furnish the arbitrator with any papers or information demanded, the arbitrator is empowered by both parties to proceed ex parte.

The arbitrator shall have the authority and power to request the production of any books or records in the possession or control of either of the parties and to order that either party shall in the meantime have access to and be permitted to inspect and take copies of all or any of the same relating to the matters in difference. This authority and power is subject to, and no greater than, the provisions for document discovery in the California Civil Procedure Code, is subject to appropriate objections by either party, and in no way extends to privileged or protected materials.

The arbitrator shall have the authority and power to proceed ex parte in the event that either party shall fail, after reasonable notice, to attend hearings before him or her.

The arbitrator may grant any remedy or relief that the arbitrator deems just and equitable and within the scope of the agreement of the parties, including, but not limited to, specific performance of a contract. An arbitrator may include an injunction or orders for specific performance of part or all of an award.

Costs and Fees. Each party shall be responsible for its own costs and expense of the arbitration, and the costs and fees of J.A.M.S. shall be borne by the District.

Pre-Hearing. Once the arbitrator is chosen, the Contract Arbitration Administrator at J.A.M.S. may be authorized and directed upon application of any party to schedule a pre-hearing conference with the arbitrator for the purpose of narrowing the issues, establishing a discovery schedule, arranging an acceptable procedure for any law and motion proceedings and in all respects arranging for the most expeditious hearing possible of the matters in dispute.

Discovery. Discovery shall be at the discretion of the arbitrator and allowed only upon a showing of good cause, utilizing the following guidelines:

- (a) The arbitrator shall have discretion to order pre-hearing exchange of information, including but not limited to, the production of requested documents and exchanges of summaries of testimony of proposed witnesses.
- (b) The deposition of the claimant(s) and respondent(s) shall be allowed as a matter of right. One set of form interrogatories approved by the Judicial Council shall be allowed. There shall be an early and prompt designation and exchange of the names and addresses of expert witnesses who may be called upon to testify at the arbitration hearing. The experts' depositions and all other discovery including additional depositions shall be allowed only upon a showing of good cause. It shall in no event exceed the discovery permitted by the California Code of Civil Procedure.

Evidence. Judicial Rules relating to the Order of Proof, the conduct of the hearing and the presentation and admissibility of evidence will not be applicable in this proceeding. Any relevant evidence, including hearsay, shall be admitted by the arbitrator if it is the sort of evidence upon which responsible persons are accustomed to rely in the conduct of serious affairs, regardless of the admissibility of such evidence in a court of law.

Time Limits. The award shall be made in writing by the arbitrator on or before the thirtieth day following the conclusion of the arbitration.

Reasoned Opinion. In rendering the award, the arbitrator must set forth the findings of fact and the conclusion(s) based thereon.

Applicable Law. The arbitration shall follow the substantive law of California and any relevant federal law. This shall include the provisions of statutory law dealing with arbitration, as it may exist at the time of the demand for arbitration, insofar as said provisions are not in conflict with this agreement and specifically excepting therefrom sections of the statutory law dealing with discovery and sections requiring notice of hearing date by registered or certified mail.

Notice. Each party shall be deemed to have consented that any papers, notices or process necessary or proper for the initiation or continuation of an arbitration under these rules; for any court action in connection therewith; or for the entry of judgement on any award made under these rules, may be served on a party by mail, addressed to the party or representative at the last known address, or by personal service, provided that reasonable opportunity to be heard with regard thereto has been granted to the party. The arbitrator and/or the parties may consent to the use of FAX transmission, e-mail, or other written forms or electronic communication to give the notices required by these rules.

Finality of Award. The award of the arbitrator shall be final and binding upon the parties without appeal or review except as permitted by the arbitration laws of California. Application may be had by any party to any court of general jurisdiction for entry and enforcement of judgment based on said award.

I have carefully read the contents of this Alternative Dispute Resolution Procedure and knowingly agree to be bound by its contents.

EMPLOYEE

DATE

FOR THE DISTRICT

DATE

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT EDUCATIONAL ADMINISTRATOR EMPLOYMENT AGREEMENT

1. **Parties.** The Rancho Santiago Community College District ("District"), on the one hand, and **Marilyn Martinez-Flores** ("Administrator"), on the other hand, hereby enter into this Educational Administrator Employment Agreement ("Agreement") pursuant to sub-section "a" of Section 72411 of the *Education Code*. District and Administrator are referred to herein individually as "Party" and collectively as "Parties."

2. **Position.** District hereby employs Administrator in the position of **Dean of Arts, Humanities and Social Sciences Division** ("Position"). Administrator is an "academic employee" as defined in sub-section "a" of Section 87001 of the *Education Code*, is an "educational administrator" as defined in sub-section "b" of Section 87002 of the *Education Code*, and is a "management employee" as defined in sub-section "g" of Section 3540.1 of the *Government Code*.

3. **Term.** District agrees to employ Administrator, and Administrator agrees to serve in the Position, for the period commencing **August 5, 2013** and ending **June 30, 2015**. If, prior to June 30 of any other year other than the last year of this Agreement the District does not send or deliver a written notice to Administrator that this Agreement shall not be extended for an additional year, then this Agreement automatically shall be extended for one more year. Any notice of non-reemployment in the position must be given by the District at least six (6) months in advance of the date of termination of this Agreement. If notice of non-reemployment is not given by the District at least six (6) months in advance of the date of termination of this Agreement, then the Agreement shall be extended for one (1) additional year pursuant to Education Code Section 72411(c).

4. **General Terms and Conditions of Employment.** This Agreement is subject to all applicable laws of the State of California, the regulations of the Board of Governors of the California Community Colleges, and the rules, regulations, policies, and procedures of the District. These laws, rules, regulations, policies, and procedures, which may be amended, augmented, or repealed from time-to-time, are incorporated into this Agreement.

5. **Duties and Responsibilities.** Administrator agrees to perform all of the duties, and accepts all of the responsibilities, as specified in the job description for the Position, and all duties and responsibilities which may be delegated or assigned to Administrator by the Board of Trustees, the Chancellor, or any supervising administrators. Administrator is expected to devote full efforts and energies to the Position. At any time during the term of this Agreement, the Board of Trustees may adopt or amend the job description for the Position. Administrator may undertake outside professional activities, including consulting, speaking, and writing, either with or without compensation, provided that such activities do not impair the effectiveness of Administrator or interfere with Administrator's duties. In those cases in which Administrator engages in outside professional activities which generate compensation for services provided, Administrator shall utilize vacation days.

6. **Transfer, Reassignment, or Title Change.** The Chancellor, with the approval of the Board of Trustees, may transfer or reassign Administrator to any position within the District for which Administrator is qualified, and may change the title of the Position, during the term of this Agreement, but there shall be no loss of compensation by Administrator due to such discretionary transfer, reassignment, or title change.

7. **Salary.** District shall pay an annual salary to Administrator in the amount of **\$141,092.63** per academic year (July 1 through June 30), pro-rated if less than a full academic year, paid on a monthly basis. District reserves the right to increase the salary of Administrator during the term of this Agreement, but any such increase shall not be construed as an indication that this Agreement will be renewed or extended. Administrator agrees that District also reserves the right to decrease the salary of Administrator during the term of this Agreement as long as such decrease, on a percentage basis, is no more than what is implemented on a general basis for regular, full-time faculty of the District. Administrator is an exempt employee and is not eligible for overtime pay or compensatory time off.

8. **Work Year.** Administrator is a full-time employee of the District with a work year of 12 months per year. Administrator is entitled to be absent during District-designated holidays.

9. **Health and Welfare Benefits.** District shall provide Administrator with the same health and welfare benefits as currently approved or as subsequently modified by the Board of Trustees for all District administrators.

10. **Vacation.** Administrator shall accrue two and one-quarter vacation days for each month of service. Administrator may not accumulate more than 54 days of unused vacation as of July 1 of any academic year.

11. **Leaves.** Administrator shall be entitled to leaves of absence as provided by law or Board Policy, as may be amended from time-to-time.

12. **Teaching Assignments.** Subject to Board approval, and presuming that Administrator meets minimum qualifications, Administrator may serve as an instructor in no more than one class per semester for additional compensation, provided that such teaching does not impair Administrator's service in the Position.

13. **Professional Meetings and Activities.** Prior approval by the Chancellor shall be obtained for Administrator to attend any meeting or activity related to Administrator's employment in the Position. The reasonable and necessary expenses of attendance by Administrator at such a meeting or activity shall be paid by District only if approved by the Chancellor and the Board of Trustees.

14. **Evaluation.** Administrator shall be evaluated in writing at any time by Administrator's immediate supervisor, pursuant to Board Policy and procedures, utilizing established goals and objectives, self-assessments, the job description for the Position, and input from other employees.

15. **Retreat Rights.** If Administrator's first date of paid service was prior to July 1, 1990, Administrator's rights to faculty tenure are governed by the laws of the State of California

in effect as of June 30, 1990. The retreat rights for Administrator, if hired on or after July 1, 1990, and if Administrator does not have faculty tenure in the District, shall be in accordance with Section 87458 of the *Education Code*. Administrator has the responsibility to present the necessary transcripts and materials to District pursuant to Board policy and procedures in order to maintain any current faculty service area or acquire faculty service areas.

16. **Return to Tenured Faculty Position.** If Administrator has tenure in the District, and if Administrator has not been dismissed pursuant to Section 20 of this Agreement, then Administrator will be entitled to return to a tenured faculty position upon termination or expiration of this Agreement.

17. **Dismissal or Imposition of Penalties During the Term of this Agreement.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator does not have faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be dishonesty, insubordination, incompetence, unsatisfactory performance, unprofessional conduct, inability to perform, persistent or serious violation of law or of Board Policy or procedures, or any material and substantial breach of this Agreement. Administrator shall be entitled to due process protections as required by law.

18. **Dismissal or Imposition of Penalties During the Term of this Agreement If Tenured.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator has faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be in accordance with the statutory provisions applicable to tenured faculty members as set forth in Section 87732 of the *Education Code*. Administrator shall be entitled to due process protections as required by law.

19. **Resignation.** Administrator may resign from District employment at any time during the term of this Agreement upon 90 days prior written notice to the Board of Trustees, or upon a shorter period of time as may be approved by the Board of Trustees.

20. **Buy-Out of Agreement.** Pursuant to Section 53260 of the *Government Code*, except if District terminates this Agreement pursuant to Sections 17 or 18 of this Agreement, the maximum cash settlement that Administrator may receive shall be an amount equal to the monthly salary of Administrator multiplied by the number of months left on the unexpired term of this Agreement. However, if the unexpired term of this Agreement is greater than 18 months, the maximum cash settlement shall be an amount equal to the monthly salary of Administrator multiplied by 18. Any cash settlement shall not include any other non-cash items except health benefits which may be continued for the same duration of time as covered in the settlement or until Administrator finds other employment, whichever comes first. If the unexpired term is greater than 18 months, then the maximum time for continued health benefits paid for by District shall be 18 months.

21. **Medical Examination.** Upon request of the Board of Trustees or the Chancellor, Administrator agrees to undergo a comprehensive physical and/or psychiatric examination to determine if Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position. The costs of any such examination shall be paid for by District. A confidential written report regarding any such examination shall be filed with the

Board of Trustees or the Chancellor indicating whether Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position.

22. **Severability.** If any provision of this Agreement is ruled to be contrary to law, all other provisions of this Agreement shall continue to remain in full force and effect.

23. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the Parties. There are no terms, conditions, or oral understandings not contained in this Agreement.

24. **Amendment.** This Agreement may be modified or superseded only by a written amendment executed by both Parties.

25. **Mandatory Mediation and Arbitration.** Except as otherwise prohibited by law, the Parties agree that any dispute, claim, or controversy arising out of the Parties' employment relationship, including, but not limited to, alleged violations of federal, state, or local statutes, including those prohibiting harassment and discrimination, and any other claims, including alleged violations of any provisions of the *Education Code*, which cannot be resolved through informal and confidential discussions, shall be submitted to mediation, and if mediation if unsuccessful, to binding arbitration before a neutral Arbitrator. The mediator and any necessary Arbitrator shall be selected through Judicial Arbitration & Mediation Services/Endispute (JAMS). Attachment "A" to this Agreement sets forth the procedures to be utilized and is hereby incorporated by reference into this Agreement as if fully set forth within. The Parties agree that they have carefully read Attachment "A," knowingly agree to all of its contents, and knowingly agree to the covenant to mediate and arbitrate all employment disputes contained in Attachment "A".

26. **Ratification.** The Parties agree that this Agreement is not binding or enforceable unless and until it is duly ratified by the Board of Trustees.

The Parties have duly executed this Agreement on the dates indicated below.

For District

Date

Administrator

Date

ATTACHMENT "A"

ALTERNATIVE DISPUTE RESOLUTION PROCEDURE

Covenant to Mediate And Arbitrate All Employment Disputes. We, the undersigned, do hereby agree and covenant to submit all manner of causes of action, controversies, differences, claims or demands of any kind relating to or growing out of this contract of employment to a two-step dispute resolution process administered by Judicial Arbitration & Mediation Services/Endispute (hereinafter "J.A.M.S."). This two-step process shall begin with mediation before a retired judge or justice from the J.A.M.S. panel followed, if necessary, by binding arbitration before the same or another retired judge or justice from the J.A.M.S. panel to be agreed upon. The Employee and the District hereby agree that any dispute, claim or controversy arising out of the employment relationship, including, but not limited to, alleged violations of the individual Employment Agreement, alleged violation(s) of federal, state and/or local statutes, including those prohibiting harassment and discrimination, (Title VII of the Civil Rights Act of 1964 as amended; The Age Discrimination In Employment Act; The Americans With Disabilities Act; The Equal Pay Act, The Civil Rights Acts of 1866, 1871 and 1991; Title IX in 20 U.S.C. section 1681; The Rehabilitation Act of 1983; The Fair Employment and Housing Act, etc.) and any other claims, including alleged violations of any federal and/or state constitutional provisions and of any provisions in the Education Code, which cannot be resolved through informal and confidential discussions, SHALL BE SUBMITTED TO MEDIATION, AND IF MEDIATION IS UNSUCCESSFUL, TO BINDING ARBITRATION BEFORE A NEUTRAL ARBITRATOR. The parties to this agreement fully and completely understand that the effect of this agreement will result in the waiver of any right to trial by jury that may otherwise have been available to the parties absent this agreement and also waiver of any right to appeal. With this understanding, the parties freely, knowingly and voluntarily enter into this agreement with knowledge of its consequences including the waiver of trial by jury and the waiver of any right to appeal.

Step 1 Mediation.

Initiating Mediation. Any party to this agreement may demand mediation by serving a written demand in person or by registered, certified or federal express mail and also serving a copy of the demand and of the dispute resolution agreement on the Chief Operating Officer, Operations Manager or Contract Dispute Resolution Administrator at the nearest or most convenient office of J.A.M.S., within thirty (30) calendar days of an act or omission causing a dispute between the parties. The written demand shall set forth the names, addresses, telephone number and fax numbers of all parties to the contract of employment and brief synopsis of the claim, controversy, difference, or disputed matters and a proposed solution to the problem.

Selection of Mediator. Within ten (10) days of service of the demand upon J.A.M.S., the Administrator will contact all interested parties to select a mutually agreeable mediator. If the parties have no particular mediator in mind, or cannot agree on a mediator, the Administrator will submit a list of mediators, and their resumes numbering one more than there are parties.

Each party may then strike one name and the Administrator will designate the mediator from the list of remaining names.

Enforcement of Agreement. Failure of any party to participate in this mediation process or to designate or strike a name for mediator will not operate to delay or prevent this mediation process. The parties hereby agree that the mediation provisions of this agreement may be enforced by the same manner as an arbitration agreement. The mediation provisions may be enforced by petition to any court or general jurisdiction for the appointment of a mediator in the same manner as a petition for the appointment of an arbitrator. Further the parties agree the court may award attorneys fees and costs to the prevailing party in any proceeding to enforce this mediation agreement.

Hearings -- Scheduling/Parties Present. After the mediator has been selected, the parties shall promptly agree upon a date and time for the initial conference with the mediator, but no later than thirty (30) days after the date the mediator was selected. The parties understand and agree that, besides counsel retained at each party's own expense, a representative from each side with full settlement authority will be present at all mediation conferences unless excused by the mediator. In addition, each party may bring such additional persons as needed to respond to questions, contribute information and participate in the negotiations. The number of additional persons may be agreed upon in advance with the assistance and advice of the mediator.

Discovery. In the event any party has substantial need for information in the possession of another party to prepare for the mediation conference(s), the parties shall attempt in good faith to agree upon procedures for the expeditious exchange of information with the help if the mediator, if required. The parties will have no right to formal discovery at this time.

Position Papers. No later than one week before the first scheduled mediation session, each party shall deliver a concise written summary of its position together with any appropriate documents, views and a proposed solution to the matters in controversy to the mediator and also serve a copy on all other parties.

Participation by Mediator. Once familiar with the case, the mediator will, if requested by the parties, given an opinion of the probable outcome of the case and the range of value, both in terms of settlement and arbitration hearing, if the matter were to be litigated before an arbitrator. The mediator will, without an instruction from the parties to the contrary, give recommendations on terms of possible settlement conditions to be imposed upon the parties (if appropriate). The mediator's opinion shall be based on the material and information then available to all parties, excluding any information given to the mediator in confidence during a separate caucus. The opinions and recommendations of the mediator are not binding on the parties.

Fees and Costs. The fees and costs of the mediation shall conform to the then current fee schedule at J.A.M.S. and, in the absence of an agreement to the contrary, will be borne by the District.

Confidentiality of Proceedings. The mediation process is to be considered settlement negotiation for the purpose of all state and federal rules protecting disclosures made during such conferences from later discovery or use in evidence. The parties hereto agree that the provisions of California Evidence Code § 1119 shall apply to any mediation conducted hereunder. Subdivisions (a), (b), and (c) of California Evidence Code § 1119 provide as follows:

Except as otherwise provided in this chapter:

(a) No evidence of anything said or any admissions made for the purpose of, in the course of, or pursuant to, a mediation or a mediation consultation is admissible or subject to discovery, and disclosure of the evidence shall not be compelled, in any arbitration, administrative adjudication, civil action, or other noncriminal proceeding in which, pursuant to law, testimony can be compelled to be given.

(b) No writing, as defined in Section 250, that is prepared for the purpose of, in the course of, or pursuant to, a mediation or a mediation consultation, is admissible, or subject to discovery, and disclosure of the writing shall not be compelled, in any arbitration, administrative adjudication, civil action, or other noncriminal proceeding in which, pursuant to law, testimony can be compelled to be given.

(c) All communications, negotiations, or settlement discussions by and between participants in the course of a mediation or a mediation consultation shall remain confidential.

The entire procedure is confidential, and no stenographic or other record shall be made except to memorialize a settlement record. All conduct, statements, promises, offers, views and opinions, oral or written, made during the mediation by any party or a party's agent, employee, or attorney are confidential. No fact used or referenced in the mediation or settlement process will be inadmissible or non-discoverable simply because it was used or referenced in the mediation process.

Termination of Mediation Process. The mediation process shall continue until the matter is resolved or the mediator makes a good faith finding that all settlement possibilities have been exhausted and there is no possibility of resolution, short of referring the matter to the adjudication phase of this dispute resolution process. Notwithstanding the foregoing, the employee or the District may terminate the mediation process after the mediator has incurred fourteen (14) hours of time on the process.

Step 2. Arbitration

Should any disputes remain existent between the parties after completion of the mediation resolution process set forth above, then the parties shall, within thirty (30) calendar days after termination of the mediation process, submit such disputes to binding arbitration administered by J.A.M.S.

Initiating Arbitration. Arbitration shall be initiated in the following manner:

- a. Unless barred by the statute of limitations, any party bound by this arbitration agreement may initiate an arbitration at any time after mediation procedures as hereinabove described have been exhausted by serving, as in a civil action, all parties with notice of the nature of the claim and a demand for arbitration. A claim shall be waived and forever barred if on the date the demand for arbitration is received, the claim, if asserted in a civil action, would be barred by the applicable state (federal) statute of limitations, and
- b. The claimant shall file a copy of the Demand for Arbitration and Notice of Claim at any regional office of J.A.M.S., together with the appropriate filing fee as provided in the existing fee schedule.
- c. If the responding party desires to file a response and/or counterclaim, they must do so within thirty (30) days of service of the demand. Failure to file a counterclaim or response will not operate to delay the arbitration proceedings.
- d. After the filing of the claim, response and counterclaim, no further claims or counterclaims may be made except on motion to the arbitrator.

Appointment and Powers of Arbitrator. The case shall be submitted to a single arbitrator chosen by the parties from a list of retired judges and justices at J.A.M.S. Should the parties be unable to agree on a choice of arbitrator within thirty (30) days from the demand for arbitration, then either party may request the Contract Arbitration Administrator at said service to furnish a list of three names and each side may strike one name, thereby nominating the remaining person as replacement arbitrator. If more than one name remains, the Contract Arbitration Administrator of J.A.M.S. will choose an arbitrator from the list of remaining names.

If the designated arbitrator shall die, become incapable of, unwilling to, or unable to serve or proceed with the arbitration, the party or parties appointing said arbitrator shall have the power to appoint another in his or her stead under the procedures prescribed herein, and such substituted arbitrator shall have all such powers as if he or she had been originally appointed herein.

The arbitrator shall have full power to make such regulations and to give such orders and directions in all respects, as he or she shall deem expedient, as well as in respect to the matters and differences referred to them and also with respect to the mode and times of executing and performing any of the acts, deeds, matters, and things which may be awarded or directed to be done.

Should either party refuse or neglect to appoint said arbitrator or to furnish the arbitrator with any papers or information demanded, the arbitrator is empowered by both parties to proceed ex parte.

The arbitrator shall have the authority and power to request the production of any books or records in the possession or control of either of the parties and to order that either party shall in the meantime have access to and be permitted to inspect and take copies of all or any of the same relating to the matters in difference. This authority and power is subject to, and no greater than, the provisions for document discovery in the California Civil Procedure Code, is subject to appropriate objections by either party, and in no way extends to privileged or protected materials.

The arbitrator shall have the authority and power to proceed ex parte in the event that either party shall fail, after reasonable notice, to attend hearings before him or her.

The arbitrator may grant any remedy or relief that the arbitrator deems just and equitable and within the scope of the agreement of the parties, including, but not limited to, specific performance of a contract. An arbitrator may include an injunction or orders for specific performance of part or all of an award.

Costs and Fees. Each party shall be responsible for its own costs and expense of the arbitration, and the costs and fees of J.A.M.S. shall be borne by the District.

Pre-Hearing. Once the arbitrator is chosen, the Contract Arbitration Administrator at J.A.M.S. may be authorized and directed upon application of any party to schedule a pre-hearing conference with the arbitrator for the purpose of narrowing the issues, establishing a discovery schedule, arranging an acceptable procedure for any law and motion proceedings and in all respects arranging for the most expeditious hearing possible of the matters in dispute.

Discovery. Discovery shall be at the discretion of the arbitrator and allowed only upon a showing of good cause, utilizing the following guidelines:

(a) The arbitrator shall have discretion to order pre-hearing exchange of information, including but not limited to, the production of requested documents and exchanges of summaries of testimony of proposed witnesses.

(b) The deposition of the claimant(s) and respondent(s) shall be allowed as a matter of right. One set of form interrogatories approved by the Judicial Council shall be allowed. There shall be an early and prompt designation and exchange of the names and addresses of expert witnesses who may be called upon to testify at the arbitration hearing. The experts' depositions and all other discovery including additional depositions shall be allowed only upon a showing of good cause. It shall in no event exceed the discovery permitted by the California Code of Civil Procedure.

Evidence. Judicial Rules relating to the Order of Proof, the conduct of the hearing and the presentation and admissibility of evidence will not be applicable in this proceeding. Any relevant evidence, including hearsay, shall be admitted by the arbitrator if it is the sort of evidence upon which responsible persons are accustomed to rely in the conduct of serious affairs, regardless of the admissibility of such evidence in a court of law.

Time Limits. The award shall be made in writing by the arbitrator on or before the thirtieth day following the conclusion of the arbitration.

Reasoned Opinion. In rendering the award, the arbitrator must set forth the findings of fact and the conclusion(s) based thereon.

Applicable Law. The arbitration shall follow the substantive law of California and any relevant federal law. This shall include the provisions of statutory law dealing with arbitration, as it may exist at the time of the demand for arbitration, insofar as said provisions are not in conflict with this agreement and specifically excepting therefrom sections of the statutory law dealing with discovery and sections requiring notice of hearing date by registered or certified mail.

Notice. Each party shall be deemed to have consented that any papers, notices or process necessary or proper for the initiation or continuation of an arbitration under these rules; for any court action in connection therewith; or for the entry of judgement on any award made under these rules, may be served on a party by mail, addressed to the party or representative at the last known address, or by personal service, provided that reasonable opportunity to be heard with regard thereto has been granted to the party. The arbitrator and/or the parties may consent to the use of FAX transmission, e-mail, or other written forms or electronic communication to give the notices required by these rules.

Finality of Award. The award of the arbitrator shall be final and binding upon the parties without appeal or review except as permitted by the arbitration laws of California. Application may be had by any party to any court of general jurisdiction for entry and enforcement of judgment based on said award.

I have carefully read the contents of this Alternative Dispute Resolution Procedure and knowingly agree to be bound by its contents.

EMPLOYEE

DATE

FOR THE DISTRICT

DATE

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT EDUCATIONAL ADMINISTRATOR EMPLOYMENT AGREEMENT

1. **Parties.** The Rancho Santiago Community College District ("District"), on the one hand, and **Martin Stringer** ("Administrator"), on the other hand, hereby enter into this Educational Administrator Employment Agreement ("Agreement") pursuant to sub-section "a" of Section 72411 of the *Education Code*. District and Administrator are referred to herein individually as "Party" and collectively as "Parties."

2. **Position.** District hereby employs Administrator in the position of **Dean of Mathematics and Sciences Division** ("Position"). Administrator is an "academic employee" as defined in sub-section "a" of Section 87001 of the *Education Code*, is an "educational administrator" as defined in sub-section "b" of Section 87002 of the *Education Code*, and is a "management employee" as defined in sub-section "g" of Section 3540.1 of the *Government Code*.

3. **Term.** District agrees to employ Administrator, and Administrator agrees to serve in the Position, for the period commencing **May 28, 2013** and ending **June 30, 2015**. If, prior to June 30 of any other year other than the last year of this Agreement the District does not send or deliver a written notice to Administrator that this Agreement shall not be extended for an additional year, then this Agreement automatically shall be extended for one more year. Any notice of non-reemployment in the position must be given by the District at least six (6) months in advance of the date of termination of this Agreement. If notice of non-reemployment is not given by the District at least six (6) months in advance of the date of termination of this Agreement, then the Agreement shall be extended for one (1) additional year pursuant to Education Code Section 72411(c).

4. **General Terms and Conditions of Employment.** This Agreement is subject to all applicable laws of the State of California, the regulations of the Board of Governors of the California Community Colleges, and the rules, regulations, policies, and procedures of the District. These laws, rules, regulations, policies, and procedures, which may be amended, augmented, or repealed from time-to-time, are incorporated into this Agreement.

5. **Duties and Responsibilities.** Administrator agrees to perform all of the duties, and accepts all of the responsibilities, as specified in the job description for the Position, and all duties and responsibilities which may be delegated or assigned to Administrator by the Board of Trustees, the Chancellor, or any supervising administrators. Administrator is expected to devote full efforts and energies to the Position. At any time during the term of this Agreement, the Board of Trustees may adopt or amend the job description for the Position. Administrator may undertake outside professional activities, including consulting, speaking, and writing, either with or without compensation, provided that such activities do not impair the effectiveness of Administrator or interfere with Administrator's duties. In those cases in which Administrator engages in outside professional activities which generate compensation for services provided, Administrator shall utilize vacation days.

6. **Transfer, Reassignment, or Title Change.** The Chancellor, with the approval of the Board of Trustees, may transfer or reassign Administrator to any position within the District for which Administrator is qualified, and may change the title of the Position, during the term of this Agreement, but there shall be no loss of compensation by Administrator due to such discretionary transfer, reassignment, or title change.

7. **Salary.** District shall pay an annual salary to Administrator in the amount of **\$135,666.93** per academic year (July 1 through June 30), pro-rated if less than a full academic year, paid on a monthly basis. District reserves the right to increase the salary of Administrator during the term of this Agreement, but any such increase shall not be construed as an indication that this Agreement will be renewed or extended. Administrator agrees that District also reserves the right to decrease the salary of Administrator during the term of this Agreement as long as such decrease, on a percentage basis, is no more than what is implemented on a general basis for regular, full-time faculty of the District. Administrator is an exempt employee and is not eligible for overtime pay or compensatory time off.

8. **Work Year.** Administrator is a full-time employee of the District with a work year of 12 months per year. Administrator is entitled to be absent during District-designated holidays.

9. **Health and Welfare Benefits.** District shall provide Administrator with the same health and welfare benefits as currently approved or as subsequently modified by the Board of Trustees for all District administrators.

10. **Vacation.** Administrator shall accrue two and one-quarter vacation days for each month of service. Administrator may not accumulate more than 54 days of unused vacation as of July 1 of any academic year.

11. **Leaves.** Administrator shall be entitled to leaves of absence as provided by law or Board Policy, as may be amended from time-to-time.

12. **Teaching Assignments.** Subject to Board approval, and presuming that Administrator meets minimum qualifications, Administrator may serve as an instructor in no more than one class per semester for additional compensation, provided that such teaching does not impair Administrator's service in the Position.

13. **Professional Meetings and Activities.** Prior approval by the Chancellor shall be obtained for Administrator to attend any meeting or activity related to Administrator's employment in the Position. The reasonable and necessary expenses of attendance by Administrator at such a meeting or activity shall be paid by District only if approved by the Chancellor and the Board of Trustees.

14. **Evaluation.** Administrator shall be evaluated in writing at any time by Administrator's immediate supervisor, pursuant to Board Policy and procedures, utilizing established goals and objectives, self-assessments, the job description for the Position, and input from other employees.

15. **Retreat Rights.** If Administrator's first date of paid service was prior to July 1, 1990, Administrator's rights to faculty tenure are governed by the laws of the State of California

in effect as of June 30, 1990. The retreat rights for Administrator, if hired on or after July 1, 1990, and if Administrator does not have faculty tenure in the District, shall be in accordance with Section 87458 of the *Education Code*. Administrator has the responsibility to present the necessary transcripts and materials to District pursuant to Board policy and procedures in order to maintain any current faculty service area or acquire faculty service areas.

16. **Return to Tenured Faculty Position.** If Administrator has tenure in the District, and if Administrator has not been dismissed pursuant to Section 20 of this Agreement, then Administrator will be entitled to return to a tenured faculty position upon termination or expiration of this Agreement.

17. **Dismissal or Imposition of Penalties During the Term of this Agreement.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator does not have faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be dishonesty, insubordination, incompetence, unsatisfactory performance, unprofessional conduct, inability to perform, persistent or serious violation of law or of Board Policy or procedures, or any material and substantial breach of this Agreement. Administrator shall be entitled to due process protections as required by law.

18. **Dismissal or Imposition of Penalties During the Term of this Agreement If Tenured.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator has faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be in accordance with the statutory provisions applicable to tenured faculty members as set forth in Section 87732 of the *Education Code*. Administrator shall be entitled to due process protections as required by law.

19. **Resignation.** Administrator may resign from District employment at any time during the term of this Agreement upon 90 days prior written notice to the Board of Trustees, or upon a shorter period of time as may be approved by the Board of Trustees.

20. **Buy-Out of Agreement.** Pursuant to Section 53260 of the *Government Code*, except if District terminates this Agreement pursuant to Sections 17 or 18 of this Agreement, the maximum cash settlement that Administrator may receive shall be an amount equal to the monthly salary of Administrator multiplied by the number of months left on the unexpired term of this Agreement. However, if the unexpired term of this Agreement is greater than 18 months, the maximum cash settlement shall be an amount equal to the monthly salary of Administrator multiplied by 18. Any cash settlement shall not include any other non-cash items except health benefits which may be continued for the same duration of time as covered in the settlement or until Administrator finds other employment, whichever comes first. If the unexpired term is greater than 18 months, then the maximum time for continued health benefits paid for by District shall be 18 months.

21. **Medical Examination.** Upon request of the Board of Trustees or the Chancellor, Administrator agrees to undergo a comprehensive physical and/or psychiatric examination to determine if Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position. The costs of any such examination shall be paid for by District. A confidential written report regarding any such examination shall be filed with the

Board of Trustees or the Chancellor indicating whether Administrator is able, with or without reasonable accommodation, to perform the essential functions of the Position.

22. **Severability.** If any provision of this Agreement is ruled to be contrary to law, all other provisions of this Agreement shall continue to remain in full force and effect.

23. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the Parties. There are no terms, conditions, or oral understandings not contained in this Agreement.

24. **Amendment.** This Agreement may be modified or superseded only by a written amendment executed by both Parties.

25. **Mandatory Mediation and Arbitration.** Except as otherwise prohibited by law, the Parties agree that any dispute, claim, or controversy arising out of the Parties' employment relationship, including, but not limited to, alleged violations of federal, state, or local statutes, including those prohibiting harassment and discrimination, and any other claims, including alleged violations of any provisions of the *Education Code*, which cannot be resolved through informal and confidential discussions, shall be submitted to mediation, and if mediation is unsuccessful, to binding arbitration before a neutral Arbitrator. The mediator and any necessary Arbitrator shall be selected through Judicial Arbitration & Mediation Services/Endispute (JAMS). Attachment "A" to this Agreement sets forth the procedures to be utilized and is hereby incorporated by reference into this Agreement as if fully set forth within. The Parties agree that they have carefully read Attachment "A," knowingly agree to all of its contents, and knowingly agree to the covenant to mediate and arbitrate all employment disputes contained in Attachment "A".

26. **Ratification.** The Parties agree that this Agreement is not binding or enforceable unless and until it is duly ratified by the Board of Trustees.

The Parties have duly executed this Agreement on the dates indicated below.

For District

Date

Administrator

Date

ATTACHMENT "A"

ALTERNATIVE DISPUTE RESOLUTION PROCEDURE

Covenant to Mediate And Arbitrate All Employment Disputes. We, the undersigned, do hereby agree and covenant to submit all manner of causes of action, controversies, differences, claims or demands of any kind relating to or growing out of this contract of employment to a two-step dispute resolution process administered by Judicial Arbitration & Mediation Services/Endispute (hereinafter "J.A.M.S."). This two-step process shall begin with mediation before a retired judge or justice from the J.A.M.S. panel followed, if necessary, by binding arbitration before the same or another retired judge or justice from the J.A.M.S. panel to be agreed upon. The Employee and the District hereby agree that any dispute, claim or controversy arising out of the employment relationship, including, but not limited to, alleged violations of the individual Employment Agreement, alleged violation(s) of federal, state and/or local statutes, including those prohibiting harassment and discrimination, (Title VII of the Civil Rights Act of 1964 as amended; The Age Discrimination In Employment Act; The Americans With Disabilities Act; The Equal Pay Act, The Civil Rights Acts of 1866, 1871 and 1991; Title IX in 20 U.S.C. section 1681; The Rehabilitation Act of 1983; The Fair Employment and Housing Act, etc.) and any other claims, including alleged violations of any federal and/or state constitutional provisions and of any provisions in the Education Code, which cannot be resolved through informal and confidential discussions, SHALL BE SUBMITTED TO MEDIATION, AND IF MEDIATION IS UNSUCCESSFUL, TO BINDING ARBITRATION BEFORE A NEUTRAL ARBITRATOR. The parties to this agreement fully and completely understand that the effect of this agreement will result in the waiver of any right to trial by jury that may otherwise have been available to the parties absent this agreement and also waiver of any right to appeal. With this understanding, the parties freely, knowingly and voluntarily enter into this agreement with knowledge of its consequences including the waiver of trial by jury and the waiver of any right to appeal.

Step 1 Mediation.

Initiating Mediation. Any party to this agreement may demand mediation by serving a written demand in person or by registered, certified or federal express mail and also serving a copy of the demand and of the dispute resolution agreement on the Chief Operating Officer, Operations Manager or Contract Dispute Resolution Administrator at the nearest or most convenient office of J.A.M.S, within thirty (30) calendar days of an act or omission causing a dispute between the parties. The written demand shall set forth the names, addresses, telephone number and fax numbers of all parties to the contract of employment and brief synopsis of the claim, controversy, difference, or disputed matters and a proposed solution to the problem.

Selection of Mediator. Within ten (10) days of service of the demand upon J.A.M.S., the Administrator will contact all interested parties to select a mutually agreeable mediator. If the parties have no particular mediator in mind, or cannot agree on a mediator, the Administrator will submit a list of mediators, and their resumes numbering one more than there are parties.

Each party may then strike one name and the Administrator will designate the mediator from the list of remaining names.

Enforcement of Agreement. Failure of any party to participate in this mediation process or to designate or strike a name for mediator will not operate to delay or prevent this mediation process. The parties hereby agree that the mediation provisions of this agreement may be enforced by the same manner as an arbitration agreement. The mediation provisions may be enforced by petition to any court or general jurisdiction for the appointment of a mediator in the same manner as a petition for the appointment of an arbitrator. Further the parties agree the court may award attorneys fees and costs to the prevailing party in any proceeding to enforce this mediation agreement.

Hearings -- Scheduling/Parties Present. After the mediator has been selected, the parties shall promptly agree upon a date and time for the initial conference with the mediator, but no later than thirty (30) days after the date the mediator was selected. The parties understand and agree that, besides counsel retained at each party's own expense, a representative from each side with full settlement authority will be present at all mediation conferences unless excused by the mediator. In addition, each party may bring such additional persons as needed to respond to questions, contribute information and participate in the negotiations. The number of additional persons may be agreed upon in advance with the assistance and advice of the mediator.

Discovery. In the event any party has substantial need for information in the possession of another party to prepare for the mediation conference(s), the parties shall attempt in good faith to agree upon procedures for the expeditious exchange of information with the help if the mediator, if required. The parties will have no right to formal discovery at this time.

Position Papers. No later than one week before the first scheduled mediation session, each party shall deliver a concise written summary of its position together with any appropriate documents, views and a proposed solution to the matters in controversy to the mediator and also serve a copy on all other parties.

Participation by Mediator. Once familiar with the case, the mediator will, if requested by the parties, given an opinion of the probable outcome of the case and the range of value, both in terms of settlement and arbitration hearing, if the matter were to be litigated before an arbitrator. The mediator will, without an instruction from the parties to the contrary, give recommendations on terms of possible settlement conditions to be imposed upon the parties (if appropriate). The mediator's opinion shall be based on the material and information then available to all parties, excluding any information given to the mediator in confidence during a separate caucus. The opinions and recommendations of the mediator are not binding on the parties.

Fees and Costs. The fees and costs of the mediation shall conform to the then current fee schedule at J.A.M.S. and, in the absence of an agreement to the contrary, will be borne by the District.

Confidentiality of Proceedings. The mediation process is to be considered settlement negotiation for the purpose of all state and federal rules protecting disclosures made during such conferences from later discovery or use in evidence. The parties hereto agree that the provisions of California Evidence Code § 1119 shall apply to any mediation conducted hereunder. Subdivisions (a), (b), and (c) of California Evidence Code § 1119 provide as follows:

Except as otherwise provided in this chapter:

(a) No evidence of anything said or any admissions made for the purpose of, in the course of, or pursuant to, a mediation or a mediation consultation is admissible or subject to discovery, and disclosure of the evidence shall not be compelled, in any arbitration, administrative adjudication, civil action, or other noncriminal proceeding in which, pursuant to law, testimony can be compelled to be given.

(b) No writing, as defined in Section 250, that is prepared for the purpose of, in the course of, or pursuant to, a mediation or a mediation consultation, is admissible, or subject to discovery, and disclosure of the writing shall not be compelled, in any arbitration, administrative adjudication, civil action, or other noncriminal proceeding in which, pursuant to law, testimony can be compelled to be given.

(c) All communications, negotiations, or settlement discussions by and between participants in the course of a mediation or a mediation consultation shall remain confidential.

The entire procedure is confidential, and no stenographic or other record shall be made except to memorialize a settlement record. All conduct, statements, promises, offers, views and opinions, oral or written, made during the mediation by any party or a party's agent, employee, or attorney are confidential. No fact used or referenced in the mediation or settlement process will be inadmissible or non-discoverable simply because it was used or referenced in the mediation process.

Termination of Mediation Process. The mediation process shall continue until the matter is resolved or the mediator makes a good faith finding that all settlement possibilities have been exhausted and there is no possibility of resolution, short of referring the matter to the adjudication phase of this dispute resolution process. Notwithstanding the foregoing, the employee or the District may terminate the mediation process after the mediator has incurred fourteen (14) hours of time on the process.

Step 2. Arbitration

Should any disputes remain existent between the parties after completion of the mediation resolution process set forth above, then the parties shall, within thirty (30) calendar days after termination of the mediation process, submit such disputes to binding arbitration administered by J.A.M.S.

Initiating Arbitration. Arbitration shall be initiated in the following manner:

- a. Unless barred by the statute of limitations, any party bound by this arbitration agreement may initiate an arbitration at any time after mediation procedures as hereinabove described have been exhausted by serving, as in a civil action, all parties with notice of the nature of the claim and a demand for arbitration. A claim shall be waived and forever barred if on the date the demand for arbitration is received, the claim, if asserted in a civil action, would be barred by the applicable state (federal) statute of limitations, and
- b. The claimant shall file a copy of the Demand for Arbitration and Notice of Claim at any regional office of J.A.M.S., together with the appropriate filing fee as provided in the existing fee schedule.
- c. If the responding party desires to file a response and/or counterclaim, they must do so within thirty (30) days of service of the demand. Failure to file a counterclaim or response will not operate to delay the arbitration proceedings.
- d. After the filing of the claim, response and counterclaim, no further claims or counterclaims may be made except on motion to the arbitrator.

Appointment and Powers of Arbitrator. The case shall be submitted to a single arbitrator chosen by the parties from a list of retired judges and justices at J.A.M.S. Should the parties be unable to agree on a choice of arbitrator within thirty (30) days from the demand for arbitration, then either party may request the Contract Arbitration Administrator at said service to furnish a list of three names and each side may strike one name, thereby nominating the remaining person as replacement arbitrator. If more than one name remains, the Contract Arbitration Administrator of J.A.M.S. will choose an arbitrator from the list of remaining names.

If the designated arbitrator shall die, become incapable of, unwilling to, or unable to serve or proceed with the arbitration, the party or parties appointing said arbitrator shall have the power to appoint another in his or her stead under the procedures prescribed herein, and such substituted arbitrator shall have all such powers as if he or she had been originally appointed herein.

The arbitrator shall have full power to make such regulations and to give such orders and directions in all respects, as he or she shall deem expedient, as well as in respect to the matters and differences referred to them and also with respect to the mode and times of executing and performing any of the acts, deeds, matters, and things which may be awarded or directed to be done.

Should either party refuse or neglect to appoint said arbitrator or to furnish the arbitrator with any papers or information demanded, the arbitrator is empowered by both parties to proceed ex parte.

The arbitrator shall have the authority and power to request the production of any books or records in the possession or control of either of the parties and to order that either party shall in the meantime have access to and be permitted to inspect and take copies of all or any of the same relating to the matters in difference. This authority and power is subject to, and no greater than, the provisions for document discovery in the California Civil Procedure Code, is subject to appropriate objections by either party, and in no way extends to privileged or protected materials.

The arbitrator shall have the authority and power to proceed ex parte in the event that either party shall fail, after reasonable notice, to attend hearings before him or her.

The arbitrator may grant any remedy or relief that the arbitrator deems just and equitable and within the scope of the agreement of the parties, including, but not limited to, specific performance of a contract. An arbitrator may include an injunction or orders for specific performance of part or all of an award.

Costs and Fees. Each party shall be responsible for its own costs and expense of the arbitration, and the costs and fees of J.A.M.S. shall be borne by the District.

Pre-Hearing. Once the arbitrator is chosen, the Contract Arbitration Administrator at J.A.M.S. may be authorized and directed upon application of any party to schedule a pre-hearing conference with the arbitrator for the purpose of narrowing the issues, establishing a discovery schedule, arranging an acceptable procedure for any law and motion proceedings and in all respects arranging for the most expeditious hearing possible of the matters in dispute.

Discovery. Discovery shall be at the discretion of the arbitrator and allowed only upon a showing of good cause, utilizing the following guidelines:

(a) The arbitrator shall have discretion to order pre-hearing exchange of information, including but not limited to, the production of requested documents and exchanges of summaries of testimony of proposed witnesses.

(b) The deposition of the claimant(s) and respondent(s) shall be allowed as a matter of right. One set of form interrogatories approved by the Judicial Council shall be allowed. There shall be an early and prompt designation and exchange of the names and addresses of expert witnesses who may be called upon to testify at the arbitration hearing. The experts' depositions and all other discovery including additional depositions shall be allowed only upon a showing of good cause. It shall in no event exceed the discovery permitted by the California Code of Civil Procedure.

Evidence. Judicial Rules relating to the Order of Proof, the conduct of the hearing and the presentation and admissibility of evidence will not be applicable in this proceeding. Any relevant evidence, including hearsay, shall be admitted by the arbitrator if it is the sort of evidence upon which responsible persons are accustomed to rely in the conduct of serious affairs, regardless of the admissibility of such evidence in a court of law.

Time Limits. The award shall be made in writing by the arbitrator on or before the thirtieth day following the conclusion of the arbitration.

Reasoned Opinion. In rendering the award, the arbitrator must set forth the findings of fact and the conclusion(s) based thereon.

Applicable Law. The arbitration shall follow the substantive law of California and any relevant federal law. This shall include the provisions of statutory law dealing with arbitration, as it may exist at the time of the demand for arbitration, insofar as said provisions are not in conflict with this agreement and specifically excepting therefrom sections of the statutory law dealing with discovery and sections requiring notice of hearing date by registered or certified mail.

Notice. Each party shall be deemed to have consented that any papers, notices or process necessary or proper for the initiation or continuation of an arbitration under these rules; for any court action in connection therewith; or for the entry of judgement on any award made under these rules, may be served on a party by mail, addressed to the party or representative at the last known address, or by personal service, provided that reasonable opportunity to be heard with regard thereto has been granted to the party. The arbitrator and/or the parties may consent to the use of FAX transmission, e-mail, or other written forms or electronic communication to give the notices required by these rules.

Finality of Award. The award of the arbitrator shall be final and binding upon the parties without appeal or review except as permitted by the arbitration laws of California. Application may be had by any party to any court of general jurisdiction for entry and enforcement of judgment based on said award.

I have carefully read the contents of this Alternative Dispute Resolution Procedure and knowingly agree to be bound by its contents.

EMPLOYEE

DATE

FOR THE DISTRICT

DATE

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
PERMANENT 2013/2014 FARSCCD SALARY SCHEDULE
175 Day Contract Faculty
EFFECTIVE AUGUST 19, 2013

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$53,554.86	\$57,540.32	\$60,179.85	\$62,818.35	\$65,456.86	\$68,095.36	\$70,846.71
4	\$56,025.13	\$60,010.58	\$62,652.16	\$65,286.57	\$67,927.12	\$70,554.34	\$73,308.77
5	\$58,486.16	\$62,478.79	\$65,115.25	\$67,756.83	\$70,382.00	\$73,024.60	\$75,778.00
6	\$60,953.35	\$64,944.95	\$67,582.43	\$70,216.83	\$72,854.31	\$75,493.84	\$78,244.17
7	\$63,417.45	\$67,412.14	\$70,053.72	\$72,697.36	\$75,325.60	\$77,966.16	\$80,710.33
8	\$65,887.72	\$69,875.22	\$72,516.81	\$75,150.18	\$77,790.74	\$80,431.29	\$83,176.49
9	\$68,355.93	\$72,346.51	\$74,991.17	\$77,618.39	\$80,261.00	\$82,893.35	\$85,641.62
10	\$70,823.12	\$74,816.78	\$77,454.26	\$80,084.55	\$82,724.08	\$85,360.54	\$88,109.83
11	\$73,290.30	\$77,282.94	\$79,914.26	\$82,556.87	\$85,193.32	\$87,828.75	\$90,579.07
12	\$75,758.51	\$79,751.15	\$82,385.55	\$85,020.98	\$87,654.35	\$90,294.91	\$93,044.20
13		\$82,216.28	\$84,850.68	\$87,491.24	\$90,127.69	\$92,764.15	\$95,511.39
14		\$84,683.47	\$87,318.90	\$89,958.43	\$92,595.90	\$95,234.41	\$97,979.60
15		\$87,150.66	\$89,787.11	\$92,427.66	\$95,061.04	\$97,699.54	\$100,445.76
16				\$94,895.88	\$97,525.15	\$100,165.70	\$102,912.95
A						\$103,861.87	\$106,612.19
B						\$107,567.26	\$110,311.43
C						\$111,269.58	\$114,012.21

CLASS PLACEMENT REQUIREMENTS FOR INITIAL PLACEMENT AND/OR CLASS CHANGES

- CLASS I**
- a) Bachelor's degree
 - b) Vocational placement - appropriate minimum qualifications
- CLASS II**
- a) Master's degree
 - b) Bachelor's degree plus 45 approved semester units earned after award of the degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 1. Associate degree or 65 approved semester units plus six years approved work experience credit
 2. Bachelor's degree plus three years approved work experience credit
- CLASS III**
- a) Master's degree plus 15 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 49 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 1. Associate degree plus 30 approved semester units or 95 approved semester units plus nine years approved work experience credit
 2. Bachelor's degree plus six years approved work experience credit
 3. Completion of 15 approved semester units after initial placement on Class II

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
PERMANENT 2013/2014 FARSCCD SALARY SCHEDULE
175 Day Contract Faculty
EFFECTIVE AUGUST 19, 2013

- CLASS IV**
- a) Master's degree plus 30 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 64 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Bachelor's degree plus nine years approved work experience credit
 - 2. Completion of 15 approved semester units after initial placement on Class III
- CLASS V**
- a) Master's degree plus 45 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 79 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Bachelor's degree plus 45 approved semester units plus nine years approved work experience credit
 - 2. Master's degree plus nine years approved work experience credit
 - 3. Completion of 15 approved semester units after initial placement on Class IV
- CLASS VI**
- a) Master's degree plus 60 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 94 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Master's degree plus 15 approved semester units plus nine years
 - 2. Completion of 15 approved semester units or nine years approved work experience credit after placement on Class V
- CLASS VII**
- a) Doctorate degree

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
PERMANENT 2013/2014 FARSCCD SALARY SCHEDULE
192 Day Contract Faculty
EFFECTIVE JULY 31, 2013

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$58,758.01	\$63,130.21	\$66,026.21	\$68,921.18	\$71,816.15	\$74,711.11	\$77,729.18
4	\$61,468.33	\$65,840.53	\$68,738.57	\$71,629.44	\$74,526.46	\$77,409.12	\$80,430.27
5	\$64,168.38	\$68,548.79	\$71,441.71	\$74,339.75	\$77,219.33	\$80,119.43	\$83,139.55
6	\$66,874.59	\$71,253.98	\$74,147.92	\$77,038.78	\$79,931.70	\$82,827.69	\$85,845.77
7	\$69,578.75	\$73,961.21	\$76,859.26	\$79,760.38	\$82,643.04	\$85,540.06	\$88,550.95
8	\$72,289.07	\$76,663.32	\$79,561.37	\$82,451.20	\$85,348.22	\$88,245.24	\$91,257.16
9	\$74,996.30	\$79,374.66	\$82,276.81	\$85,159.47	\$88,058.54	\$90,946.33	\$93,961.32
10	\$77,703.54	\$82,084.97	\$84,978.92	\$87,864.65	\$90,760.65	\$93,653.56	\$96,669.58
11	\$80,410.78	\$84,791.18	\$87,677.95	\$90,577.02	\$93,469.93	\$96,360.80	\$99,378.87
12	\$83,118.01	\$87,498.42	\$90,389.29	\$93,281.18	\$96,169.99	\$99,067.01	\$102,083.03
13		\$90,203.61	\$93,093.45	\$95,990.47	\$98,883.38	\$101,776.30	\$104,790.27
14		\$92,910.84	\$95,801.71	\$98,697.70	\$101,591.64	\$104,486.61	\$107,498.53
15		\$95,617.05	\$98,509.97	\$101,406.99	\$104,295.80	\$107,190.77	\$110,203.71
16				\$104,115.25	\$106,999.96	\$109,896.98	\$112,910.95
A						\$113,951.69	\$116,968.73
B						\$118,017.16	\$121,028.05
C						\$122,079.55	\$125,087.37

CLASS PLACEMENT REQUIREMENTS FOR INITIAL PLACEMENT AND/OR CLASS CHANGES

- CLASS I** a) Bachelor's degree
b) Vocational placement - appropriate minimum qualifications
- CLASS II** a) Master's degree
b) Bachelor's degree plus 45 approved semester units earned after award of the degree
c) Vocational placement - appropriate minimum qualifications plus one of the following:
1. Associate degree or 65 approved semester units plus six years approved work experience credit
2. Bachelor's degree plus three years approved work experience credit
- CLASS III** a) Master's degree plus 15 approved semester units earned after award of the degree
b) Bachelor's degree plus 49 approved semester units including a master's degree
c) Vocational placement - appropriate minimum qualifications plus one of the following:
1. Associate degree plus 30 approved semester units, or 95 approved semester units plus nine years approved work experience credit
2. Bachelor's degree plus six years approved work experience credit
3. Completion of 15 approved semester units after initial placement on Class II

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
PERMANENT 2013/2014 FARSCCD SALARY SCHEDULE
192 Day Contract Faculty
EFFECTIVE JULY 31, 2013

- CLASS IV**
- a) Master's degree plus 30 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 64 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Bachelor's degree plus nine years approved work experience credit
 - 2. Completion of 15 approved semester units after initial placement on Class III
- CLASS V**
- a) Master's degree plus 45 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 79 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Bachelor's degree plus 45 approved semester units plus nine years approved work experience credit
 - 2. Master's degree plus nine years approved work experience credit
 - 3. Completion of 15 approved semester units after initial placement on Class IV
- CLASS VI**
- a) Master's degree plus 60 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 94 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Master's degree plus 15 approved semester units plus nine years
 - 2. Completion of 15 approved semester units or nine years approved work experience credit after placement on Class V
- CLASS VII**
- a) Doctorate degree

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
PERMANENT 2013/2014 FARSCCD SALARY SCHEDULE
225 Day Contract Faculty
 EFFECTIVE JULY 1, 2013

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$68,856.55	\$73,980.70	\$77,374.24	\$80,766.75	\$84,159.26	\$87,551.77	\$91,088.92
4	\$72,032.60	\$77,156.76	\$80,553.37	\$83,940.75	\$87,335.31	\$90,713.46	\$94,254.72
5	\$75,197.37	\$80,330.76	\$83,720.19	\$87,116.80	\$90,491.87	\$93,889.51	\$97,429.74
6	\$78,369.32	\$83,500.66	\$86,892.14	\$90,279.52	\$93,669.98	\$97,063.51	\$100,599.64
7	\$81,537.17	\$86,673.63	\$90,069.22	\$93,468.91	\$96,848.08	\$100,242.64	\$103,770.56
8	\$84,713.22	\$89,840.45	\$93,236.04	\$96,622.39	\$100,016.95	\$103,412.54	\$106,941.49
9	\$87,886.20	\$93,017.53	\$96,417.22	\$99,795.37	\$103,193.01	\$106,577.31	\$110,111.39
10	\$91,059.17	\$96,193.59	\$99,584.04	\$102,966.29	\$106,359.83	\$109,749.26	\$113,284.36
11	\$94,231.12	\$99,364.51	\$102,747.79	\$106,145.42	\$109,534.86	\$112,923.26	\$116,459.39
12	\$97,404.10	\$102,537.48	\$105,924.86	\$109,313.27	\$112,698.60	\$116,094.18	\$119,628.26
13		\$105,707.38	\$109,093.74	\$112,489.32	\$115,878.76	\$119,268.19	\$122,801.24
14		\$108,879.33	\$112,267.74	\$115,661.27	\$119,052.76	\$122,444.24	\$125,974.21
15		\$112,051.28	\$115,440.71	\$118,836.30	\$122,221.63	\$125,614.14	\$129,145.14
16				\$122,009.28	\$125,389.48	\$128,785.06	\$132,317.09
A						\$133,536.83	\$137,073.48
B						\$138,300.91	\$141,829.86
C						\$143,061.91	\$146,587.78

CLASS PLACEMENT REQUIREMENTS FOR INITIAL PLACEMENT AND/OR CLASS CHANGES

- CLASS I**
- a) Bachelor's degree
 - b) Vocational placement - appropriate minimum qualifications
- CLASS II**
- a) Master's degree
 - b) Bachelor's degree plus 45 approved semester units earned after award of the degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Associate degree or 65 approved semester units plus six years approved work experience credit
 - 2. Bachelor's degree plus three years approved work experience credit
- CLASS III**
- a) Master's degree plus 15 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 49 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Associate degree plus 30 approved semester units, or 95 approved semester units plus nine years approved work experience credit
 - 2. Bachelor's degree plus six years approved work experience credit
 - 3. Completion of 15 approved semester units after initial placement on Class II

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
PERMANENT 2013/2014 FARSCCD SALARY SCHEDULE
225 Day Contract Faculty
EFFECTIVE JULY 1 , 2013

- CLASS IV**
- a) Master's degree plus 30 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 64 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Bachelor's degree plus nine years approved work experience credit
 - 2. Completion of 15 approved semester units after initial placement on Class III
- CLASS V**
- a) Master's degree plus 45 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 79 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Bachelor's degree plus 45 approved semester units plus nine years approved work experience credit
 - 2. Master's degree plus nine years approved work experience credit
 - 3. Completion of 15 approved semester units after initial placement on Class IV
- CLASS VI**
- a) Master's degree plus 60 approved semester units earned after award of the degree
 - b) Bachelor's degree plus 94 approved semester units including a master's degree
 - c) Vocational placement - appropriate minimum qualifications plus one of the following:
 - 1. Master's degree plus 15 approved semester units plus nine years
 - 2. Completion of 15 approved semester units or nine years approved work experience credit after placement on Class V
- CLASS VII**
- a) Doctorate degree

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
PERMANENT 2013/2014 FARSCCD SALARY SCHEDULE "B"
PART-TIME/BEYOND CONTRACT (OVERLOAD)
 EFFECTIVE JULY 1, 2013

	Column I	Column II	Column III
TEACHING	(Lecture Hour Equivalent [LHE] = 18 times the hourly rate)		
STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15
1			
2			
3	\$53.63	\$56.31	\$59.12
4	\$56.31	\$59.12	\$62.08
5	\$59.12	\$62.08	\$65.18
LAB/COUNSELING/LIBRARIAN/ NURSING	(equivalent to 0.85 of a lecture hour)		
STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15
1			
2			
3	\$45.58	\$47.86	\$50.26
4	\$47.86	\$50.26	\$52.77
5	\$50.26	\$52.77	\$55.40
NON-TEACHING	(equivalent to 0.5 of a lecture hour)		
STEP	LESS THAN MASTER'S	MASTER'S	MASTER'S + 15
1			
2			
3	\$26.82	\$28.16	\$29.57
4	\$28.16	\$29.57	\$31.04
5	\$29.57	\$31.04	\$32.59

Schedule B applies to all non-contract college credit academic employees. Extra pay assignments beyond the regular contract load during the fall and spring semesters shall be paid at the established lecture hour equivalent (LHE) or fraction thereof. Part-time assignments in library, health services, and counseling shall be paid at 0.85 of the LHE rate shown.

The hourly pay rate for **part-time psychologists** who are college counselors assigned specifically to provide psychological services through the Health Centers will be **\$72.57**.

Initial placement for faculty is at step 3, with advancement occurring every two (2) semesters of part-time/beyond contract contract work.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
PERMANENT 2013/2014 FARSCCD SUMMER SALARY SCHEDULE "A"
 EFFECTIVE JUNE 16, 2014

Attachment #8

TEACHING		(Multiply by 18 for LHE rate.)						
STEP		CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1								
2								
3		\$74.38	\$79.91	\$83.59	\$87.25	\$90.91	\$94.57	\$98.40
4		\$77.81	\$83.35	\$87.01	\$90.68	\$94.35	\$97.99	\$101.82
5		\$81.23	\$86.78	\$90.44	\$94.10	\$97.75	\$101.43	\$105.24

LAB/COUNSELOR/LIBRARIAN/ NURSING		(equivalent to 0.85 of a lecture hour)						
STEP		CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1								
2								
3		\$63.22	\$67.93	\$71.05	\$74.16	\$77.28	\$80.39	\$83.64
4		\$66.14	\$70.85	\$73.96	\$77.07	\$80.19	\$83.29	\$86.54
5		\$69.04	\$73.76	\$76.88	\$79.99	\$83.09	\$86.21	\$89.45

NON-TEACHING		(equivalent to 0.5 of a lecture hour)						
STEP		CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1								
2								
3		\$37.20	\$39.96	\$41.79	\$43.63	\$45.46	\$47.29	\$49.20
4		\$38.91	\$41.68	\$43.51	\$45.34	\$47.18	\$48.99	\$50.91
5		\$40.61	\$43.39	\$45.22	\$47.06	\$48.88	\$50.72	\$52.63

Schedule A applies to all academic college credit employees who were employed on contract during the preceding academic year. Compensation for health services faculty, counselors, librarians, and laboratory assignments will be computed at .085 of a lecture hour.

Placement on Schedule A is according to class and step placement as of the spring semester immediately preceding summer school.

A maximum assignment of 1.5 LHE per week will be allowed for all instructors, up to a maximum of 12 LHE for the summer program. This is a weekly assigned maximum, not an average or aggregate of total weeks taught during a summer session.

A maximum of twenty seven (27) hours per week will be allowed for all counselors. Combined counseling and instructional assignments shall be subject to the 27 hour limit. Assignments during the summer session shall be 100% student contact unless modified by mutual agreement with the appropriate administrator.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
PERMANENT 2013/2014 FARSCCD SUMMER SALARY SCHEDULE "C"
NON-CREDIT CONTINUING EDUCATION PROGRAM FACULTY
EFFECTIVE JULY 1, 2014

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V	CLASS VI	CLASS VII
1							
2							
3	\$83.68	\$89.91	\$94.03	\$98.15	\$102.28	\$106.40	\$110.70
4	\$87.54	\$93.76	\$97.90	\$102.01	\$106.14	\$110.24	\$114.55
5	\$91.38	\$97.62	\$101.74	\$105.87	\$109.97	\$114.11	\$118.40

Schedule C applies to all college non-credit full-time employees who were employed on contract during the preceding academic year and are continuing on contract for the ensuing academic year.

Placement on Schedule C is according to class and step placement as of the spring semester immediately preceding summer school.

Full-time instructors assigned to teach the course, Learning Disabilities Laboratory, shall be paid at 0.85 of the appropriate rate on this schedule.

A summer session assignment shall not exceed a total of 170 hours.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2013/2014 FARSCCD 175 DAY CONTRACT STEP INCREASES

Attachment #10

NAME	DIVISION	SITE	CLASS	OLD 13/14 STEP	OLD 13/14 SALARY	NEW 13/14 STEP	NEW 13/14 SALARY
Aguilar Beltran, Maria	Special Svcs	SAC	V	10	\$81,445.39	11	\$85,193.32
Andrade, Philippe	Humanities & Social Sci	SAC	VII	11	\$89,178.96	12	\$93,044.20
Barembaum, Morrie	Math & Sci	SCC	VI	16 (3)	\$98,617.41	A (1)	\$103,861.87
Bass, Stacey	Science, Math, & Health Sci	SAC	II	12	\$78,518.41	13	\$82,216.28
Beers-McCormick, Lynnette	Arts, Humanities & Social Sci/Library	SCC	IV	14	\$88,567.91	15	\$92,427.66
Beyersdorf, Matthew	Humanities & Social Sci	SAC	VII	13	\$94,035.04	14	\$97,979.60
Breig, David	Kinesiology, Health & Athletics	SAC	VI	16 (1)	\$98,617.41	16 (2)	\$100,165.70
Budarz, Timo	Science, Math, & Health Sci	SAC	VII	15	\$98,893.14	16 (1)	\$102,912.95
Camarco, Lisa	Math & Sci	SCC	V	12	\$86,299.45	13	\$90,127.69
Cannon, Cari	Arts, Humanities & Social Sci/Library	SCC	VII	16 (3)	\$101,322.19	A (1)	\$106,612.19
Coffman, Jodi	Kinesiology, Health & Athletics	SAC	VII	16 (2)	\$101,322.19	16 (3)	\$102,912.95
Coliflores, Rowena	Science, Math, & Health Sci	SAC	V	13	\$88,734.56	14	\$92,595.90
Collins, Monica	Special Svcs	SAC	VI	16 (1)	\$98,617.41	16 (2)	\$100,165.70
Coyne, Claire	Science, Math, & Health Sci	SAC	II	12	\$78,518.41	13	\$82,216.28
Cummins, Shawn	Math & Sci	SCC	VI	16 (1)	\$98,617.41	16 (2)	\$100,165.70
Deaver, Douglas	Arts, Humanities & Social Sci/Library	SCC	VII	16 (1)	\$101,322.19	16 (2)	\$102,912.95
DeCarbo, Michael	Arts, Humanities & Social Sci/Library	SCC	V	15	\$93,591.65	16 (M)	\$97,525.15
Dela Cusack, Lisa	Arts, Humanities & Social Sci/Library	SCC	VII	13	\$94,035.04	14	\$97,979.60
Diaz, Darlene	Math & Sci	SCC	III	13	\$83,539.12	14	\$87,318.90
El-Said, Nahla	Math & Sci	SCC	VII	10	\$86,747.89	11	\$90,579.07
Evelt, Corinna	Arts, Humanities & Social Sci/Library	SCC	III	13	\$83,539.12	14	\$87,318.90
Fish, Zachary	Humanities & Social Sci	SAC	VI	16 (1)	\$98,617.41	16 (2)	\$100,165.70
Foley, Denise	Math & Sci	SCC	VII	16 (2)	\$101,322.19	16 (3)	\$102,912.95
Frost, Alicia	Math & Sci	SCC	II	11	\$76,088.35	12	\$79,751.15
Gonis, Andrew	Human Svcs & Tech	SAC	VI	16 (1)	\$98,617.41	16 (2)	\$100,165.70
Granitto, James	Arts, Humanities & Social Sci/Library	SCC	VI	16 (2)	\$98,617.41	16 (3)	\$100,165.70
Guerrero-Phlaum, Martha	Humanities & Social Sci	SAC	VII	15	\$98,893.14	16 (1)	\$102,912.95
Guzman, Kristen	Humanities & Social Sci	SAC	VII	16 (2)	\$101,322.19	16 (3)	\$102,912.95
Howell, Scott	Arts, Humanities & Social Sci/Library	SCC	VII	12	\$91,605.99	13	\$95,511.39
Huynh-Dang, KC	Human Svcs & Tech	SAC	VII	16 (1)	\$101,322.19	16 (2)	\$102,912.95
Hyman, Deborah	Human Svcs & Tech	SAC	II	9	\$71,228.23	10	\$74,816.78
Janio, Jaroslaw	Continuing Ed	CEC	VII	13	\$94,035.04	14	\$97,979.60
Jenkins, Crystal	Science, Math, & Health Sci	SAC	VI	16 (2)	\$98,617.41	16 (3)	\$100,165.70
Jones, Elliott	Fine & Performing Arts	SAC	VII	16 (2)	\$101,322.19	16 (3)	\$102,912.95
Jones, Geoffrey	Kinesiology, Health & Athletics	SAC	II	14	\$83,374.49	15 (M)	\$87,150.66
Kelcher, Michael	Science, Math, & Health Sci	SAC	VI	12	\$88,899.19	13	\$92,764.15
Kessler, Ron	Business & Career Technical Ed	SCC	VII	16 (3)	\$101,322.19	A (1)	\$106,612.19
Kosuth-Wood, Kathryn	Arts, Humanities & Social Sci/Library	SCC	IV	14	\$88,567.91	16 (M)	\$94,895.88
Kubicka-Miller, Jared	Arts, Humanities & Social Sci/Library	SCC	II	10	\$73,660.31	11	\$77,282.94
Kubicka-Miller, Tara	Arts, Humanities & Social Sci/Library	SCC	II	12	\$78,518.41	13	\$82,216.28
Lopez, Jorge	Science, Math, & Health Sci	SAC	VII	13	\$94,035.04	14	\$97,979.60
Martino, Danielle	Math & Sci	SCC	III	13	\$83,539.12	14	\$87,318.90
Mettler, Mary	Counseling & Student Support Svcs	SCC	VII	16 (1)	\$101,322.19	16 (2)	\$102,912.95
Nguyen, William	Science, Math, & Health Sci	SAC	VII	15	\$98,893.14	16 (1)	\$102,912.95

Prepared by Penny Wilkerson, Human Resources, 11/5/13
Contract Step Increases Retroactive to 8/19/13
Board Approval Date is 11/12/13

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2013/2014 FARSCCD 175 DAY CONTRACT STEP INCREASES

Attachment #10

NAME	DIVISION	SITE	CLASS	OLD 13/14 STEP	OLD 13/14 SALARY	NEW 13/14 STEP	NEW 13/14 SALARY
Oertel, Patricia	Science, Math, & Health Sci	SAC	VII	9	\$84,317.83	10	\$88,109.83
Paunovic, Mila	Science, Math, & Health Sci	SAC	VI	16 (2)	\$98,617.41	16 (3)	\$100,165.70
Pimentel, Marcelo	Arts, Humanities & Social Sci/Library	SCC	III	14	\$85,969.18	15 (M)	\$89,787.11
Rabii, Narges	Arts, Humanities & Social Sci/Library	SCC	VI	14	\$93,762.34	15	\$97,699.54
Ramshaw, Charles	Humanities & Social Sci	SAC	IV	15	\$90,998.98	16 (M)	\$94,895.88
Reed, Stephen	Arts, Humanities & Social Sci/Library	SCC	VI	16 (2)	\$98,617.41	16 (3)	\$100,165.70
Robertson, Mario	Humanities & Social Sci	SAC	II	11	\$76,088.35	12	\$79,751.15
Ross Jr., John	Human Svcs & Tech	SAC	II	11	\$76,088.35	12	\$79,751.15
Rutan, Craig	Math & Sci	SCC	VI	11	\$86,471.18	12	\$90,294.91
Sakamoto, Scott	Math & Sci	SCC	VII	16 (1)	\$101,322.19	16 (2)	\$102,912.95
Sanchez, Gabriela	Special Svcs	SAC	III	12	\$81,112.09	13	\$84,850.68
Scott, Randy	Math & Sci	SCC	VI	16 (2)	\$98,617.41	16 (3)	\$100,165.70
Serrano, Jr., Maximilano	Human Svcs & Tech	SAC	III	12	\$81,112.09	13	\$84,850.68
Shahbazian, Roy	Science, Math, & Health Sci	SAC	VI	13	\$91,330.26	14	\$95,234.41
Shekarabi, Nooshan	Arts, Humanities & Social Sci/Library	SCC	II	12	\$78,518.41	13	\$82,216.28
Shields, Jolene	Continuing Ed	Chapman	III	9	\$73,832.01	10	\$77,454.26
Stucken, Robert	Science, Math, & Health Sci	SAC	VI	16 (2)	\$98,617.41	16 (3)	\$100,165.70
Taber, Alexander	Arts, Humanities & Social Sci/Library	SCC	VII	16 (2)	\$101,322.19	16 (3)	\$102,912.95
Takahashi, Craig	Business	SAC	VII	16 (2)	\$101,322.19	16 (3)	\$102,912.95
Takahashi, Mary Kathleen	Science, Math, & Health Sci	SAC	VII	10	\$86,747.89	11	\$90,579.07
Umali Kopp, Christine	Arts, Humanities & Social Sci/Library	SCC	VII	16 (1)	\$101,322.19	16 (2)	\$102,912.95
Varela, Anita	Arts, Humanities & Social Sci/Library	SCC	VI	16 (1)	\$98,617.41	16 (2)	\$100,165.70
Vu, Dahlia	Science, Math, & Health Sci	SAC	III	13	\$83,539.12	14	\$87,318.90
Waterman, Patricia	Fine & Performing Arts	SAC	IV	15	\$90,998.98	16 (M)	\$94,895.88
Williams, Alison	Math & Sci	SCC	II	11	\$76,088.35	12	\$79,751.15
Wirtz, Laura	Counseling & Student Support Svcs	SCC	VII	15	\$98,893.14	16 (1)	\$102,912.95
Wright, Kelley	Math & Sci	SCC	VII	16 (2)	\$101,322.19	16 (3)	\$102,912.95
Zysman, Florence	Arts, Humanities & Social Sci/Library	SCC	III	12	\$81,112.09	13	\$84,850.68

Prepared by Penny Wilkerson, Human Resources, 11/5/13
Contract Step Increases Retroactive to 8/19/13
Board Approval Date is 11/12/13

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2013/2014 FARSCCD 192 AND 225 DAY CONTRACT STEP INCREASES

Attachment #11

NAME	DIVISION	SITE	CLASS	OLD 13/14 STEP	OLD 13/14 SALARY	NEW 13/14 STEP	NEW 13/14 SALARY
Aguilera, Leonor	Counseling & Student Support Svcs	SCC	III	14	\$94,320.87	15 (M)	\$98,509.97
Brown, Angela	Counseling	SAC	VI	15	\$105,533.89	16 (1)	\$109,896.98
Carrion, Rodolfo	Counseling & Student Support Svcs	SCC	VI	15	\$105,533.89	16 (1)	\$109,896.98
Coto, Jennifer	Counseling & Student Support Svcs	SCC	VII	15	\$108,500.26	16 (1)	\$112,910.95
Le, Phi Loan	Special Svcs	SAC	VII	15	\$108,500.26	16 (1)	\$112,910.95
Robledo, Reymundo	Counseling	SAC	VI	10	\$92,205.93	11	\$96,360.80
Salgado, Susana	Special Svcs	SAC	VII	11	\$97,842.74	12	\$102,083.03
Sanabria, Reina	Counseling	SAC	VI	16 (1)	\$108,198.27	16 (2)	\$109,896.98

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Attachment #12

2013/2014 FARSCCD BEYOND CONTRACT (OVERLOAD) STEP INCREASES

NAME	SITE	OLD 13/14	NEW 13/14	OLD 1314	NEW 1314	OLD 13/14	NEW 13/14	OLD 13/14	NEW 13/14
		BC/OVL GRADE/ STEP	BC/OVL GRADE/ STEP	BC/OVL LHE RATE	BC/OVL LHE RATE	BC/OVL .85 LHE RATE	BC/OVL .85 LHE RATE	BC/OVL .5 LHE RATE	BC/OVL .5 LHE RATE
Abbey, Troy	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Adams, Richard	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Aguilar Beltran, Maria	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Aguilera, Leonor	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Andrade, Philippe	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Anthony, Mary	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Argo, Rosemary	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Armbruster, Lynda	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Babayan, Diana	SCC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Baez, Elizabeth	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Baldizon-Rios, Nena	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Bales, Terry	DMC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Barembaum, Morrie	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Bass, Stacey	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Bassett, Dana	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Bautista, Steven	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Beers-McCormick, Lynnette	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Bennett, Gary	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Benson, Kyla	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Beyersdorf, Matthew	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Birnbaum, Beverly	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Blake, Sherri	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Bowers, Cherie	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Brandon, Kelly	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Breig, David	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Brooks, Debra	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Brown, Angela	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Brown, Laurence	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Budarz, Timo	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Camarco, Lisa	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Cannon, Cari	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Canzona, Paula	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Carrera, Cheryl	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Carrion, Rodolfo	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Carr-Rollitt, Lucy	SCC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Castellanos, Mary	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Castillo, Ricardo	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Coffman, Jodi	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Coliflores, Rowena	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Collins, Monica	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Colunga, Molly	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Conner, Mary Patricia	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Coto, Jennifer	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Courter, William	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Coyne, Claire	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04

Prepared by Penny Wilkerson, Human Resources, 11/5/13
 Beyond Contract (Overload) Step Increases Effective Fall 2013
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RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Attachment #12

2013/2014 FARSCCD BEYOND CONTRACT (OVERLOAD) STEP INCREASES

NAME	SITE	OLD 13/14	NEW 13/14	OLD 1314	NEW 1314	OLD 13/14	NEW 13/14	OLD 13/14	NEW 13/14
		BC/OVL GRADE/ STEP	BC/OVL GRADE/ STEP	BC/OVL LHE RATE	BC/OVL LHE RATE	BC/OVL .85 LHE RATE	BC/OVL .85 LHE RATE	BC/OVL .5 LHE RATE	BC/OVL .5 LHE RATE
Crabb, Patrick	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Crabill, Phillip	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Cummins, Shawn	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Dahlen, Noel	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Deaver, Douglas	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
DeCarbo, Michael	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Deeley, Steven	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Dela Cusack, Lisa	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Dennis, Karen	CEC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Dethlefsen, Elaine	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Diaz, Darlene	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Doolittle Jr., Glenn	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Dutton, Donald	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Dwyer, Dalva	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Eastmond, Thomas "Steve"	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Elchlepp, Elizabeth	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
El-Said, Nahla	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Emley, Catherine	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Enriquez, Rosemarie	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Ettinger, Becky	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Everett, Michael	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Evett, Corinna	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Fajardo, Lourdes	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Fish, Zachary	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Foley, Denise	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Fondren, Stephanie	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Francis, Jane	SCC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Freeman, Suzanne	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Freidenrich, Sandra	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Frias, Rodolfo	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Frost, Alicia	SCC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Gaer, Susan	CEC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Gallego, Robert	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Galvan, Javier	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Garcia, Yolanda	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Garnett, Susan	CEC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Geissler, Joseph	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Ghelfi, Gerald	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Gillette, Heather	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Gilmour, Dennis	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Gilreath, Genice	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Giroux, Regina	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Goldmann, Dan	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Gonis, Andrew	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Gonzaga-Siguenza, L. Patricia	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59

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RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Attachment #12

2013/2014 FARSCCD BEYOND CONTRACT (OVERLOAD) STEP INCREASES

NAME	SITE	OLD 13/14	NEW 13/14	OLD 1314	NEW 1314	OLD 13/14	NEW 13/14	OLD 13/14	NEW 13/14
		BC/OVL GRADE/ STEP	BC/OVL GRADE/ STEP	BC/OVL LHE RATE	BC/OVL LHE RATE	BC/OVL .85 LHE RATE	BC/OVL .85 LHE RATE	BC/OVL .5 LHE RATE	BC/OVL .5 LHE RATE
Granitto, James	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Grant, Madeline	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Guerrero-Phlaum, Martha	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Guzman, Kristen	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Hager, Benjamin	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Haglund, Becky	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Hammonds, Elvin	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Hampton, Jubal	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Harding, Glen	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Hassel, Elissa	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Hauscarriague, Anne	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Hester, James	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Hicks, Raymond	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Higgins, Mark	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Hirsch, Rosemarie	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Ho, Pao Fen	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Hoffman, Elizabeth	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Hogue, Tom	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Holder, Vera	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Horgan, Linda	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Houska, Robert	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Hovanitz, Eric	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Howell, Scott	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Huebsch, Mary	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Hughes, Philip	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Huynh-Dang, KC	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Hyman, Deborah	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Isbell, James	SCC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Issa, Kamal Karim	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Janio, Jaroslaw	CEC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Jaros, Bonita	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Jenkins, Crystal	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Jenkins, Robert	CEC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Jones, Elliott	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Jones, Geoffrey	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Jones, Vanessa	SCC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Jordan, Ethel	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Kalko, John	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Kanzler, Dietrich	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Kashi, Majid	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Kehlenbach, E. Brian	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Keith, Katharine	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Kelcher, Michael	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Kessler, Ron	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Kim, Henry	CEC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59

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RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Attachment #12

2013/2014 FARSCCD BEYOND CONTRACT (OVERLOAD) STEP INCREASES

NAME	SITE	OLD 13/14	NEW 13/14	OLD 1314	NEW 1314	OLD 13/14	NEW 13/14	OLD 13/14	NEW 13/14
		BC/OVL GRADE/ STEP	BC/OVL GRADE/ STEP	BC/OVL LHE RATE	BC/OVL LHE RATE	BC/OVL .85 LHE RATE	BC/OVL .85 LHE RATE	BC/OVL .5 LHE RATE	BC/OVL .5 LHE RATE
Kossler, Wenona	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Kubicka-Miller, Jared	SCC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Kubicka-Miller, Tara	SCC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Kushida, Cherylee	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Lamourelle, Regina	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Le, Phi Loan	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Lechuga, Janet	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Leeds, Kelvin	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Lennertz, William	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Lewis, Michael	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Little, Charles	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Lockhart, Ann	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Lockwood, Lance	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Lopez, David	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Lopez, Jorge	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Lopez-Jaurequi, Leticia	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Lui, Anson	SCC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Luppani, Maria	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
MacBride-Hart, Christy	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Macdonald, Juli	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Madrigal, Romelia	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Magalousis, Nicholas	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Mansfield, Patricia	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Manzano, F. Rick	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Marecek, Lynn	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Marquez, Phillip	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Martin, Ronald	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Martinez Guzman, Donato	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Martino, Danielle	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
McClure, Caren	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
McKowan-Bourguignon, Lisa	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
McMillan, Jeffrey	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
McMullin, Mary	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Meier, Krystal	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Mettler, Mary	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Miller, Renee	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Miller, Robert	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Mitzner, Rita	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Mixer, Dale	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Montes, Agustin	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Montiel-Childress, Dena	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Moore, Kathleen	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Moreno, George	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Morgan-Beazell, Gwendolyn	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Morris, Marilou	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59

Prepared by Penny Wilkerson, Human Resources, 11/5/13
 Beyond Contract (Overload) Step Increases Effective Fall 2013
 Board Approval Date is 11/12/13

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Attachment #12

2013/2014 FARSCCD BEYOND CONTRACT (OVERLOAD) STEP INCREASES

NAME	SITE	OLD 13/14	NEW 13/14	OLD 1314	NEW 1314	OLD 13/14	NEW 13/14	OLD 13/14	NEW 13/14
		BC/OVL GRADE/ STEP	BC/OVL GRADE/ STEP	BC/OVL LHE RATE	BC/OVL LHE RATE	BC/OVL .85 LHE RATE	BC/OVL .85 LHE RATE	BC/OVL .5 LHE RATE	BC/OVL .5 LHE RATE
Morris-Pfyl, Sandy	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Motokane, Carolyn	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Mowrer, Melanie	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Murphy, Tim	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Myers, Stewart	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Nance, Craig	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Nguyen, Madeleine	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Nguyen, Michael	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Nguyen, Thu Van Thi	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Nguyen, William	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Nichols, Bruce	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Nick, Joann	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Nutter, Kim	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Orr, Estelle	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Ortiz, Fernando	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Parolise, Michelle	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Parrella, Michael	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Patterson, Kathleen	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Paunovic, Mila	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Pedroza, Jeffrey	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Pedroza, Luis	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Perry, Janis	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Pham, Tuyet	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Pimentel, Marcelo	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Porter, Monica	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Powell, Kay	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Powers, Charleen	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Pugh, James	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Quimzon, Eden	Chapman	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Quintana, Refugio	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Rabii, Narges	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Ramirez, Daniel	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Ramirez, Marco	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Ramshaw, Charles	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Reed, Stephen	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Rehm, Alice	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Resnick, Barry	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Robertson, Mario	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Robledo, Joanna	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Robledo, Reymundo	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Roe, Maureen	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Rogers, Neal	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Ross, Kristina	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Russo, Stacy	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Rutan, Craig	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59

Prepared by Penny Wilkerson, Human Resources, 11/5/13
 Beyond Contract (Overload) Step Increases Effective Fall 2013
 Board Approval Date is 11/12/13

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Attachment #12

2013/2014 FARSCCD BEYOND CONTRACT (OVERLOAD) STEP INCREASES

NAME	SITE	OLD 13/14	NEW 13/14	OLD 1314	NEW 1314	OLD 13/14	NEW 13/14	OLD 13/14	NEW 13/14
		BC/OVL GRADE/ STEP	BC/OVL GRADE/ STEP	BC/OVL LHE RATE	BC/OVL LHE RATE	BC/OVL .85 LHE RATE	BC/OVL .85 LHE RATE	BC/OVL .5 LHE RATE	BC/OVL .5 LHE RATE
Sadler, Dennis	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Sakamoto, Scott	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Salazar de la Torre, Rosa	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Salcido, Andrew	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Salgado, Susana	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Sanabria, Reina	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Sanchez, Gabriela	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Schroeder, Brian	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Schultz, Randal	DMC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Scoggin, Sally	CEC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Scott, Randy	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Shaffer, Catherine	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Shahbazian, Roy	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Shain, Sheila	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Shekarabi, Nooshan	SCC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Sherod, Susan	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Shields, Jolene	Chapman	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Shigematsu, Ted	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Shweiri, Gabriel	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Siddons, Alan	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Sill, Kenneth	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Simbro, Teresa	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Simmons, Kathleen	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Singh, Nirbhai	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Slager, Bonnie	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Smith, John	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Smith, Mark	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Smorstok-Stephens, Mary	CEC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Sneddon, Donald	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Sneddon, Marta	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Solheid, Christa	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Soriano, Irene	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Sosta, Rachel	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Sproat, Barbara	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Steckler, Mary	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Strother, Judy	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Stucken, Robert	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Summers, Georgia	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Swift, Cynthia	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Taber, Alexander	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Takahashi, Craig	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Takahashi, Mary Kathleen	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Taylor, Michael	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Tivenan, Valinda	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Tragarz, Roberta	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59

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RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Attachment #12

2013/2014 FARSCCD BEYOND CONTRACT (OVERLOAD) STEP INCREASES

NAME	SITE	OLD 13/14	NEW 13/14	OLD 1314	NEW 1314	OLD 13/14	NEW 13/14	OLD 13/14	NEW 13/14
		BC/OVL GRADE/ STEP	BC/OVL GRADE/ STEP	BC/OVL LHE RATE	BC/OVL LHE RATE	BC/OVL .85 LHE RATE	BC/OVL .85 LHE RATE	BC/OVL .5 LHE RATE	BC/OVL .5 LHE RATE
Tran, Melissa	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Trone, Jinhee	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Umali Kopp, Christine	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Valdez, Susanne	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Varela, Anita	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Vargas, Martha	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Vercelli, Julia	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Veyna, Angelina	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Vu, Dahlia	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Vu, John	SAC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Wagner, Joyce	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Walker, Mary	Chapman	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Wann, Teresa	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Waterman, Patricia	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Wilkes, Doug	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Williams, Alison	SCC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Wilson, Connie	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Wirtz, Laura	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Womack, Melinda	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Wong, Lana	SCC	II-4	II-5	\$58.21	\$62.08	\$49.48	\$52.77	\$29.11	\$31.04
Wood, Sandra	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Woodhead, Ian	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Wright, George	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Wright, Kelley	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Wright, Sharon	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Yamada, Ted	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Yang, Chang-Ching	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Zarske, John	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Zook, Rochelle	SAC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59
Zysman, Florence	SCC	III-4	III-5	\$61.12	\$65.18	\$51.95	\$55.40	\$30.56	\$32.59

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 Beyond Contract (Overload) Step Increases Effective Fall 2013
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2013/2014 FARSCCD PART-TIME HOURLY STEP INCREASES (STEP 4)
EFFECTIVE FALL 2013

Attachment #13

LAST NAME	FIRST NAME	LOCATION	CURR GRADE	NEW STEP	OLD LAB RATE	OLD LEC RATE	NEW LAB RATE	NEW LEC RATE
Ackerman	Jack	SAC	1	4	44.88	52.80	47.86	56.31
Arledge	Andrew	SAC	1	4	44.88	52.80	47.86	56.31
Asuncion	Virgil	SAC	1	4	44.88	52.80	47.86	56.31
Baker	Jeffrey	SAC	1	4	44.88	52.80	47.86	56.31
Balicki	Joseph	SAC	1	4	44.88	52.80	47.86	56.31
Barker	John	SAC	1	4	44.88	52.80	47.86	56.31
Birozy	Andrew	SAC	1	4	44.88	52.80	47.86	56.31
Brown	Jeff	SAC	1	4	44.88	52.80	47.86	56.31
Bulanek	Carl	SAC	1	4	44.88	52.80	47.86	56.31
Burden	Joshua	SAC	1	4	44.88	52.80	47.86	56.31
Burkhardt	Eric	SAC	2	4	47.12	55.44	50.26	59.12
Burton	Terrance	SAC	1	4	44.88	52.80	47.86	56.31
Campos	Roy	SAC	1	4	44.88	52.80	47.86	56.31
Carpenter	Robert	SAC	2	4	47.12	55.44	50.26	59.12
Carter	Kevin	SAC	1	4	44.88	52.80	47.86	56.31
Carter	Thomas	SAC	1	4	44.88	52.80	47.86	56.31
Chapple	Dwayne	SAC	2	4	47.12	55.44	50.26	59.12
Coughran	Adam	SAC	2	4	47.12	55.44	50.26	59.12
Cruz	Phillip	SAC	1	4	44.88	52.80	47.86	56.31
Dattola	David	SAC	1	4	44.88	52.80	47.86	56.31
Davis	Charles	SAC	1	4	44.88	52.80	47.86	56.31
Deer	Philip	SAC	2	4	47.12	55.44	50.26	59.12
Dennis	Dawn	SCC	3	4	49.48	58.21	52.77	62.08
Elam	Bethany	SAC	1	4	44.88	52.80	47.86	56.31
Ferrell	Dallas	SAC	2	4	47.12	55.44	50.26	59.12
Funk	William	SAC	1	4	44.88	52.80	47.86	56.31
Garcia	Jose	SAC	1	4	44.88	52.80	47.86	56.31
Gerling	Adam	SAC	2	4	47.12	55.44	50.26	59.12
Hallock	Jeffrey	SAC	2	4	47.12	55.44	50.26	59.12
Hamilton	Mark	SAC	2	4	47.12	55.44	50.26	59.12
Hartinger	Timothy	SAC	1	4	44.88	52.80	47.86	56.31
Haupt	Eddie	SAC	1	4	44.88	52.80	47.86	56.31
Haxton	Mark	SAC	1	4	44.88	52.80	47.86	56.31
Hays	Christian	SAC	1	4	44.88	52.80	47.86	56.31
Hetzer	Sandivar	SAC	1	4	44.88	52.80	47.86	56.31
Hibbard	Jason	SAC	1	4	44.88	52.80	47.86	56.31
Hooker	Jeremy	SAC	1	4	44.88	52.80	47.86	56.31
Hunt	Emmet	SAC	1	4	44.88	52.80	47.86	56.31
Hunt	Christopher	SAC	2	4	47.12	55.44	50.26	59.12
Jimmerson	Charles	SAC	2	4	47.12	55.44	50.26	59.12
Keller	Lacee	SAC	1	4	44.88	52.80	47.86	56.31
Kelley	Sara	SAC	2	4	47.12	55.44	50.26	59.12
Knutson	Gary	SAC	1	4	44.88	52.80	47.86	56.31
Larsen	Eric	SAC	1	4	44.88	52.80	47.86	56.31
Leflore	Jay	SAC	1	4	44.88	52.80	47.86	56.31
Lofland	Brad	SAC	2	4	47.12	55.44	50.26	59.12
Macias	Kristina	SAC	1	4	44.88	52.80	47.86	56.31
Marquez	Lorena	SAC	2	4	47.12	55.44	50.26	59.12

2013/2014 FARSCCD PART-TIME HOURLY STEP INCREASES (STEP 4)
EFFECTIVE FALL 2013

Attachment #13

LAST NAME	FIRST NAME	LOCATION	CURR GRADE	NEW STEP	OLD LAB RATE	OLD LEC RATE	NEW LAB RATE	NEW LEC RATE
Marquez	David	SAC	1	4	44.88	52.80	47.86	56.31
Martino	Cory	SAC	2	4	47.12	55.44	50.26	59.12
Maus	Scott	SAC	1	4	44.88	52.80	47.86	56.31
Mc Henry	Michael	SAC	2	4	47.12	55.44	50.26	59.12
McCallick	Mark	SAC	1	4	44.88	52.80	47.86	56.31
McKenzie	Delrey	SAC	2	4	47.12	55.44	50.26	59.12
Meyers Giddings	Jennifer	SAC	2	4	47.12	55.44	50.26	59.12
Miller	Mark	SAC	1	4	44.88	52.80	47.86	56.31
Miller	Michael	SAC	2	4	47.12	55.44	50.26	59.12
Millhollon	Jerry	SAC	1	4	44.88	52.80	47.86	56.31
Missel	Daniel	SAC	1	4	44.88	52.80	47.86	56.31
Mohrhoff	Dianna	SAC	1	4	44.88	52.80	47.86	56.31
Montalbano	Dominic	SAC	1	4	44.88	52.80	47.86	56.31
Moodie	David	SAC	1	4	44.88	52.80	47.86	56.31
Moreta	James	SAC	1	4	44.88	52.80	47.86	56.31
Moses	Sam	SAC	1	4	44.88	52.80	47.86	56.31
Newell	Jeffrey	SAC	1	4	44.88	52.80	47.86	56.31
Newmyer	Bradley	SAC	1	4	44.88	52.80	47.86	56.31
Newton	James	SAC	1	4	44.88	52.80	47.86	56.31
Ogas	Michael	SAC	2	4	47.12	55.44	50.26	59.12
Olivas	Jude	SAC	1	4	44.88	52.80	47.86	56.31
Park	Jason	SAC	2	4	47.12	55.44	50.26	59.12
Parks	Daryl	SAC	1	4	44.88	52.80	47.86	56.31
Peck	Andrew	SAC	1	4	44.88	52.80	47.86	56.31
Perez	Michael	SAC	1	4	44.88	52.80	47.86	56.31
Pierce	Ryan	SAC	1	4	44.88	52.80	47.86	56.31
Ragadio	Ernest	SAC	1	4	44.88	52.80	47.86	56.31
Roberts	Gregory	SAC	1	4	44.88	52.80	47.86	56.31
Rocke	Brandon	SAC	2	4	47.12	55.44	50.26	59.12
Royer	James	SAC	1	4	44.88	52.80	47.86	56.31
Shiba	Lisa	SAC	2	4	47.12	55.44	50.26	59.12
Shull	Yvonne	SAC	2	4	47.12	55.44	50.26	59.12
Smith	Gary	SAC	1	4	44.88	52.80	47.86	56.31
Thompson	Michael	SAC	2	4	47.12	55.44	50.26	59.12
Tiscareno	Arthur	SAC	1	4	44.88	52.80	47.86	56.31
Villarreal	Osvaldo	SAC	1	4	44.88	52.80	47.86	56.31
Vuksic	Julie	SAC	1	4	44.88	52.80	47.86	56.31
Walehwa	Joses	SAC	2	4	47.12	55.44	50.26	59.12
Watkins	Derrick	SAC	2	4	47.12	55.44	50.26	59.12
Williams	Heather	SAC	2	4	47.12	55.44	50.26	59.12
Wilson	Derek	SAC	1	4	44.88	52.80	47.86	56.31
Wilson	William	SAC	2	4	47.12	55.44	50.26	59.12
Zaun	Thomas	SAC	1	4	44.88	52.80	47.86	56.31
Zuber	Teresa	SAC	2	4	47.12	55.44	50.26	59.12

**FARSCCD PART-TIME HOURLY STEP INCREASES (STEP 5)
EFFECTIVE FALL 2013**

Attachment #14

LAST NAME	FIRST NAME	LOCATION	GRADE	NEW STEP	OLD LEC RATE	OLD LAB RATE	NEW LEC RATE	NEW LAB RATE
Abbott	Lawrence	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Acuna	John	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Addotta	Salvatore	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Adele	David	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Ahmed	Abdi	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Alexander	Rasheed	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Ali	Wayne	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Amirfathi	Parvaneh	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Anderson	Donald	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Anderson	Jake	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Anderson	Jennifer	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Anderson	Norman	CEC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Anderson	Terry	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Anglin	Marie	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Antrim	Patrick	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Apkarian	Wendy	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Appel	David	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Armellini	Daniel	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Ascheman	Joseph	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Ash	Jeffery	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Ash	Robert	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Aust	John	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Auzenne	Leatrice	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Axtell	Christina	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Azimi	Nikta	OEC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Baisch	Brian	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Baitoo	Hilda	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Baker	Alan	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Baker	David	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Baker	Erqin	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Baldassano	Autumn	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Baldridge	Robert	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Banh	Huong	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Barb Mingo	Arturo	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Barry	David	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Basulto	William	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Beasley	James	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Beaver	Dorothy	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Beck	Jeffrey	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Beck	Karen	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Becker	Craig	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Behrens	Thomas	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Bendz	Guadalupe	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Bidinger	Kurt	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Biggs	Richard	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Billings	Mark	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Black	Randy	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Blackburn	Brenda	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77

Prepared by John Birk Linda Honda, Human Resources, 11/5/13
PT Faculty Moving to Step 5
Board Approval Date is 11/12/2013

**FARSCCD PART-TIME HOURLY STEP INCREASES (STEP 5)
EFFECTIVE FALL 2013**

Attachment #14

LAST NAME	FIRST NAME	LOCATION	GRADE	NEW STEP	OLD LEC RATE	OLD LAB RATE	NEW LEC RATE	NEW LAB RATE
Blake	Phyllis	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Bland	Antoinette	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Blaska	William	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Booth	Barbara	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Botkin	Mia	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Bourouis-Benyassine	Aisha	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Bowles	Christina	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Boyd	Christopher	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Boyd	Denise	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Brandt	Richard	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Bravata	Vincent	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Breit	Craig	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Brennan	Peter	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Briceno	Gerardo	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Briggs	Jon	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Brio	Stephen	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Bromberger	Kristine	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Brotheim	Hal	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Brown	Guy	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Brown	Michael	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Brown	Myrond	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Brown	Stephen	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Bryant	John	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Bui	Minh	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Burbridge	Diep	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Burgner	John	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Burris	Jennifer	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Busch	Michael	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Bush	Nathan	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Bustamante	Alfonso	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Cabral	John	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Cadman	Shane	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Campbell	Craig	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Campbell	Jaime	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Capalaran	Eduardo	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Capobianco	Robert	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Card	James	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Carey	Jennifer	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Carlisle	Marilouise	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Carlson	Glenn	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Carns	James	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Carter	Bryan	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Caterina	Amy	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Cavina	Kristan	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Cedeno	Jose	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Celis	Joseph	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Cervantes	Marely	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Chapman	Richard	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26

Prepared by John Birk Linda Honda, Human Resources, 11/5/13
PT Faculty Moving to Step 5
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**FARSCCD PART-TIME HOURLY STEP INCREASES (STEP 5)
EFFECTIVE FALL 2013**

Attachment #14

LAST NAME	FIRST NAME	LOCATION	GRADE	NEW STEP	OLD LEC RATE	OLD LAB RATE	NEW LEC RATE	NEW LAB RATE
Chela	Rashpal	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Childress	Curtis	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Childress	Dennis	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Christensen	Gary	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Christensen	Sheryl	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Christenson	Peter	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Chrystie	Richard	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Clark	Carolyn	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Coates	Christopher	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Coffee	Guy	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Coffelt	Rusty	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Cohen	Heidi	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Cole	John	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Coleman	Charles	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Coleman	John	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Coleman	Lawrence	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Conn	Judy	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Constant	David	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Coonradt	Victoria	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Coots	Corey	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Coots	Laurence	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Copeland	Mindy	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Corley	Gary	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Costa	Rodrigo	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Couch	Anna	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Crabill	Phillip	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Crowley	Debra	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Cruz	Kenneth	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Culp	Brett	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Cummins	Megan	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Cundiff	Wendy	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Darke	Tammy	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Davalos Santoyo	Veronica	OEC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Davis	Alan	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Davis	Bernadette	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Davis	Julie	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Davis	Randal	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Day	Charmaine	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
De Santos	Gerardo	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
De Voe	Todd	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Deakins	Charles	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Dew	Robert	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Diamond	Kevin	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Dibb	Patrick	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Dickens	Donna	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Dickhens	Kristy	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Didion	John	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Diederich	Scott	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77

Prepared by John Birk Linda Honda, Human Resources, 11/5/13
PT Faculty Moving to Step 5
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**FARSCCD PART-TIME HOURLY STEP INCREASES (STEP 5)
EFFECTIVE FALL 2013**

Attachment #14

LAST NAME	FIRST NAME	LOCATION	GRADE	NEW STEP	OLD LEC RATE	OLD LAB RATE	NEW LEC RATE	NEW LAB RATE
Dimick	Brian	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Domen	Roger	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Dominguez	Gary	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Dominic	Kirk	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Donchey	Sheryl	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Dongell	Robert	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Dowlatshahi	Kristina	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Drozd	Alicia	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Du Plessis	Daniel	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Duarte	Susanne	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Dumon	Dori	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Duncan	Charles	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Dunlap	Ron	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Dunn	Paula	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Duralde	Maria	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Eastmond	Daniel	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Echols	David	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Edinger	William	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Elizondo	Gerard	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Engler	Edward	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Eoff	Robert	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Eperjesi	Kevin	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Eskow	Sheldon	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Estrada	Maria	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Evans	Jeremy	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Everett	Kerry	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Fazeli	Farimah	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Feher	Peter	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Felton	Donald	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Ferdig	Michael	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Fernandez	Nidia	CEC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Fetner	James	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Figueroa	Miguel	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Finch	John	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Finneran	Timothy	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Fisher	Elisabeth	OEC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Fitzpatrick	Denise	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Flint Jr	James	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Fonseca	Jesse	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Fowlkes	Dewayne	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Fraser	Wade	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Frazee	Barbara	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Freeland-Salcedo	Jean	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Frias	Evelyn	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Frias Callejas	Maria	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Friebert	Martin	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Frye-Reed	Caroline	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Gallagher	David	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26

Prepared by John Birk Linda Honda, Human Resources, 11/5/13
PT Faculty Moving to Step 5
Board Approval Date is 11/12/2013

**FARSCCD PART-TIME HOURLY STEP INCREASES (STEP 5)
EFFECTIVE FALL 2013**

Attachment #14

LAST NAME	FIRST NAME	LOCATION	GRADE	NEW STEP	OLD LEC RATE	OLD LAB RATE	NEW LEC RATE	NEW LAB RATE
Galvez	Raul	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Garcia	Rosa	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Garcia	Victor	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Gateley	Sean	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Gates	James	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Genoway	Kristi	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Gerth	Karen	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Giffin	Thomas	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Gillette	Laurie	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Gil-Trejo	Laura	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Ginther	Michael	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Giraldin	Michael	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Gire	Carley	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Giroux	Regina	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Glenane	Ronald	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Goldenberg	Sula	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Goldsmith	Craig	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Gomez	Diego	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Gonzales	Frank	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Gonzalez Del Rio	Raul	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Goodwin	Daniel	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Gorrie	Richard	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Graham	Alex	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Greenberg	Herschel	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Greenhalgh	Pamela	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Greenwood	Richard	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Grunbaum	Richard	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Gunther	Vanessa	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Guzman	Isaac	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Ha	Michael	CEC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Habicht	George	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Halili	Zenaida	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Halker	Craig	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Hamel	David	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Hampton	Spencer	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Hannes	Susan	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Hardy	Kamillia	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Hardy	Michelle	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Harkins	Tracy	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Harman	James	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Harris	James	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Harris	Mari	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Harrison	Kenneth	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Hart	Terry	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Hashemi	Seyed	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Hasty	Dennis	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Hattiangadi	Radhika	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Haw Alberola	Cheryl	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26

Prepared by John Birk Linda Honda, Human Resources, 11/5/13
PT Faculty Moving to Step 5
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**FARSCCD PART-TIME HOURLY STEP INCREASES (STEP 5)
EFFECTIVE FALL 2013**

Attachment #14

LAST NAME	FIRST NAME	LOCATION	GRADE	NEW STEP	OLD LEC RATE	OLD LAB RATE	NEW LEC RATE	NEW LAB RATE
Hawk	Jennifer	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Hayes	Frank	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Heeren	Jeffrey	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Heller	Carla	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Hendon	Sandra	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Hendrix	Jeffrey	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Heneks	Kasara	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Herberg	Mayde	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Hermen	Lisa	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Hernandez	Rosalba	OEC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Herrera Thomas	Hong	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Hersom	Karen	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Higgins	Rita	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Hines	David	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Ho	Lac	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Hobbs	Ronald	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Holmes	Angela	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Horner	Stephen	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Hostetter	Darren	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Howard	Wayne	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Howell	Andrea	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Hower	Timothy	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Huck	Todd	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Hung	Gary	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Hunsicker	Galen	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Hutzler	Cameron	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Irion	Michael	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Ishmael	Lance	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Jackson	Gary	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Jackson	Melanie	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
James	Sandra	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
James	Scott	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Janes	Phillip	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Jensen	Karen	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Joe	Shelley	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Johnson	Eric	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Johnson	Jarvis	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Johnson	Randall	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Johnson	Rondi	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Johnson	Susan	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Jones	Jeff	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Jones	Kristin	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Josifek	Jami	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Juliano	Richard	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Kabaji	Noha	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Kaminsky	Rebecca	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Kassman	Steven	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Keck	Ed	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77

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**FARSCCD PART-TIME HOURLY STEP INCREASES (STEP 5)
EFFECTIVE FALL 2013**

Attachment #14

LAST NAME	FIRST NAME	LOCATION	GRADE	NEW STEP	OLD LEC RATE	OLD LAB RATE	NEW LEC RATE	NEW LAB RATE
Kelley	Maya	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Kelly	Hillary	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Kendall	Sharon	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Kephart	Edward	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Kesinger	Steve	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Khakbazan	Maryam	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Kikawa	Eve	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Kim	Jamie	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Kimball	Michael	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Kinney	Gary	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Kittrell	Christopher	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Klante	Jeffery	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Klopfenstein	Stanley	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Koenig	Robert	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Kohls	Annette	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Kohls	Shane	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Koury	Michael	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Kranz	Matthew	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Kraus	Eric	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Krogfoss	William	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Krueger	Michael	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Labrit	Guillermo	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Lamarra	Keith	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Langhorne	Joseph	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Larsen	Jo Ellen	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Larson	Mary Ann	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Larson	Sandon	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Lauderdale	Jon	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Lazar	Edward	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Lazar	Ryan	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Lazzaro	James	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Le	Nancy	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Le	Phi Loan	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Le	Victoria-Kim	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Leafblad	Robin	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Lee	Jerry	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Lehrer	Carol	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Leonard	Victoria	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Leroy	Tonya	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Lether	Eric	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Levine	Gordon	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Levine	Renee	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Levy	Mark	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Lewshenia	Bryan	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Leyra	Steven	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Lieu	Thanh-Thuy	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Lindquist	Robert	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Livote	Michelle	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77

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**FARSCCD PART-TIME HOURLY STEP INCREASES (STEP 5)
EFFECTIVE FALL 2013**

Attachment #14

LAST NAME	FIRST NAME	LOCATION	GRADE	NEW STEP	OLD LEC RATE	OLD LAB RATE	NEW LEC RATE	NEW LAB RATE
Lockwood	Todd	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Logan	Kenneth	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Lopez	Carla	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Lowry	Steven	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Ly	Lisa	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Macias	Debbie	CEC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Madison	Mary	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Mahany	Donald	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Mahoney	John	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Maiah	Adnan	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Maleta	Anthony	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Mallory	Cornelia	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Malone	Charlie	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Manafi	Sima	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Mann	Robert	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Manning	James	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Marr	John	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Martin	Christopher	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Martin	Debra	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Martin	Linda	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Martinez	Hernan	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Martin-James	Deborah	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Masonis	Robert	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Matheny	Richard	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Mathias	Joseph	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Mathot	Sarah	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Matter	Kirby	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Mattis	Gregory	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Matuzak	Mary	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Maule	Cheyne	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
McCarthy	Barry	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Mc Roberts	Mary	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
McClellan	Robert	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
McClung	Todd	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
McLain	Jeffrey	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Meister	David	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Meloni	Jennifer	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Menzing	Todd	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Merrell	Kenneth	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Mertens	Don	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Miller	Jay	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Miller	Joyce	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Mills	Louise	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Mim Mack	Virginia	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Minasian	Ashod	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Mistuloff	Alexander	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Miura	Carol	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Molina	Albert	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77

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EFFECTIVE FALL 2013**

Attachment #14

LAST NAME	FIRST NAME	LOCATION	GRADE	NEW STEP	OLD LEC RATE	OLD LAB RATE	NEW LEC RATE	NEW LAB RATE
Molitor	Martha	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Monge	Michael	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Monroe	Jennifer	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Moon	Thomas	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Mooney	Aaron	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Moore	Kent	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Moorhead	Christina	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Moorhouse	Danny	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Morales	Diane	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Morante	Mac	CEC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Moreno	Alejandro	CEC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Moreno	Gabriel	CEC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Moritsugu	Steven	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Morphew	Linda	CEC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Muir	Jon	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Munoz	Jayne	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Murphy	Terry	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Musgrove	Charlene	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Myers	Daniel	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Nabulsi	Abeer	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Naraghi	Azita	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Naum	Martha	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Negrete	Terri	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Nelson	Maika	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Nester	Eric	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Neumeister	Roger	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Nguyen	Diemthanh	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Nguyen	Hieu	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Nguyen	Marguerite	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Nguyen	Pete	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Nguyen	Thao Thanh	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Nguyen	The	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Nguyen	Tuan	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Nguyen	Tuong Huu	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Nicol	David	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Nielsen	Christopher	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Norwood	Joyce	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Nunez	Michael	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Odegard	Esther	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Ogas	David	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Ohde	Herbert	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
O'Hern	Eileen	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Ormes	Guy	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Orona	Jonathan	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Ortega	Richard	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Ortega	Richard	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Ortiz	Fernando	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Osborne	Robert	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26

Prepared by John Birk Linda Honda, Human Resources, 11/5/13
PT Faculty Moving to Step 5
Board Approval Date is 11/12/2013

**FARSCCD PART-TIME HOURLY STEP INCREASES (STEP 5)
EFFECTIVE FALL 2013**

Attachment #14

LAST NAME	FIRST NAME	LOCATION	GRADE	NEW STEP	OLD LEC RATE	OLD LAB RATE	NEW LEC RATE	NEW LAB RATE
Pai	Ronald	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Painton	Todd	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Parkinson	Shawna	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Patel	Denny	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Pearce	Julie	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Pena	Richard	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Perez	Michelle	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Perez	Veronica	CEC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Perry	Michael	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Peters	Jeffrey	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Peters	Michael	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Petri	Michael	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Pham	Thien	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Phi	Cong-Minh	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Phung	Thich Van	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Pickett	Gary	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Pietrok	Sharon	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Pilz	Lucero	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Piscitelli	Salvatore	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Plumlee	Greg	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Polhill	Kenneth	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Popovich	Donald	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Porter	Sandra	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Powers	Regina	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Powley	Leslie	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Prendergast	Robert	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Prothero	James	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Pulgencio	Bruce	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Quinonez	Veronica	OEC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Rainey	Arthur	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Ramirez	Benito	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Ramirez	James	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Ramsey	Fred	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Randles	Denise	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Raoufi	Aziz	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Rapoza	Jessica	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Rapp Jr	Benny	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Reach	James	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Read-Davidson	Morgan	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Redfield	Michael	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Redoutey	Marc	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Reeder	Shellie	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Reid	Mari-Lynne	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Rheinecker	Ida	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Rice	Anne	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Richardson	Kristy	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Riehm	Matthew	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Rients	David	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40

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**FARSCCD PART-TIME HOURLY STEP INCREASES (STEP 5)
EFFECTIVE FALL 2013**

Attachment #14

LAST NAME	FIRST NAME	LOCATION	GRADE	NEW STEP	OLD LEC RATE	OLD LAB RATE	NEW LEC RATE	NEW LAB RATE
Riggins	Charlene	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Rinaldi	Michael	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Rindone	Karen	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Rivera	Joseph	OEC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Rivera Tweedie	Giana	OEC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Roberts	Ron	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Robertson	Mike	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Robins	Thomas	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Rochford	Nycole	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Rodriguez	Mark	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Rodriguez	Richard	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Rodriguez	Sammy	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Rohr	Sandra	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Romero	Amanda	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Root	Alexa	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Rosselli	Angelo	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Rossman	Cameron	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Royston	Charles	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Russell	Patrick	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Russo	John	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Saddler	Joseph	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Safa	Wafic	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Salerno	Anthony	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Samuels	Michael	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Sanchez	Jose	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Sanchez	Sandra	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Sanders Cinamon	Diana	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Sandifer	Timothy	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Santome	Jose	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Saterfield	Kalonji	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Scannell	Michael	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Schall	Gary	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Schautschick	David	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Schmutz	Brian	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Schreck	Merci	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Schrieber-Smith	Nanci	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Schug	Nora	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Schultz	Thomas	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Schwan	Vicky	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Scott	Barry	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Sebelius	Amy	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Seitz	Carol	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Serrato	Richard	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Seward	Charles	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Seyster	Barry	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Shah	Sumitra	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Shallcross	Chapman	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Shamlou	John	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77

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**FARSCCD PART-TIME HOURLY STEP INCREASES (STEP 5)
EFFECTIVE FALL 2013**

Attachment #14

LAST NAME	FIRST NAME	LOCATION	GRADE	NEW STEP	OLD LEC RATE	OLD LAB RATE	NEW LEC RATE	NEW LAB RATE
Sharar	Erica	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Sheldon	Joel	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Shimano	Brooke	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Shimkus	Jeffrey	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Shine	Casey	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Shine	Thomas	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Shirman	Tatyana	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Siara	Robin	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Siebert	Paul	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Silva	Vince	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Silverman	Larry	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Silvers	Lee Anna	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Simmerman	Stacy	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Siok	Christopher	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Sivertsen	Kirk	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Small	Sean	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Small	Shawn	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Smith	Brad	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Smith	Marlo	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Smith	Sean	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Sneddon	Marta	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Snell	Marvin	CEC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Solomon	Laura Mehry	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Sorensen	Cynthia	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
South	Luke	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Southerland	Kevin	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Southwell	Linda	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Squyres	Danielle	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Stanford	Timothy	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Stefano	Daniel	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Sterett	Randall	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Steslicki	Louis	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Stewart	Lynn	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Stoffel	Robert	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Stone	David	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Story	Forrest	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Strickland	John	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Stroud	William	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Suarez	Francisco	CEC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Sullivan	Darren	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Summers	Kirk	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Sweetnam	Shari	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Symons	Allene	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Takeuchi	Kevin	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Tamayo	Roberto	CEC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Tani	Karl	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Tanner	Christopher	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Taylor	Jason	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77

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**FARSCCD PART-TIME HOURLY STEP INCREASES (STEP 5)
EFFECTIVE FALL 2013**

Attachment #14

LAST NAME	FIRST NAME	LOCATION	GRADE	NEW STEP	OLD LEC RATE	OLD LAB RATE	NEW LEC RATE	NEW LAB RATE
Teague	David	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Terrel	Angie	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Terry	Patricia	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Thomas	Kathleen	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Thomas	Mini	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Thomason	Glen Austin	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Thompson	Donna	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Thornton	Julie	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Torres	Beatriz	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Toyer	Robert	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Trabant	Terry	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Tran	Dung	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Tran	Frank	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Tran	Thi	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Treanor Jr	Michael	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Tucker	James	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Turnbull	Lisa	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Turner	Everett	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Vallot	Lothar	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Van Lierop	Martin	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Vasquez	Jose	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Vaught	Melody	SCC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Verraster	Linda	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Versosa	Melody	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Viera	Violeta	CEC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Villasenor	Maribel	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Visco	Lisa	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
VU	Irene	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Vu	Victoria	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Wade	Paul	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Wagerle	Keith	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Wagstaff	Jerrin	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Wahl	Susan	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Walker	Heather	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Waller	Linda	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Walsvick	Wade	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Ward	Michael	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Watkins	James	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Watkins	Margaret	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Watson	Albert	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Weddington	Michael	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Weinert	Albert	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Weinfeld	Julie	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Weissenberger	Andrew	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Weller	Karen	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Welty	Rebecca	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Williamson	Michael	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Wilson	James	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26

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**FARSCCD PART-TIME HOURLY STEP INCREASES (STEP 5)
EFFECTIVE FALL 2013**

Attachment #14

LAST NAME	FIRST NAME	LOCATION	GRADE	NEW STEP	OLD LEC RATE	OLD LAB RATE	NEW LEC RATE	NEW LAB RATE
Winkle	Karen	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Wirth	Dolores	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Wiskus	Dennis	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Witchey	Ronald	SAC	3	5	\$61.12	\$51.95	\$65.18	\$55.40
Wood	Colin	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Woodruff	Sandra	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Woolgar	David	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Woolley	Christopher	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Wyatt	Daron	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Yamada	Steven	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Yaqub	Mohammad	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Yingst	John	SCC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Yingst	Sylvia	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Young	Timothy	SAC	1	5	\$55.44	\$47.12	\$59.12	\$50.26
Ysais	Melissa	SCC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Zamoyska	Celine	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Zeller	Michael	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77
Zimmerman	Sharon	SAC	2	5	\$58.22	\$49.48	\$62.08	\$52.77

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES DOCKET

CLASSIFIED

NOVEMBER 12, 2013

CLASSIFIED

Change in Position

Heidt, David
From: Network Specialist III
To: Network Specialist IV (CL13-0441)
ITS/ District

Effective: November 1, 2013
Grade 22, Step 3 + 2.5%L \$93,337.61

Pinon, Elizabeth
Administrative Secretary
From: SAC/Special Services
To: SCC/Admissions (CL13-0456)

Effective: November 12, 2013
Grade 12, Step 6 + 7.5%L \$61,446.63

Leave of Absence

Espinosa, Laura
Administrative Clerk/ Academic Affairs/
SCC

Effective: 11/04/13 – 12/27/13
Reason: FMLA

Ratification of Resignation/Retirement

Phillips, Denise
Library Technician II/ SAC

Effective: January 31, 2014
Reason: Retirement

Siloti, Donna
Senior Account Clerk/ Orange Education
Center

Effective: December 27, 2013
Reason: Retirement

CLASSIFIED HOURLY

New Appointments

Donelan, Cynthia
Learning Facilitator (CL13-0454)
Humanities & Social Science/ SAC

Effective: November 5, 2013
Up to 19 Hours/Week School Session
Grade 8, Step A \$17.89/Hour

Macias, Jazmin
Cashier (CL13-0455)
Bookstore/ SCC

Effective: November 4, 2013
19 Hours/Week 12 Months/Year
Grade 3, Step A \$14.97/Hour

TEMPORARY ASSIGNMENT

Fields, Monica Instructional Assistant/ Science & Math/ SAC	Effective: 02/10/14 – 06/08/14
Gazda, Patricia Instructional Assistant/ Science & Math/ SAC	Effective: 02/10/14 – 06/08/14
Gomez, Brittany Instructional Assistant/ Science & Math/ SAC	Effective: 02/10/14 – 06/08/14
Gonzalez, Brenda Instructional Assistant/ Science & Math/ SAC	Effective: 02/10/14 – 06/08/14
Gonzalez, Gryska Instructional Assistant/ Science & Math/ SAC	Effective: 02/01/14 – 06/08/14
Ilfeld, Catherine Instructional Assistant/ Science & Math/ SAC	Effective: 02/10/14 – 06/08/14
Lee, Alfred Instructional Assistant/ Science & Math/ SAC	Effective: 02/10/14 – 06/08/14
Lo, Long Instructional Assistant/ Science & Math/ SAC	Effective: 02/10/14 – 06/08/14
Luu, Brian Instructional Assistant/ Science & Math/ SAC	Effective: 02/10/14 – 06/08/14
Macias, Anthony Instructional Assistant/ Science & Math/ SAC	Effective: 01/06/14 – 01/31/14

Additional Hours for On Going Assignment

Sanchez, Marisol Sr. Clerk/ Student Affairs/ SAC	Effective: 09/20/13 – 06/30/14 Not to exceed 19 consecutive days in any given period.
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Sanchez, Marisol Sr. Clerk/ Student Services/ SAC	Effective: 10/01/13 – 06/30/14 Not to exceed 19 consecutive days in any given period.
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MISCELLANEOUS POSITIONS

Greenspan, Frances Community Services Presenter/ SAC	Effective: 02/20/14
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Tran, Chi Community Services Presenter/ SAC	Effective: 02/14/14
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Instructional Associates/Associate Assistants

Criminal Justice Nagel, Noah	Effective: 11/13/13
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Nursing Jacovani, Melissa	Effective: 11/13/13
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VOLUNTEERS

Pajarito, Roland Student Driver/ Math & Science/ SCC	Effective: 11/13/13 – 06/30/14
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Salinas, Daniel Student Driver/ Kinesiology/ SAC	Effective: 11/13/13 – 06/30/14
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**SANTA ANA COLLEGE
STUDENT ASSISTANT LIST**

Adkins, Jonathan B	Effective: 10/21/13-06/30/14
Alcaraz, Freddie Isaias	Effective: 10/24/13-06/30/14
Baas, Janet	Effective: 10/17/13-06/30/14
Budean-Zorila, Bianca	Effective: 10/21/13-06/30/14
Chavez, Dora Michelle	Effective: 10/21/13-06/30/14
Chavez, Louis Anthony	Effective: 10/23/13-06/30/14
Delacruz, Veronikah Angelie	Effective: 10/22/13-06/30/14
Delgado, Ivan Hector	Effective: 10/17/13-06/30/14
Hernandez, Maria G	Effective: 10/16/13-06/30/14
Huanuxco, Tlalli Tushmal	Effective: 10/21/13-06/30/14
Ishikawa, Yukie	Effective: 10/14/13-06/30/14
Kemp, Jordan Lee	Effective: 10/22/13-06/30/14
Landeros, Cristina	Effective: 10/14/13-06/30/14
Nguyen, Kimanh Thi	Effective: 10/25/13-06/30/14
Nguyen, Thanh Thi	Effective: 10/17/13-06/30/14
Phi, Huong	Effective: 10/14/13-06/30/14
Reyes Jimenez, Carol	Effective: 10/23/13-06/30/14
Ruiz, Martha	Effective: 10/16/13-06/30/14
Ta, Nhung Hong	Effective: 10/17/13-06/30/14
Torres, Jesus Angel	Effective: 10/21/13-06/30/14
Valverde Sims, Patricia	Effective: 10/16/13-06/30/14

**SANTIAGO CANYON COLLEGE
STUDENT ASSISTANT LIST**

Brennan, Laura	Effective: 10/23/2013 – 06/30/2014
Caballero Garcia, Brian	Effective: 11/03/2013 – 06/30/2014
Leal, Karina	Effective: 10/16/2013 – 06/30/2014
Nguyen, Thong	Effective: 10/16/2013 – 06/30/2014
Perez Jimenez, Joana	Effective: 10/09/2013 – 06/30/2014
Young, Morgan	Effective: 10/14/2013 – 06/30/2014

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Human Resources and Educational Services

To:	Board of Trustees	Date: November 12, 2013
Re:	Approval and Public Disclosure of Collective Bargaining Agreement between the Rancho Santiago Community College District and the Faculty Association of Rancho Santiago Community College District.	
Action:	Request for Approval	

BACKGROUND

Negotiations between the District and the Faculty Association of Rancho Santiago Community College District (FARSCCD) have been completed. A successor agreement for 2013-14 has been negotiated and was ratified by the FARSCCD on October 2, 2013. The proposed agreement is now presented to the Board of Trustees for approval.

ANALYSIS

The fiscal implications and terms of the proposed agreement are presented on the disclosure form, which will be distributed at the board meeting.

RECOMMENDATION

It is recommended that the Board of Trustees approve the collective bargaining agreement with the Faculty Association of Rancho Santiago Community College District for the period of July 1, 2013 through June 30, 2014.

Fiscal Impact: Presented on Attached Disclosure Form	Board Date: November 12, 2013
Item Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

1.3 DURATION

The provisions of this Agreement and its subsequent amendments shall become effective on July 1, ~~2011~~ 2013, and remain in effect until June 30, ~~2013~~ 2014. The Association agrees to submit its initial proposal for reopeners or the successor agreement no earlier than September 1 of each year, and the District agrees to present its initial proposal not later than thirty (30) calendar days following the submission of the Association's proposal.

2.1 EFFECT OF AGREEMENT

2.1.1 A. The following District Board policies, as they specifically relate to the association, shall not be changed through June 30, ~~2009~~ 2014, except by mutual agreement between the Association and District: (See Appendix B, "List of Board Policies").

B. New Board policies which impact policies referenced in 2.1.1 A, shall not be initiated by the District through June 30, ~~2013~~ 2014, except by mutual agreement between the Association and the District.

2.1.2 Administrative Rules and Regulations

A. Written District Administrative Rules and Regulations in effect during ~~2011/12~~ 2012/13 with respect to those policies as referenced in 2.1.1.A., shall not be changed by the District through June 30, ~~2013~~ 2014, except by mutual agreement between the Association and the District.

B. New District Administrative Rules and Regulations with respect to those policies as referenced in 2.1.1.A., shall not be implemented by the District through June 30, ~~2013~~ 2014, without prior consent of the Association.

C. District procedures with respect to those matters specifically within the scope of representation as referenced above shall not be changed by the District, through June 30, ~~2013~~ 2014, without prior consultation with the Association.

4.14.2 Sabbatical Leave: Service Eligibility

~~An applicant for sabbatical must have rendered~~ Full-time faculty with satisfactory performance may request sabbatical leave. The full-time service as a faculty member in the Rancho Santiago Community College District must be for at least six (6) consecutive years immediately preceding the sabbatical leave. A leave of absence, except a sabbatical leave, does not count as a break in continuity of service for purposes of sabbatical leave consideration.

4.18 ASSOCIATION RELEASED TIME

A. Release time each year will be available to the Association, provided for as follows:

1. The District shall provide ~~1.5 FTE (22.5 70 LHE)~~ of released time each year ~~semester~~ to the Association for on-going Association responsibilities. The Association shall determine the allocation of the release time between the academic sessions (fall, spring and summer).
2. The Association may purchase additional released time at the beyond contract LHE rate. The additional released time must conform with the limitations defined in 6.1.6.
3. ~~The District shall provide 15 LHE released time each summer to the Association for on-going Association responsibilities.~~
4. The Association may purchase additional released time during the summer at the part-time LHE rate. The additional released time must conform with the limitation defined in 6.1.6.
- ~~4~~ 5. Any purchased released time shall be paid by the Association within thirty (30) days of the receipt of the district invoice.
- ~~5~~ 6. The President of the Association shall contact the Executive Vice Chancellor of Human Resources thirty (30) days prior to the first day of instruction for any term during which released time is used in order to initiate the use of released time referred to in Section 1,2,3, and 4 above.

B. The Association acknowledges that the released time specified in A1 and A3 above shall include the activities ~~Up to five (5) authorized members of the Association's negotiating team shall be released from their regular duties without loss of pay or benefits when negotiations sessions are scheduled during their regularly scheduled class times. The district agrees to provide substitutes in the event that~~ Negotiations are will not be scheduled during an Association team member's class period or scheduled work hours. Such releases from regular class times shall be scheduled with the Executive Vice Chancellor of Human Resources at least two (2) working days in advance of the scheduled negotiations session.

5.2.1 Medical/Dental Insurance

Effective ~~7/1/2013~~ 7/1/2012, the portion of the premium paid by the District shall be limited to a maximum contribution of \$23,472.84. Thereafter, the maximum contribution shall be automatically increased by an amount not to exceed 10% in each succeeding year. If the annual premium renewal rates represent an aggregate increase of more than 10%, the District and FARSCCD agree to immediately reopen negotiations on this article.

6.1.1 Work Year

D. College Counselors, Health Services Faculty, and Coordinators of Institutional Effectiveness/ and Assessment or Distance Education ~~Coordinator~~

The standard contract year is one hundred ninety-two (192) days of service within the period beginning the last work day of July and concluding no later than the second week of the summer session for credit counselors, and no later than the first week of the summer session for non-credit counselors. All counselors assigned to the credit instructional program shall work the two weeks of registration prior to the start of classes each semester. Counselors assigned to the non-credit instructional program shall work the

one week prior to the start of classes each semester. The remaining work weeks shall be based upon programmatic need.

Yearly assignment schedules for each counselor will be finalized by June 1.

6.1.3 Work Week

E. Part-time Credit Faculty

The maximum assignment for part-time faculty shall be limited to 67% of the hours per week considered a full-time assignment for faculty having comparable duties, except for assignments exempted from this limitation by statute. For classroom instructors, 67% of a comparable full-time assignment shall consist of no more than ten (10) LHE per semester of classroom assignments, and ten (10) hours of preparation, per semester averaged over an academic year.

The maximum work load for part-time counselors, contract education instructors, librarians, coordinators, special services faculty, Health Services faculty and other categories not considered traditional instructional faculty shall average 23 hours per week during the fall/spring semesters.

Any work performed by part-time faculty during the summer and intersession is exempt from the 67% load limitation.

6.1.4 Teaching Load – Credit Instructors

Instructors assigned to teach the following compositions courses, English 061, English 101, English 102, English 103, EMLS 109, EMLS 110, and EMLS 112, ACE 102, ACE 116, Legal Assistant 246, ~~and Legal Assistant 248~~, and qualifying composition courses meeting the same standard, shall receive an additional 0.5 LHE per section, paid at the part-time/beyond contract rate.

6.1.6 Beyond Contract

A beyond contract assignment for college instructors will be limited to ~~eight (8.0)~~ ten (10.0) LHE per semester ~~and assignments for part-time instructors will be limited to ten (10.0) LHE~~. Exceptions may be granted by the appropriate College President or his/her designee. Office hours approximating one (1) hour per week for a four (4) LHE assignment will be maintained.

6.2.4 Large Group Instruction

Extra pay and instructional aide hours will be allocated in accordance with the chart listed below. Sections for LGI qualification must be pre-approved. Enrollment limits will be pre-determined at the beginning of the registration period. Limit and LGI qualification changes require administrative approval.

Qualification counts for the Bonus LHE and weekly instructional aide hours are determined on the final date of late registration. Head count may be required and/or substituted for the

computer count. For eight (8) week classes, instructional aide hours will be provided to LGI classes at 1.5 times the rates in the table below. Aide hours for terms of other lengths may be prorated within this framework.

	LHE bonus factor per 3 LHE Class	IA Hours Weekly per 3 LHE class	Additional Weekly Office Scheduled Hours per 3 LHE class
60 to 69	0	5	0.50
70 to 79	0.75	5	0.50
80 to 89	1.50	7	1.00
90 to 99	2.25	7	1.00
100 to 119	3.00	9	1.50
120 to 139	3.75	11	1.50
140 to 159	4.50	13	2.00
<u>160 & above</u>	<u>5.25</u>	<u>15</u>	<u>2.00</u>

7.1 SALARY SCHEDULES – CONTRACT YEAR

7.1.1 A. Effective 7/1/2013 ~~7/1/2012~~, the District shall increase all of the faculty salary schedules by 1.57%. ~~implement a 9th place ranking adjustment of 0.623% plus an additional 0.377% (total of 1.0%) in recognition of previous salary and benefit concessions made during 2009-10 and 2010-11.~~ For the ~~2012/13~~ 2013/14 school year, the District agrees to maintain not less than ninth (9th) in the relative rank of the tenth active step on Class VI. Relevant salary schedules will be reviewed by March 1 of each year to determine relative rank. Basic Aid districts shall be excluded from the ranking determination. Any additional compensation required to maintain relative rank will be paid on schedule effective on the subsequent July 1. The amount of the on-schedule payment shall be figured by determining the percent increase needed to maintain relative rank at the tenth active step on Class VI and applying that same percent to each class and step.

B. For ~~2013-14~~ 2011-12, provide one step movement on the full-time salary schedules to all unit members who are entitled to step movement, retroactive to July 1, 2013 ~~2011~~. ~~For 2012-13, provide one step movement on the full-time salary schedules to all unit members who are entitled to step movement, effective July 1, 2012. Class advancement shall be granted to all qualified faculty.~~

C. ~~If the Governor's November 2012 tax initiative is approved by the voters, the District shall provide the following:~~

~~1. Provide step restoration by placing all eligible faculty at the step placement they would have reached if there had been no freeze of step movement in 2009-10 and 2010-11~~

~~one additional step on the full-time salary schedules to any full-time faculty member who missed at least two steps between 7/01/09 and 6/30/12 retroactive to July 1, 2013 2012.~~

~~2. Increase part-time/beyond contract salary schedule by 2.064% effective with the Spring 2013 semester.~~

~~3. Step and column movement for part-time/beyond contract faculty effective with the Spring 2013 semester.~~

D. The salary schedule for faculty on one hundred seventy-five (175) day contract is shown in Appendix E. The salary schedule for counselors and Health Services faculty on 192 day contracts is shown in Appendix F. The salary schedule for Public Safety Coordinator on 225 day contracts is shown in Appendix G.

E. The dollar value of each Longevity Step (A, B, and C) for columns VI and VII on the full-time salary schedules shall be increased by 50%, effective July 1, 2013.

F. Add one step to the Part-time/Beyond Contract Salary Schedule. The hourly rate for the additional step will be 5% higher than the previous step.

7.1.3 Initial Placement

B. ~~Vocational~~ Career Technical Education (CTE)

The intent of ~~vocational~~ CTE placement is to recognize the value of work experience as an alternative to course work for instructors of ~~occupational career technical education~~ subjects. The work experience must be directly related to the teaching assignment.

Only instructors meeting the Minimum Qualifications in designated community college ~~vocational~~ CTE subjects and assigned at least 50% to ~~vocational CTE education classes~~ programs as defined in the State Plan for Vocational Career Technical Education are eligible for ~~vocational~~ CTE placement.

Full-time work experience occurring within the last sixteen (16) years may be substituted for full-time teaching experience. Creditable years not used for class placement will be applied toward step placement on a one for one basis up to the maximum entry step allowable. Teaching experience shall not be combined with work experience.

7.1.4 Change of Classification

D. Non-course Professional Work and Activity

Non-course professional work and activity, as defined below, may be used for advancement to Class II, III, IV, V, or VI on the current salary schedule, but may not be used for advancement to Class VII (Doctorate). Applications seeking credit for non-course professional work and activity is to be made within the time lines described in Section 7.1.4. C above D, below. Non-course work shall apply for class advancement only and not for initial placement at time of hiring. In the areas to follow, all items are to be documented by the applicant on the District approved forms. Applications for credit are to be approved by the appropriate College President or designee. These units apply only to full-time credit or non-credit tenured faculty. A faculty member may accumulate a lifetime maximum of thirty (30) units for all research and creative activity and professional activities.

8.3.3 The evaluation record will include the following components:

1. A Self Evaluation: Strengths and Areas for Improvement
2. Student Evaluation Surveys: Numerical Data and Typed Written Comments
3. Classroom observations by the supervising administrator and two tenured faculty peers (selected by the department chair, or, if necessary, in consultation with the academic senate)
4. Colleague surveys (which must include all members of the department, plus other appropriate faculty, administrators and/or staff recommended by the peer evaluators and selected by the administrator): Numerical Data and Typed Written Comments
5. Administrative Summary Evaluation Report/Administrative Recommendation (by the supervising administrator)
6. A Performance Improvement Plan if necessary (see 8.8.5)
7. Additional evaluations, as described in Section 8.17.

8.9 INSTITUTIONAL TENURE REVIEW

- 8.9.1 The appropriate vice-president(s) will meet with representatives of FARSCCD and the college Academic Senate (1 representative each) to review the evaluation report and recommendations prior to submission to the college president. The vice-president(s) will review the reports with the college president who will then forward the recommendation to Human Resources.
- 8.9.2 The supervising administrator must complete all evaluation(s) and recommendation(s) by the end of the fall semester. The college presidents will forward their recommendations to Human Resources by February 15. The Board will take action on all tenure review recommendations by March 15.
- 8.9.3 If warranted, an additional evaluation may be recommended or requested for the subsequent spring semester in accordance with the provisions of Section 8.17. The results of this additional evaluation shall be considered in the subsequent fall semester and shall not alter the current recommendation in 8.9.2.

Classroom/Worksite Observation Criteria

The following criteria are provided to assist the evaluator in the preparation of the observation report. Effective performance may include, but is not limited to, the following:

Currency and Depth of Knowledge

- Material presented relates to course and class outlines
- Material presented requires students to generalize, compare, contrast, analyze or synthesize
- Material is presented at a level promoting student understanding
- Identifies questions appropriate to the course or current discussion

Methods and Techniques of Instruction/Responsiveness to Students

- Engages students so they remain for entire class/laboratory session
- Employs visual aides/handouts
- Talks to the class using understandable vocabulary and patterns of speech
- Nonverbal communication supports instruction and sustains attention
- Humor, voice levels and eye contact are used appropriately
- Divergent points of view are noted where appropriate for understanding
- Students are addressed by name
- Questions are used to engage students
- Key student contributions are summarized
- Promotes positive attitudes of students toward fellow students
- Responds positively to student nonverbal clues indicating boredom, curiosity, confusion, or frustration
- Group/individual activities contribute to course learning
- Student laboratory experience promotes general course goals
- Reviews of the class/laboratory are conducted as appropriate

Organizational Skills

- Handles students coming late/leaving early appropriately
- Instructor arrives on time and holds class for the assigned time
- Sufficient time is given for responses to and from students
- Visual aides/handouts are visible, clear, and organized
- Instructor responds to individual/group needs
- Maintains a safe/comfortable learning environment
-

Relevance of Laboratory to Class Objectives: Safety of Students and Aides

Professional Responsibilities

- Submits required materials (course syllabi, rosters, grades) in a timely manner
- Assesses effectiveness of student learning
- Participates in flex and other professional responsibilities as required

Name: _____ Date: _____
(Please print faculty member's name)
(Date of observation)

Class: _____

<p>I. Currency and Depth of Knowledge:</p>	<p><u>Check one:</u></p> <p>Does not meet expectations* ___</p> <p>Meets expectations _____</p>
--	--

<p>II. Methods and Techniques of Instruction/Responsiveness to Students:</p>	<p><u>Check one:</u></p> <p>Does not meet expectations* ___</p> <p>Meets expectations _____</p>
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<p>III. Organizational Skills:</p>	<p><u>Check one:</u></p> <p>Does not meet expectations* ____</p> <p>Meets expectations</p>
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<p>IV. Relevance of Laboratory to Class Objectives: Safety of Students and Aides</p> <p><u>Professional Responsibilities:</u></p>	<p><u>Check one:</u></p> <p>Does not meet expectations* <input type="checkbox"/></p> <p>Meets expectations <input type="checkbox"/></p>
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** Comments regarding performance that does not meet expectations should include specific citations of weakness and specific recommendations for improvement.*

Observer (please print): _____ Date: _____

Signature: _____

Dean (please print): _____ Date: _____

Signature: _____

Faculty Member (please print): _____ Date: _____

Signature: _____

Note: *Per Article 8.15.6 & 8.16.5, my signature indicates that I have read this report but does not necessarily indicate that I agree with it. I understand that I must respond in writing within 10 working days in order for the response to become part of the official evaluation.*

Original – Return to Supervising Administrator (Submit to Human Resources Department)

Revised September 2013

DEPARTMENT CHAIR COMPENSATION SCHEDULES: APPENDIX K

Add Counseling Department Chair to Non-Credit schedule for both colleges with a stipend of \$1,600.

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and Gov. Code 3547.5

Rancho Santiago Community College District

Name of Bargaining Unit: Faculty Association of Rancho Santiago Community College District

The proposed agreement covers the period beginning July 1, 2013 and ending June 30, 2014
and will be acted upon by the Governing Board at its meeting on November 12, 2013

A. Proposed Change in Compensation

Compensation			Fiscal Impact of Proposed Agreement		
			Current Year 2013-14	Year 2	Year 3
1.	Step and Column - Increase (Decrease) Due to movement plus any changes due to settlement	Cost (+/-)	\$395,549	N/A %	N/A %
2.	Salary Schedule Increase (Decrease)	Cost (+/-) Percent	\$817,407	N/A %	N/A %
3.	Other Compensation - Increase (Decrease) (Stipends, Bonuses, etc.)	Cost (+/-) Percent		N/A %	N/A %
4.	Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	Cost (+/-)	\$141,916	N/A %	N/A %
5.	Health/Welfare Plan - Increase (Decrease)	Cost (+/-) Percent		N/A %	N/A %
6.	Total Compensation - Increase (Decrease) (Total Lines 1 - 5)	Cost (+/-)	\$1,354,872	N/A	N/A
7.	Total Number of Represented Employees		320		
8.	Total Compensation Cost for Average Employee - Increase (Decrease)	Cost (+/-)	\$4,234	N/A	N/A

Please include comments and explanations as necessary: 1.57% cost of living adjustment retroactive
to July 1, 2013. Step and column movement for all eligible faculty. Placement of all faculty on
appropriate salary schedule step as if there had been no step movement freeze in 2009/10 or 2010/11.
Increase value of full-time longevity steps by 50%. Add one step to part-time faculty salary schedule.

B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.)

Increase association released time by 10 Lecture Hours per year. Revise sabbatical leave

eligibility language. Revise part-time faculty evaluation criteria.

C. What are the specific impacts on instructional and support programs to accommodate settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations?

None

D. What contingency language is included in the proposed agreement (reopeners, etc.)?

None

E. Source of Funding for Proposed Agreement

1. Current Year

Base revenue.

2. How will the ongoing cost of the proposed agreement be funded in future years?

Base revenues plus unrestricted general fund income.

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)

F. Impact of Proposed Agreement on Current Year Unrestricted Reserves**1. State Reserve Standard**

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	N/A
b. State Standard Minimum Reserve Percentage for this District	N/A
c. State Standard Minimum Reserve Amount for this District (Line 1 times Line 2 or \$50,000 for a district with less than 1,001 ADA)	N/A

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	N/A
b. General Fund Budgeted Unrestricted Unappropriated Amount	N/A
c. Special Reserve Fund (J-207) Budgeted Designated for Economic Uncertainties	N/A
d. Special Reserve Fund (J-207) Budgeted Unappropriated Amount	N/A
e. Article XIII B Fund (J-241) Budgeted Designated for Uncertainties	N/A
f. Article XIII B Fund (J-241) Budgeted Unappropriated Amount	N/A
g. Total District Budgeted Unrestricted Reserves	N/A

3. Do unrestricted reserves meet the standard minimum reserve amount? Yes _X_ No ___

G. Certification

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and GC 3547.5

District Chancellor

Date

Board of Trustees
November 12, 2013

REVISED PAGE
Conference Docket
No. 3.4

AUTHORIZATION FOR BOARD TRAVEL/CONFERENCES (with actual and necessary expenses and cash advances as requested)

BOARD MEMBERS

(This item was previously approved at the September 23, 2013, board meeting with the incorrect location.)

COMMUNITY COLLEGE LEAGUE OF
CALIFORNIA 2013 ANNUAL CONVENTION
& PARTNERSHIP CONFERENCES
Burlingame, CA – November 21-23, 2013

1 Board Members
(John Hanna)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Human Services and Technology Division**

To:	Board of Trustees	Date: November 12, 2013
Re:	Approval of New OTA Agreement – Laguna Hills Health and Rehabilitation Center	
Action:	Request for Approval	

BACKGROUND

The Occupational Therapy Assistant Program of Santa Ana College is required to offer all program students Fieldwork opportunities at sites throughout the community in order to gain practical field experience. This is necessary to apply the knowledge and skills they have learned in their college classes. This is a new agreement for the Occupational Therapy Assistant program. The OTA Program will place no students at the site prior to Board approval.

ANALYSIS

This clinical affiliation agreement covers the scope of program operations at the facility, as well as insurance and other issues relating to the liability of both parties. This agreement shall be effective for five (5) years or until termination by written notice of either party. The agreement has been reviewed by Dean Simon B. Hoffman and college staff. It carries no costs or other financial arrangements.

RECOMMENDATION

It is recommended that the Board of Trustees approve this agreement with Laguna Hills Health and Rehabilitation Center in Laguna Hills, California.

Fiscal Impact:	None	Board Date: November 12, 2013
Prepared by:	Linda D. Rose, Ed.D., Vice President of Academic Affairs Simon B. Hoffman, Dean of Human Services & Technology	
Submitted by:	Erlinda J. Martinez, Ed. D., President, Santa Ana College	
Recommended by:	Raúl Rodriguez, Ph.D., Chancellor, RSCCD	

A G R E E M E N T

Occupational Therapy Assistant Program

THIS AGREEMENT is made and entered into the October 1, 2013 by and between AG Laguna Hills, LLC dba/Laguna Hills Health and Rehabilitation Center, hereinafter called the Agency, and **Rancho Santiago Community College District on behalf of Santa Ana College**, hereinafter called the District.

PART I. BASIS AND PURPOSE OF AGREEMENT

WITNESSETH:

WHEREAS, the District and Agency acknowledge a public obligation to contribute to Occupational Therapy Assistant Program education for the benefit for students and to meet community needs.

WHEREAS, the District provides programs in Occupational Therapy Assistant Program education, which require clinical experience for students, enrolled in these programs.

WHEREAS, the Agency has facilities suitable for the clinical needs of the District programs in the Occupational Therapy Assistant Program.

WHEREAS, it is to the benefit of both District and Agency that Occupational Therapy Assistant Program students have opportunities for clinical experience to enhance their capabilities as practitioners.

NOW, THEREFORE, the District and Agency do covenant and agree as follows:

PART II. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE COLLEGE

A. For the Program in General

1. The District will assume full responsibility for offering Occupational Therapy Assistant Program education programs eligible for accreditation by the appropriate State Board.
2. District faculty members may be invited to serve as voluntary resource persons to the Agency staff by serving on Occupational Therapy Assistant Program care committees, by sharing knowledge as clinical experts, and by participation in other matters dealing with the quality of patient care.
3. For Background clearance
The District shall inform The Occupational Therapy Assistant Program students of the Background Check requirement and their responsibility of payment.

4. For Student Workmen's Compensation:
The District shall carry Workmen's Compensation Insurance on students of the District during clinical assignment, and keep records of clinical attendance for audit by the State Workmen's Compensation Insurance Fund.

B. For Program Planning

1. The District will initiate the development of mutually acceptable clinical instruction plans for using the Agency's clinical areas to meet the educational goals of Occupational Therapy Assistant Program curricula. These plans will be made available to the Agency at a mutually agreed upon time prior to the beginning of the school term and subject to revision in instances of conflicts with agency patient care responsibilities and/or District interests.
2. The District has the privilege of regularly scheduled meetings with Agency staff, including both selected Agency personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program in occupational therapy.

C. For Occupational Therapy Assistant Program Students

1. The District will be responsible for assuring that Occupational Therapy Assistant Program students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness, and shall provide certification that the Occupational Therapy Assistant Program students have been immunized against the common communicable diseases.

PART III. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY

A. For the Program in General

1. The Agency will maintain the standards, which make it eligible for approval as a clinical area for instruction in accredited Occupational Therapy Assistant Program programs. To further this, the Agency agrees to provide and maintain personnel who are in its opinion, capable and qualified in those divisions in which students are placed.
2. The administration of the service and patient care at the Agency shall be the responsibility of and under the control and supervision of the Agency and shall be administered through the Agency and shall be administered through the Agency staff.
3. The Agency will designate a staff member who will function as Education Coordinator for Occupational Therapy Assistant Program education uses of the Agency facilities, including joint planning and representatives of all involved Occupational Therapy Assistant Program programs.

4. The Agency will provide orientation for students and faculty to familiarize them with Agency policies and facilities before assigning them to duties at the Agency.
5. The Agency will permit its employees to participate in the educational program as resource persons and clinical experts provided such participation does not interfere with assigned duties.
6. The Agency will permit the faculty and students of the District to use its patient care and patient service facilities for clinical education according to approved curricula.
7. The Agency will confer with the District prior to making a commitment for new or expanded use of its clinical facilities by any other Occupational Therapy Assistant Program that interfere with current student placement.

B. For Services and Facilities

1. The Agency will permit the educational use of such supplies and equipment as are commonly available for patient care.
2. The Agency will permit use of the following facilities and services by District Occupational Therapy Assistant Program students and faculty at such times and to the degrees considered feasible by the agency.
 - a. Parking areas.
 - b. Locker, storage and dressing facilities.
 - c. Same food services as are available for Agency staff.
 - d. First aid treatment with written consent required for minors.
 - e. Access to sources of information for education purposes such as:
 1. Patient's chart.
 2. Procedure guides policy manuals.
 3. Medical dictionaries, pharmacology references, and other references suitable to the clinical area.
 4. Books and periodicals in the Medical library.

C. For the Control of District Personnel

1. The Agency may refuse access to its clinical areas to Occupational Therapy Assistant Program students or district faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the Agency and the District.

PART IV. JOINT RESPONSIBILITIES AND PRIVILEGES

A. For publications

1. Publication by District faculty, or Agency staff members of any material relative to their clinical experience, that has not been approved for release by the District and Agency signers of this agreement, is prohibited.

B. Insurance:

Without limiting the indemnification obligations stated below, each party to the Agreement shall maintain and secure at its own expense comprehensive general liability, property damage insurance, and professional liability of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof. Thirty (30) days written notice shall be provided to the other party prior to cancellation, or reduction in said insurance. Upon request, the requesting party shall be provided a copy of said policy.

C. Indemnification

All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, students and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, students or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

PART V. STATUS OF OCCUPATIONAL THERAPY ASSISTANT STUDENTS

- A. Occupational Therapy Assistant Program students shall have the status as learners and shall not be considered to be Agency employees nor shall they replace Agency staff. Any service rendered by the student during the experience is to be considered in addition to planned patient care in that area. Clinical experience will be conducted as a laboratory learning experience. The Agency will provide regular staffing for patient care in areas where students are obtaining clinical experience.
- B. Occupational Therapy Assistant Program students are subject to the authority, policies, and regulations of the district. They are also subject, during clinical assignment, to applicable agency regulations and must conform to the same standards as are for Agency employees in matters relating to the welfare of patients and general Agency operations.
- C. Occupational Therapy Assistant Program students shall be responsible for proper coverage in regard to malpractice insurance, or any other liability insurance that might be required by either the District or the Agency.

- D. The District will be responsible for assuring that health care students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness.

PART VI. PERIOD OF AGREEMENT, TERMINATION

- A. This agreement shall be effective as of the date signed, and shall continue in effect for five years, unless terminated earlier by written notice of either party. Either party to this Agreement may, in its sole discretion, terminate this Agreement with or without cause by giving the other party at least 30 days' prior written notice. In the event the Agreement is terminated for cause, all of the obligations of the terminating party shall be waived immediately upon written notice of termination. In the event of termination without cause, the parties agree to fulfill their respective obligations associated with the current term or semester, prior to such termination becoming effective.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

**District: Rancho Santiago Community
College District**
**Rancho Santiago Community College
District**
2323 N. Broadway
Santa Ana, CA 92706

Peter J. Hardash
Vice Chancellor
Business Operations & Fiscal Services

DATE: _____

Agency:

Laguna Hills Health and Rehabilitation Center
24452 Health Center Drive
Laguna Hills, CA 92653



Administrator

DATE: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**SANTA ANA COLLEGE – STUDENT SERVICES**

To:	Board of Trustees	Date: November 12, 2013
Re:	Confirmation of Santa Ana College Associate Degrees and Certificates for Summer 2013	
Action:	Request for Confirmation	

BACKGROUND

Attached are lists comparing degrees and certificates earned for summer 2012 and summer 2013. Also attached, please find a list of students who have completed coursework at Santa Ana College leading to the Associate Degree and/or Certificate for summer 2013.

ANALYSIS

Santa Ana College awarded 196 Associate Degrees at the conclusion of the summer 2013 semester, 159 Associate of Arts, 1 Associate of Arts Transfer and 36 Associate in Science. This is down 44 degrees from summer 2012 in which 240 Associate Degrees were conferred. The areas that show a significant increase are Engineering which grew from 2 degrees awarded in summer 2012 to 5 awarded in summer 2013 and Pharmacy Technology which increased from 4 degrees awarded in summer 2012 to 7 awarded in summer 2013.

Santa Ana College awarded 200 Certificates of Achievement/Accomplishment at the conclusion of the summer 2013 semester. This is down 69 certificates from summer 2012 in which 269 Certificates of Achievement/Accomplishment were conferred. The area with the most significant increase in certificates is Computer Information Systems which awarded 11 certificates in summer 2013. This is an increase of 8 from the 3 certificates awarded at the conclusion of summer 2012.

RECOMMENDATION

It is recommended that the Board of Trustees confirm the list of recipients of the Santa Ana College Associate Degrees and Certificates for summer 2013 as presented on the attached.

Fiscal Impact:	None	Board Date: November 12, 2013
Prepared by:	Mark C. Liang, J.D., Associate Dean, Admissions and Records Sara Lundquist, Ph.D., Vice President, Student Services	
Submitted by:	Erlinda J. Martinez, Ed.D., President, Santa Ana College	
Recommended by:	Raúl Rodriguez, Ph.D., Chancellor, RSCCD	

Santa Ana College
Degrees Awarded
Summer 2012 and Summer 2013

MAJOR	2012	2013
Accounting	2	1
Art	1	1
Automotive Technology	1	0
Biological Science	3	3
Business		
- Administration	16	18
- Applications and Technology	1	1
- Management	2	1
- Management - Entrepreneurship	0	0
Chemistry	3	2
Community Social Services	0	1
Criminal Justice	3	2
Dance	1	1
Economics	0	2
Elementary Education	1	2
English	0	
Engineering		
- Civil Technology	1	1
- Computer Aided Drafting and Design	1	1
- Engineering	0	1
- Drafting and Design	0	1
- Industrial Technology	0	1
- Opt II- Archit/Civil Eng/Construction Drat&Design	0	0
Fire Technology		
- Fire Administration	1	1
- Chief Officer	0	1
- Medical Services Officer	0	1
- Public Fire Service	27	11
Geography	0	2
Human Development		
- Preschool	2	3
International Business	3	0
Liberal Arts		
- American Studies	0	4
- Arts, Humanities, Communications	0	57
- Business and Technology	0	2
- Kinesiology and Wellness	0	1
- Liberal Arts	135	7
- Math and Science	0	23
- Social and Behavioral Science	0	18
Management	2	0
Math	2	1
Medical Assistant	3	0
Modern Languages	1	0
Music	1	0
Nursing - Registered Nursing	2	4
Occupational Therapy Assistant	3	0
Paralegal	4	3
Pharmacy Technology	4	7
Physics	2	1
Psychology	0	1

Santa Ana College
Degrees Awarded
Summer 2012 and Summer 2013

Psychology for Transfer	3	1
Science	3	2
Sociology	1	3
Speech	1	0
Speech Language Pathology Assistant	1	0
Television/Video Communications	1	2
Welding Technology	2	0
TOTAL	240	196
Male	128	92
Female	112	104
Associate of Arts	179	159
Associate of Arts for Transfer	3	1
Associate of Science	58	36
Double Majors	15	13
Three or more majors	1	2

Santa Ana College
Certificates Awarded
Summer 2012 Summer 2013

1 of 2

MAJOR	2012	2013
Accounting		
- General Accounting	2	2
- <i>Accounting & Financial Planning*</i>	1	0
- Computerized Bookkeeping QuickBooks	1	1
Art		
- 3D Modeling & Animation - Art	2	1
- 3D Modeling & Animation - Previsualization	2	1
- Digital Media Arts A-Graphic Design	1	0
Auto		
- <i>Advanced Engine Performance*</i>	1	0
- Chassis Service	1	2
- <i>Drive Train Service*</i>	1	1
- <i>Engine Service*</i>	1	0
Business Applications & Technology		
- Global Entrepreneurship	1	0
- <i>Spanish English Interpretation & Translation*</i>	1	4
Computer Information Systems		
- Computer Information Systems	0	2
- <i>Database*</i>	0	2
- <i>Help Desk *</i>	1	2
- <i>Networking*</i>	1	3
- <i>PC Maintenance and Troubleshooting*</i>	1	2
<i>Criminal Justice Corrections Officer *</i>	3	5
CSU General Education	96	77
<i>Dance</i>	0	1
Diesel & Heavy Equipment	2	1
- <i>Transport Refrigeration/Temperature Control*</i>	0	1
Education		
- <i>After School Program Assistant*</i>	0	1
Engineering		
- Civil Technology	1	1
- <i>Drafting & Design</i>	0	1
- <i>Energy Analysis*</i>	1	0
- <i>Mechanical 3D Solid Modeling*</i>	0	1
Fire Technology		
- Chief Officer	1	0
- Fire Administration	1	1
- <i>Medical Services Officer *</i>	0	1
- Public Fire Service	56	2
- <i>Prevention Officer</i>	3	2
Human Development		
- Infant/Toddler	1	0
- Preschool Child	0	3
International Business	2	0
IGETC General Education	32	20
<i>Kinesiology Sports Medicine*</i>	0	1
Library	1	0
Management		
- <i>General Management*</i>	1	1
- <i>Human Resource*</i>	0	5
- <i>Small Business*</i>	2	0

Santa Ana College
Certificates Awarded
Summer 2012 Summer 2013

2 of 2

- <i>Supervision</i> *	0	4
Manufacturing Technology		
- CNC Lathe Set Up & Operation	4	0
- CNC Machine Set Up & Operation	4	0
- CNC Milling Set Up & Operation	5	2
- CNC Programmer A - Mastercam	4	1
- Conventional Machining	1	0
- <i>Solidworks 3D</i> *	1	2
Marketing		
- <i>Advertising</i> *	1	0
- <i>Contemporary Marketing</i> *	1	0
Medical Assistant - Administrative / Clinical	4	11
<i>Music Digital Music Production</i> *	1	0
Paralegal	5	5
Pharmacy Technology		
- Advanced	3	10
- <i>Basic</i> *	10	12
Photography	0	1
Television/Video Communications -		
- A - Television Production	1	0
- C - Television Scriptwriter	1	0
- <i>Media Studies</i> *	2	3
Welding Technology	0	1
TOTAL	269	200
Male	171	93
Female	98	107
Certificates of Achievement	235	147
<i>Certificates</i> *	34	53
Double Majors	7	7
Three or more majors	7	4

Degree and Certificate Earners
Summer 2013

Aceves	Claudia	CA	Human Development Preschool Child	
Acevez	Monica	CERT	Spanish/English Translation and Interpretation	
Adams	Marissa	AA	Liberal Arts Arts, Humanities, Communications	
		CA	IGETC General Education	
Aguirre	Jacob	CA	3D Animation - Art Emphasis	
Alcala Verduzco	Nancy	AA	Liberal Arts Social and Behavioral Science	
		CA	CSU General Education	
Amaro	Guillermo	AA	Liberal Arts American Studies	
Amini	Nasim	CA	Pharmacy Technology Advanced	
Anderson	Ariana	CERT	Criminal Justice Corrections Officer	
Arias	Christopher	CA	Fire Technology Public Fire Service	
Arndt	Jonathan	AS	Fire Technology Public Fire Service	Honors
Arreguin	Alissa	CA	Medical Assistant Administrative/Clinical	
Arroyo	Melissa	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Avila	Clarissa	AS	Pharmacy Technology	
		CA	Pharmacy Technology Advanced	
		CERT	Pharmacy Technology Basic	
Ayala	Adilene	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Ballesteros	Antonio	AA	Business Administration	
Barajas	Jenesa	AA	Liberal Arts Social and Behavioral Science	
Barajas	Jessica	AA	Business Administration	
Barajas	Teresa	AA	Liberal Arts Arts, Humanities, Communications	
Barajas Ruiz	Alejandro	AS	Engineering Civil Technology	
		CA	Engineering Civil Technology	
Baranek	Paula	AA	Liberal Arts Social and Behavioral Science	High Honors
Barros	Raymond	AA	Liberal Arts Arts, Humanities, Communications	
Bautista	Jessica	AAT	Psychology for Transfer	
Bender	Dray	CA	CSU General Education	
Bergman	Ryan	CA	CSU General Education	
Beyon	Monica	AA	Art	

Degree and Certificate Earners
Summer 2013

Bills	Brad	AS	Fire Technology Public Fire Service	
Brito Maldonado	Lilia	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Buenrostro	Robert	AA	Liberal Arts Math and Science	
Bui	Bich	AA	Liberal Arts Arts, Humanities, Communications	
		AA	Liberal Arts Math and Science	
Cabello	Evelyn	AA	Liberal Arts Social and Behavioral Science	
		CA	IGETC General Education	
Calderon	Courtney	AA	Liberal Arts Arts, Humanities, Communications	
		CA	IGETC General Education	
Calixto	Olga	CA	Medical Assistant Administrative/Clinical	
Campos	Elianna	CA	CSU General Education	
Carbajal	Jason	AA	Liberal Arts American Studies	
Cardenas	Liliam	AA	Liberal Arts Math and Science	
Cardozo	Stefanie	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Carrasco	Guadalupe	AA	Paralegal	Honors
Castillo	Crystal	AA	Biology	
		CA	CSU General Education	
Castro	Brandon	AS	Fire Technology Public Fire Service	Honors
Castro	Jhon	CA	Computer Information Systems	
		CERT	CIS Networking	
Castro	Jose	AA	Business Administration	
		AA	Economics	
		CA	CSU General Education	
Ceballos	Evelyn	CERT	Human Resource	
Cedeno	Anthony	AA	Liberal Arts Arts, Humanities, Communications	
Chae	Jong	AA	Business Management	Honors
Chan	Wai	CA	Photography	
Charcas	Eduardo	AA	Liberal Arts	
Chavez	Wendy	AA	Liberal Arts Social and Behavioral Science	
Chupryna	Andriy	AS	Pharmacy Technology	High Honors
		CA	Pharmacy Technology Advanced	

Degree and Certificate Earners
Summer 2013

Clough	Bryan	AA	Liberal Arts Kinesiology and Wellness	
Conley	Kristen	AS	Registered Nursing	
Cruz	Angela	AA	Human Development Preschool Child	
Dang	Khoa	CA	IGETC General Education	
De Jesus Ambrosio	Adriel	AA	Liberal Arts Math and Science	Honors
		AS	Math	Honors
		AS	Physics	Honors
		CA	CSU General Education	
De la Garza	Ariel	AA	Liberal Arts Math and Science	
Delgado	Diego	AA	Business Administration	
		CA	CSU General Education	
Dever	Teresa	AA	Dance	
		AA	Liberal Arts	
		CA	Dance	
Devia	Chelsea	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Diaz	Ana	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Diaz	Elizabeth	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Do	Duy	AA	Liberal Arts Arts, Humanities, Communications	
		CA	IGETC General Education	
Do	Hieu	CA	Auto Technology Chassis Service	
Doan	VU	CA	CNC Milling Machine Set Up and Operation	
Dukellis	David	AS	Fire Technology Public Fire Service	
Escamilla	Guillemro	CERT	CIS Help Desk	
		CERT	CIS Networking	
		CERT	CIS PC Maintenance and Troubleshooting	
Escobar	Angel	AS	Chemistry	
Escobar	Edith	AA	Liberal Arts Arts, Humanities, Communications	
Esmerio	Fernando	AA	Liberal Arts	
		CA	CSU General Education	

Degree and Certificate Earners
Summer 2013

Espinoza	Jose	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Esqueda	Leticia	AA	Sociology	
Esquivel	Laura	AA	Human Development Preschool Child	Honors
		CA	Human Development Preschool Child	
Estrada	Sally	CA	Computer Information Systems	
Evans	Nicole	CA	Paralegal	
Fernandez	Yessica	AA	Liberal Arts Arts, Humanities, Communications	
Flores	Lissett	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Flores	Minerva	CA	Human Development Preschool Child	
Flores Mendoza	Edit	CA	Computerized Bookkeeping Quickbooks	
Fonseca	Henry	AA	Liberal Arts American Studies	
Fonseca	Yesenia	AA	Business Administration	Honors
		CA	CSU General Education	
Franco	Gabriel	AA	Liberal Arts Arts, Humanities, Communications	High Honors
Fuentes	Christian	AA	Sociology	
Gaitan	Cynthia	AA	Liberal Arts Math and Science	
		CA	CSU General Education	
Gallardo	Obdulia	CER T	CIS Help Desk	
		CER T	CIS Networking	
		CER T	CIS PC Maintenance and Troubleshooting	
Garcia	Erwin	AA	Biology	
		AA	Liberal Arts Arts, Humanities, Communications	
		AS	Chemistry	
		AS	Science	
		CA	CSU General Education	
		CA	IGETC General Education	
Garcia	Luis	CA	CSU General Education	
Garcia	Rafael	AA	Business Administration	
Gaspar	Jose	AA	Business Administration	Highest Honors
Gomez	Alejandro	CA	CSU General Education	

Degree and Certificate Earners
Summer 2013

Gomez	Beatriz	AA	Human Development Preschool Child	
		CA	CSU General Education	
Gomez	Paul	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Gonzalez	Jose	AS	Fire Technology Public Fire Service	
Gonzalez	Liliana	AA	Liberal Arts	
Gonzalez	Yvette	AA	Liberal Arts Math and Science	
Gonzalez Grez	Jesus	AA	Paralegal	
		CA	Paralegal	
Gorton	Mayra	CA	CSU General Education	
Greschner	Amanda	AS	Registered Nursing	
Guerra	Deborah	AA	Liberal Arts	
Guillen	Erica	AA	Liberal Arts Arts, Humanities, Communications	
		CA	IGETC General Education	
Guillen	Kevin	AA	Liberal Arts Arts, Humanities, Communications	
		CA	IGETC General Education	
Gutierrez	Dionne	CA	Accounting	
Gutierrez	Karina	CA	CSU General Education	
Guzman	Jonathan	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Haro	Adrian	AA	Liberal Arts Math and Science	
Heflin	Jacob	AS	Fire Technology Medical Services Officer	Honors
		CER T	Fire Technology Medical Services Officer	
Hernandez	Brandon	AA	Criminal Justice	
		AA	Liberal Arts Social and Behavioral Science	
		CA	CSU General Education	
Hernandez	Janet	CA	CSU General Education	
Hernandez	Melissa	AA	Liberal Arts Arts, Humanities, Communications	
Herrera	Melizza	AA	Liberal Arts Math and Science	
		CA	IGETC General Education	
Herrera	Minerva	AA	Liberal Arts	
		CA	CSU General Education	
Hetrick	Kohl	CER T	Fire Technology Prevention Officer	

Degree and Certificate Earners
Summer 2013

Ho	Han	CA	CSU General Education	
Ho	John	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Huerta	Cristina	AA	Liberal Arts Arts, Humanities, Communications	
Huh	David	CER T	Pharmacy Technology Basic	
Hurtado	Adan	CA	IGETC General Education	
Iglesias	Lilibeth	CA	CSU General Education	
Izaguirre	Maxwell	CA	Medical Assistant Administrative/Clinical	
Jones	Diana	AA	Liberal Arts Social and Behavioral Science	Highest Honors
Kimera	Jacqueline	CER T	Pharmacy Technology Basic	
Le	Anthony	AA	Liberal Arts Arts, Humanities, Communications	
		AA	Liberal Arts Math and Science	
		CA	CSU General Education	
Le	Luan	CA	CNC Programmer A - Mastercam	
Le	Trinh	CA	CSU General Education	
Lee	Teckla	AA	Liberal Arts Math and Science	
Lin	James	AS	Fire Technology Public Fire Service	
Liu	Hoa	CA	Paralegal	
Loera	Arisdelssy	AA	Liberal Arts Arts, Humanities, Communications	
		CA	IGETC General Education	
Long	Son	CA	CNC Milling Machine Set Up and Operation	
Lopez	Angelica	CER T	Human Resource	
Lopez	Cristina	AA	Psychology	
		CA	IGETC General Education	
Lopez	Jessie	AA	Liberal Arts Arts, Humanities, Communications	
		CA	IGETC General Education	
Lopez	Julissa	CER T	Human Resource	
		CER T	Supervision	
Lozoya	Itzel	AA	Elementary Education	
Lua	Maria	AS	Registered Nursing	
Luna	Xitlaly	AA	Liberal Arts Arts, Humanities, Communications	

Degree and Certificate Earners
Summer 2013

Lupo	Nichelle	CER T	Pharmacy Technology Basic	
Luu	Ann	AA	Accounting	
Luu	Van	AA	Paralegal	Honors
		CA	Paralegal	
Manlowe	Jennifer	AS	Registered Nursing	
Manzo-Alvarado	Martha	AS	Pharmacy Technology	
		CA	Pharmacy Technology Advanced	
Marin	Everardo	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Martinez	Adrian	AA	Liberal Arts Math and Science	
Martinez	Jordan	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Martinez	Kevin	AA	Geography	
Martinez	Mario	AA	Liberal Arts Math and Science	
		CA	CSU General Education	
Martinez	Mario	AA	Liberal Arts Math and Science	
Martinez	Martha	AA	Business Applications and Technology	
		AA	Liberal Arts	
McKellips	Muykhim	AA	Business Administration	
Mendez	Ana	AA	Liberal Arts Social and Behavioral Science	
Mendoza	Dagoberto	AA	Liberal Arts Math and Science	
Mills	Michael	AA	Liberal Arts Social and Behavioral Science	
Mirzaei Amirabadi	Shahrzad	AA	Liberal Arts Arts, Humanities, Communications	Honors
Monroy	Sasha	CER T	Educaiton After School Program Assistant	
Montanez	Rosa	AA	Liberal Arts Social and Behavioral Science	
Montano	Diana	AA	Liberal Arts Arts, Humanities, Communications	
Montano	Saul	AS	Engineering	
		AS	Engineering Drafting and Design	
		CA	CSU General Education	
Montecino	Andrew	CA	CSU General Education	
Morales	Esperanza	AA	Liberal Arts Social and Behavioral Science	
Moreno	Elias	CER T	Fire Technology Prevention Officer	
Mosqueda	Judith	AA	Liberal Arts Arts, Humanities,	

Degree and Certificate Earners
Summer 2013

			Communications	
Moya	Jason	AA	Liberal Arts Arts, Humanities, Communications	
		CA	IGETC General Education	
Muneton	Walter	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Munoz	Amanda	CA	CSU General Education	
Munoz	Carmen	CA	IGETC General Education	
Munoz	Emmanuel	CER T	Management	
		CER T	Human Resource	
		CER T	Supervision	
Murillo	Candice	AA	Liberal Arts Math and Science	
Murphy	Daniel	CER T	Kinesiology Sports Medicine	
Najar Montes	Maritza	CA	Medical Assistant Administrative/Clinical	
Nano	Maricel	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Natalizio	Daniel	AS	Fire Technology Public Fire Service	
Nava	Javier	CA	Welding Technology	
Nava	Raymond	AA	Liberal Arts Arts, Humanities, Communications	
		AS	Fire Technology Public Fire Service	
Navarro	Gina	AS	Fire Technology Public Fire Service	
Newton	Liane	AS	Pharmacy Technology	
		CA	Pharmacy Technology Advanced	
Ngo	Khoi	AS	Science	High Honors
		CA	CSU General Education	
		CA	IGETC General Education	
Nguyen	Camvan	CA	Medical Assistant Administrative/Clinical	
Nguyen	Christophe r	AA	Criminal Justice	
		CER T	Criminal Justice Corrections Officer	
Nguyen	Hoang Huy	AA	Liberal Arts Math and Science	Honors
		CA	CSU General Education	
Nguyen	Hue	CA	CSU General Education	
Nguyen	Long	AA	Business Administration	

Degree and Certificate Earners
Summer 2013

Nguyen	Ly	AA	Business Administration	High Honors
		CA	CSU General Education	
Nguyen	Tracy	CERT	CIS Database	
Nguyen	Tu	AS	Engineering Industrial Technology	Honors
Nguyen	VU	CA	Engineering Drafting and Design	
		CERT	Mechanical 3D Solid Modeling	
		CERT	Solidworks 3D	
Nieves	Ricardo	CERT	Pharmacy Technology Basic	
Olivas	Pedro	CA	CSU General Education	
Ornelas	Cesar	CERT	Human Resource	
		CERT	Supervision	
Ostio	Brenda	AA	Liberal Arts Arts, Humanities, Communications	
Padilla	Jose	AA	Liberal Arts Social and Behavioral Science	
Parra	Dennis	AA	Liberal Arts Math and Science	
		CA	CSU General Education	
Perez	Angelica	CERT	Spanish/English Translation and Interpretation	
Perez	Elisa	CERT	TV/Video Media Studies	
Pham	Dung	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Phan	Chi	AA	Liberal Arts Arts, Humanities, Communications	
Phan	Vivian	CA	CSU General Education	
Pineda	Henry	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Plasencia	Olga	CA	Medical Assistant Administrative/Clinical	
Preheim	Kimberly	CA	Paralegal	
Quenga	Jesse	CA	Diesel and Heavy Equipment	
		CERT	Diesel Transport Refrigeration/Temperature Control	
Quinones	Johanna	AA	Business Administration	
		CA	CSU General Education	
Rafael	Mark	AA	Liberal Arts Arts, Humanities, Communications	
Ramirez	Elizabeth	CA	Medical Assistant Administrative/Clinical	

Degree and Certificate Earners
Summer 2013

Ramirez	Leopoldo	AA	Geography	
		CA	CSU General Education	
Rangel	Juan	AA	Business Administration	
Rayo	Jose	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Rewerts	Cecilia	CA	Pharmacy Technology Advanced	
Reyes	Jennifer	AA	Liberal Arts Math and Science	
Reyes- Mandujano	Jorge	AA	Liberal Arts Arts, Humanities, Communications	
Reynosos	Lizabeth	AA	Business Administration	Honors
Riggs	Melissa	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Rios	Kevin	CER T	TV/Video Media Studies	
Ripley	Cristina	AA	Liberal Arts Social and Behavioral Science	
		CA	CSU General Education	
Rivas	Sonia	AA	Liberal Arts Social and Behavioral Science	
		CA	CSU General Education	
Rivera	Michael	AS	Fire Technology Public Fire Service	
		CA	Fire Technology Public Fire Service	
Robison	Carrie	CER T	Pharmacy Technology Basic	
Rodarte	Domonique	CER T	Criminal Justice Corrections Officer	
Rodriguez	Gilberto	CER T	Criminal Justice Corrections Officer	
Rodriguez	Marilynn	CA	Accounting	
Rodriguez	Sofia	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Romero	Edith	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Rossett	Atikah	CA	Medical Assistant Administrative/Clinical	
Saenz	Jose	AA	TV/Video Communications	
Sakamoto	Kimberly	AS	Pharmacy Technology	
		CA	Pharmacy Technology Advanced	
Salazar	Oscar	CER T	Pharmacy Technology Basic	
Saldivar	Tereelisa	AA	Liberal Arts Social and Behavioral Science	

Degree and Certificate Earners
Summer 2013

		CA	IGETC General Education	
Salgado	Gabriel	CA	CSU General Education	
Salgado	Geovanni	AA	Biology	
Sanchez	Christian	AA	Liberal Arts Social and Behavioral Science	
		CA	CSU General Education	
Sanchez	Jessica	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Sanchez	Karen	AA	Community Social Services	
		AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Sanchez	Kimberly	AA	Liberal Arts Business and Technology	
Santos	Judith	CER T	Spanish/English Translation and Interpretation	
Santos	Raul	AA	Business Administration	
Sary	Hanafa	CA	Medical Assistant Administrative/Clinical	
Savengrith	Noudeng	CA	Auto Technology Chassis Service	
Schlerf	Eric	AA	TV/Video Communications	
		CA	CSU General Education	
Senechal	Stephanie	AA	Business Administration	
		AA	Liberal Arts Arts, Humanities, Communications	
Silva	Favie	AA	Elementary Education	
Simoes	Juliette	CER T	Pharmacy Technology Basic	
Simon	Kennedy	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Smith	Molly	CER T	Supervision	
Solis	Mariana	AA	Business Administration	
Solis	Mariana	AA	Liberal Arts Social and Behavioral Science	
Solis	Tatyana	CA	CSU General Education	
Stern	Stephanie	CA	IGETC General Education	
Stirling	Terry	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Stotts	Andrew	AS	Fire Technology Fire Administration	
		CA	Fire Technology Fire Administration	

Degree and Certificate Earners
Summer 2013

Syariff	Diana	AA	Liberal Arts Social and Behavioral Science	
Sypherd	Tyler	CER T	TV/Video Media Studies	
Ta	Kien	AS	Pharmacy Technology	
		CA	Pharmacy Technology Advanced	
		CER T	Pharmacy Technology Basic	
Tajonar	Omar	CA	CSU General Education	
Tapia	Daisy	AA	Sociology	
Tenaglia	Jesica	AA	Liberal Arts American Studies	Honors
Tomlinson	Stephanie	CA	3D Animation - Previsualization Emphasis	
Torres	Casey	AA	Liberal Arts Arts, Humanities, Communications	
Torres	Karen	CA	Medical Assistant Administrative/Clinical	
Tran	Hannah	AA	Business Administration	Honors
		AA	Liberal Arts Business and Technology	Honors
		CA	CSU General Education	
Tran	Tien	AS	Engineering Computer Aided Drafting and Design	
Tran	Tuan	CER T	CIS Database	
Urquiza	Susan	CER T	Spanish/English Translation and Interpretation	
Vazquez	Chantel	AA	Liberal Arts Math and Science	
		CA	CSU General Education	
Vega	Victor	AA	Liberal Arts Math and Science	
		CA	IGETC General Education	
Velasco Lewis	Karen	AA	Liberal Arts Arts, Humanities, Communications	
		CA	CSU General Education	
Viera	Yanet	CA	Medical Assistant Administrative/Clinical	
Villa	Daniel	AA	Liberal Arts Math and Science	
		CA	CSU General Education	
Vital	Lydia	CER T	Criminal Justice Corrections Officer	
Vu	Dau	CER T	Auto Technology Drive Train	
Wallace	Yuliana	AA	Economics	
Welch	Zachary	AS	Fire Technology Public Fire Service	Honors
		CA	CSU General Education	
Wendell	Cole	CA	CSU General Education	

Degree and Certificate Earners
Summer 2013

Wilcox	Kerry	AS	Pharmacy Technology	
		CA	Pharmacy Technology Advanced	
		CERT	Pharmacy Technology Basic	
Williams	Jordan	CERT	Pharmacy Technology Basic	
Wills	Thomas	AS	Fire Technology Chief Officer	
Wochner	Robert	CERT	Solidworks 3D	
Wogomon	Melissa	CA	Pharmacy Technology Advanced	
Woraratanadhar m	Tad	CERT	Pharmacy Technology Basic	
Young	David	AA	Business Administration	
Zafra	Piero	AA	Liberal Arts Math and Science	
		CA	CSU General Education	
Zhou	Yuxiao	CA	IGETC General Education	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santiago Canyon College Student Services

To:	Board of Trustees	Date: November 12, 2013
Re:	Confirmation of Santiago Canyon College Associate Degrees and Certificates Awarded in Summer 2013	
Action:	Request for Approval	

BACKGROUND

Attached is a list of students who successfully completed coursework at Santiago Canyon College leading to an associate degree, certificate of achievement, and/or certificate of proficiency for summer 2013. Also attached are the statistical tables showing degrees and certificates awarded.

ANALYSIS

Santiago Canyon College awarded 177 associate degrees in summer 2013, compared to 140 in summer 2012. The most significant increase is in the areas of Liberal Arts: Arts, Humanities and Communication, Liberal Arts: Math and Science and Liberal Arts: Social and Behavioral Sciences with a total of 132 which is an increase of 24 degrees as compared to summer 2012. A significant increase also occurred in the area of Business Administration for Transfer degree with a total of 9 degrees awarded. With students becoming more familiar with the Associate in Arts for Transfer degrees and Associate in Science for Transfer degrees, an increase in degrees awarded is expected for future semesters.

Santiago Canyon College awarded 102 Certificates of Achievement in summer 2013, as compared to 148 in summer 2012. Summer 2012 was a reflection of an unusual spike in the number of certificates awarded due to the continued work on the backlog of students who completed apprenticeship program requirements in years past. A total of 10 Certificates of Proficiency were awarded in summer 2013, as compared to 14 in summer 2012.

RECOMMENDATION

It is recommended that the Board of Trustees confirm the recipients of the associate degrees and certificates for summer 2013 as presented.

Fiscal Impact: None	Board Date: November 12, 2013
Prepared by: John C. Hernandez, Ph.D., Vice President of Student Services	
Submitted by: Juan Vázquez, President	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



Santiago Canyon College

SUMMER 2013

STATISTICS

SANTIAGO CANYON COLLEGE

Associate Degrees

SUMMER 2013

MAJOR

2013

Apprenticeship Surveying:	
Chainman	1
Art-Digital Media	1
Biological Sciences	3
Business:	
Administration	6
Administration (AST)	9
Management	1
Computer Science	1
Economics	1
History	1
Human Development-Infant Toddler	1
Liberal Arts: University Transfer Studies	1
Liberal Arts: Arts, Humanities, & Communication	70
Liberal Arts: Mathematics & Sciences	30
Liberal Arts: Social & Behavioral Sciences	32
Management	1
Marketing - General	1
Mathematics	3
Physics	4
Physics (AST)	1
Psychology (AAT)	3
Science	3
Water Utility Science:	
Water Treatment	1
Wastewater/Environmental Sanitation	2

TOTAL

177

Associate In Arts	138
Associate In Science	26
Associate In Arts for Transfer	3
Associate In Science for Transfer	10

Female	69
Male	108

SANTIAGO CANYON COLLEGE

Certificates of Achievement SUMMER 2013

Certificates of Achievement

	<u>2013</u>
Apprenticeship: Surveying	
Chief of Party	1
Art: Digital Media-Graphic Design	1
CSU General Education Breadth	64
Gemology	4
IGETC General Education Breadth	28
Public Works:	
Construction Inspection	1
Water Utility Science	
Water Distribution	1
Water Treatment	1
Wastewater/Environmental Sanitation	1

Total 102

Female 39
Male 63

Certificates of Proficiency

	<u>2013</u>
Accounting: General	3
Computer Science:	
Applied Robotics and Embedded Programing	1
Management:	
Human Resources	2
General Marketing	1
Project Management	2
TV/Video Communications: Media Studies	1

Total 10

Female 6
Male 3



Santiago Canyon College

COMPARATIVE STATISTICS

Santiago Canyon College
Associate Degrees
SUMMER
Comparative Statistics by Semester

<u>MAJOR</u>	<u>2012</u>	<u>2013</u>
Apprenticeship Surveying:		
Chainman		1
Art-Digital Media		1
Biological Sciences	2	3
Business:		
Administration	5	6
Administration (AST)		9
Management	1	1
Business Mangement-Entrepreneurship	1	
Chemistry	1	
Computer Science		1
Economics	1	1
Elementary Education	1	
History	1	1
Human Development-Infant Toddler		1
Liberal Arts	5	
Liberal Arts: University Transfer Studies	4	1
Liberal Arts: Arts, Humanities, & Communication	62	70
Liberal Arts: Mathematics & Sciences	20	30
Liberal Arts: Social & Behavioral Sciences	26	32
Management		1
Marketing - General	1	1
Mathematics	2	3
Physics	2	4
Physics (AST)		1
Psychology	2	
Psychology (AAT)		3
Science		3
Sociology	1	
Water Utility Science:		
Water Treatment	1	1
Wastewater/Environmental Sanitation	1	2
<u>TOTAL</u>	140	177

SANTIAGO CANYON COLLEGE
Certificates of Achievement and Certificates of Proficiency
SUMMER
Comparative Statistics by Semester

Certificates of Achievement

	<u>2012</u>	<u>2013</u>
Apprenticeship: Electricity		
Industrial	1	
Power Lineman	38	
Apprenticeship: Surveying		
Chief of Party		1
Art: Digital Media-Graphic Design		1
Business Management:		
Entrepreneurship	1	
CSU General Education Breadth	74	64
Gemology	1	4
IGETC General Education Breadth	22	28
Public Works:		
Construction Inspection		1
Water Utility Science		
Water Distribution	5	1
Water Treatment	4	1
Wastewater/Environmental Sanitation	2	1
Total	148	102

Certificates of Proficiency

	<u>2012</u>	<u>2013</u>
Accounting: General	3	3
Computer Science:		
Applied Robotics and Embedded Programing		1
Management:		
Human Resources	1	2
Marketing		
Advertising	2	
General Marketing	2	1
Project Management	3	2
TV/Video Communications: Media Studies	3	1
Total	14	10

Certificate of Achievement Total	148	102
Certificate Total	14	10
GRAND TOTAL	162	112



Santiago Canyon College

SUMMER 2013

**Student Names
Associate in Arts Degree**

Associate in Arts

SANTIAGO CANYON COLLEGE
SUMMER 2013

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Ahmad	Muhita	Liberal Arts: Arts, Humanities and Communication			
Ahmad	Muhita	Liberal Arts: Mathematics and Sciences			
Allen	Melissa	Liberal Arts: Social and Behavioral Sciences			
Alvarado	Anthony	Liberal Arts: Arts, Humanities and Communication			
Alvarez	Agustin	Liberal Arts: Arts, Humanities and Communication			
Arredondo	Oscar	Liberal Arts: Mathematics and Sciences			
Babb	Joseph	Liberal Arts: Arts, Humanities and Communication			
Bejach	Joseph	Liberal Arts: Arts, Humanities and Communication	With Honors		
Bentley	Garrett	Liberal Arts: Arts, Humanities and Communication			
Brady	Maranda	Liberal Arts: Arts, Humanities and Communication			
Brady	Maranda	Liberal Arts: Mathematics and Sciences			
Brady	Maranda	Liberal Arts: Social and Behavioral Sciences			
Buehler	Kelsey	Liberal Arts: Social and Behavioral Sciences			
Bungert	Remi	Liberal Arts: Arts, Humanities and Communication			
Bungert	Remi	Liberal Arts: Mathematics and Sciences			
Burinski	Kryelle	Liberal Arts: Arts, Humanities and Communication			
Burinski	Kryelle	Liberal Arts: Mathematics and Sciences			
Canales	Cesar	Liberal Arts: Mathematics and Sciences			
Carille	Robert	Liberal Arts: Arts, Humanities and Communication			
Carvalho	Shahda	Liberal Arts: Social and Behavioral Sciences	With Honors		
Cato	Kelsey	Liberal Arts: Arts, Humanities and Communication			
Cato	Kelsey	Liberal Arts: Social and Behavioral Sciences			
Connolly	Miranda	Liberal Arts: Social and Behavioral Sciences			
Crompton	Richard	Liberal Arts: Arts, Humanities and Communication			
Dunn	Pamela	Liberal Arts: Arts, Humanities and Communication			
Eckman	Parker	Liberal Arts: Arts, Humanities and Communication			
Egbalc	Steve	Liberal Arts: Arts, Humanities and Communication			
Ellis	James	Liberal Arts: Mathematics and Sciences			
Fear	Megan	Liberal Arts: Mathematics and Sciences	With High Honors		
Ficke	Garrett	Liberal Arts: Arts, Humanities and Communication			
Flowers	Nicole	Liberal Arts: Social and Behavioral Sciences			
Garcia	Jacqueline	Liberal Arts: Arts, Humanities and Communication			
Garcia	Jacqueline	Liberal Arts: Social and Behavioral Sciences			
Garcia	Roland	Liberal Arts: Social and Behavioral Sciences			
Guido	Daniel	Economics			
Guido	Daniel	Liberal Arts: Arts, Humanities and Communication			

Associate in Arts

SANTIAGO CANYON COLLEGE SUMMER 2013

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Guido	Daniel	Liberal Arts: Mathematics and Sciences			
Guizado	Nicholas	Liberal Arts: Arts, Humanities and Communication			
Gurrola	Natya	Liberal Arts: Social and Behavioral Sciences			
Haines	Jessica	Liberal Arts: Mathematics and Sciences	With Honors		
Hale	Jared	Liberal Arts: Mathematics and Sciences	With High Honors		
Hale	Jared	Liberal Arts: Social and Behavioral Sciences	With High Honors		
Hall	Brayden	Liberal Arts: Arts, Humanities and Communication			
Hall	Douglas	Liberal Arts: Arts, Humanities and Communication			
Hall	Douglas	Liberal Arts: Mathematics and Sciences			
Hall	Douglas	Liberal Arts: Social and Behavioral Sciences			
Hammons	Kara	Liberal Arts: Mathematics and Sciences	With Honors		
Hovarter	Amanda	Liberal Arts: Arts, Humanities and Communication			
Hovarter	Amanda	Liberal Arts: Mathematics and Sciences			
Huerta	Humberto	Liberal Arts: Arts, Humanities and Communication			
Huerta	Humberto	Liberal Arts: Social and Behavioral Sciences			
Juric	Mark	Liberal Arts: Arts, Humanities and Communication	With Honors		
Kuroda	Laura	Liberal Arts: Arts, Humanities and Communication			
Kuroda	Laura	Liberal Arts: Social and Behavioral Sciences			
Lloyd	Lindsay	Liberal Arts: Arts, Humanities and Communication			
Lugo	Jayson	Histroy			
Macias	Jazmin	Liberal Arts: Arts, Humanities and Communication	With Honors	Departmental Honors	President's Scholar
Magana	Josue	Business Administration			
Martinez	Adriana	Liberal Arts: Arts, Humanities and Communication	With Honors		
Martinez	Adriana	Liberal Arts: Mathematics and Sciences	With Honors		
Matthew	Justin	Liberal Arts: Social and Behavioral Sciences			
Megee	Michael	Liberal Arts: Arts, Humanities and Communication			
Metz	Katherine	Liberal Arts: Arts, Humanities and Communication			
Metz	Katherine	Liberal Arts: Social and Behavioral Sciences			
Mezzo	Chris	Liberal Arts: Arts, Humanities and Communication			
Miranda	Patrick	Liberal Arts: Arts, Humanities and Communication			
Moreno	Andres	Liberal Arts: Arts, Humanities and Communication			
Moreno	Andres	Liberal Arts: Mathematics and Sciences			
Murkdjianian	Rachelle	Liberal Arts: Mathematics and Sciences			
Murkdjianian	Rachelle	Liberal Arts: Social and Behavioral Sciences			
Navarro	Juan	Liberal Arts: Arts, Humanities and Communication	With Honors		
Navarro	Juan	Liberal Arts: Mathematics and Sciences	With Honors		

Prepared by: Maria Rodriguez

October 2013

Associate in Arts

SANTIAGO CANYON COLLEGE SUMMER 2013

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Neely	Tyler	Liberal Arts: Mathematics and Sciences			
Neubert	Anthony	Liberal Arts: Arts, Humanities and Communication			
Ohman	Scott	Liberal Arts: Arts, Humanities and Communication			
Olivares	Miguel	Liberal Arts: Arts, Humanities and Communication			
Oruzco	Jennifer	Liberal Arts: Social and Behavioral Sciences			
Orr	Stacey	Liberal Arts: Social and Behavioral Sciences			
Padilla	Fabiola	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Padilla	Fabiola	Liberal Arts: Mathematics and Sciences	With High Honors		
Paolino	Gina	Liberal Arts: Arts, Humanities and Communication			
Pastrana	Imelda	Liberal Arts: Mathematics and Sciences			
Pedraza	Kristian	Liberal Arts: Arts, Humanities and Communication			
Pedraza	Kristian	Liberal Arts: Social and Behavioral Sciences	With Honors		
Peterson	Tyler	Liberal Arts: Arts, Humanities and Communication	With Honors		
Peterson	Tyler	Liberal Arts: Social and Behavioral Sciences			
Phillips	James	Liberal Arts: Arts, Humanities and Communication	With Honors		
Phillips	Ryan	Liberal Arts: Arts, Humanities and Communication	With Honors		
Phillips	James	Liberal Arts: Mathematics and Sciences	With Honors		
Phillips	Ryan	Liberal Arts: Mathematics and Sciences	With Honors		
Phillips	Ryan	Liberal Arts: Social and Behavioral Sciences	With Honors		
Ramirez	Brett	Liberal Arts: Arts, Humanities and Communication	With Honors		
Randazzo	Scott	Liberal Arts: Arts, Humanities and Communication			
Rendon	Elizabeth	Human Development-Infant-Toddler			
Rodriguez	Ruben	Liberal Arts: Social and Behavioral Sciences			
Rosales	Monique	Liberal Arts: Arts, Humanities and Communication			
Rosales	Monique	Liberal Arts: Social and Behavioral Sciences			
Rotundo	Jenna	Liberal Arts: Arts, Humanities and Communication			
Rotundo	Jenna	Liberal Arts: Social and Behavioral Sciences			
Russo	Joseph	Liberal Arts: Arts, Humanities and Communication			
Sanchez	Elaine	Liberal Arts: Social and Behavioral Sciences			
Santana	Daniel	Liberal Arts: Arts, Humanities and Communication			
Santana	Daniel	Liberal Arts: Social and Behavioral Sciences			
Santos	Stephanie	Liberal Arts: Arts, Humanities and Communication			
Schmidtline	Kyle	Liberal Arts: Mathematics and Sciences			
Schwartzman	William	Liberal Arts: Arts, Humanities and Communication	With Highest Honors		
Schwartzman	William	Liberal Arts: Mathematics and Sciences	With Highest Honors		
Sciortino	Marc	Liberal Arts: Arts, Humanities and Communication			

Prepared by: Maria Rodriguez

October 2013

SANTIAGO CANYON COLLEGE **SUMMER 2013**

Associate in Arts

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Shariff	Daoud	Liberal Arts: Arts, Humanities and Communication			
Shariff	Daoud	Liberal Arts: Social and Behavioral Sciences			
Silva	Kathryn	Liberal Arts: Arts, Humanities and Communication			
Singh	Elisa	Liberal Arts: Arts, Humanities and Communication			
Singh	Elisa	Liberal Arts: Mathematics and Sciences			
Slater	Tracy	Liberal Arts: Arts, Humanities and Communication			
Smith	Andrew	Liberal Arts: Arts, Humanities and Communication			
Smith	Andrew	Liberal Arts: Social and Behavioral Sciences			
Soto	Kayleigh	Liberal Arts: Arts, Humanities and Communication	With High Honors		
Sparks	Victoria	Liberal Arts: Arts, Humanities and Communication			
Sprengr	Matthew	Liberal Arts: Mathematics and Sciences			
Stephenson	Bryan	Liberal Arts: Arts, Humanities and Communication	With Honors		
Stollenberg	Courtney	Liberal Arts: Arts, Humanities and Communication			
Swisher	Sebastian	Liberal Arts: Arts, Humanities and Communication			
Tarr	David	Liberal Arts: Arts, Humanities and Communication			
Thomas	Devon	Liberal Arts: Arts, Humanities and Communication	With Honors		
Thomas	Devon	Liberal Arts: Mathematics and Sciences	With Honors		
Thornton	Chelsea	Liberal Arts: Arts, Humanities and Communication			
Thornton	Chelsea	Liberal Arts: Social and Behavioral Sciences			
Torres	Lauren	Liberal Arts: Arts, Humanities and Communication			
Trejo	Christopher	Liberal Arts: Arts, Humanities and Communication			
Trejo	Christopher	Liberal Arts: Social and Behavioral Sciences			
Uddin	Anum	Liberal Arts: Mathematics and Sciences			
Valdovinos	Nicholas	Art Digital Media Arts			
Valdovinos	Nicholas	Liberal Arts: University Transfer Studies			
Vitelli	Dominick	Liberal Arts: Arts, Humanities and Communication			
Von Iderstein	Zachary	Liberal Arts: Mathematics and Sciences	With Honors		
Wolfe	Paige	Liberal Arts: Arts, Humanities and Communication			
Wu	Christian	Liberal Arts: Arts, Humanities and Communication			
Young	Shelbi	Liberal Arts: Social and Behavioral Sciences			



Santiago Canyon College

SUMMER 2013

**Student Names
Associate in Science Degree**

Associate of Science

SANTIAGO CANYON COLLEGE SUMMER 2013

Last	First Name	Major	Honors	Departmental Honors	President's Scholar
Clark	Allyson	General Marketing			
Counis	Mark	Apprenticeship Surveying-Chairman	With Honors		
Fink	Edward	Business Administration			
Ford	Michael	General Management			
Hale	Jared	Biological Sciences	With High Honors	Departmental Honors	
Hale	Jared	MATH	With High Honors	Departmental Honors	
Hale	Jared	Physics	With High Honors	Departmental Honors	
Jiricak	Matthew	Computer Science			
Jones	James	Water Utility Science - Wastewater/Environmental Sanitation			
Lamorte	Christopher	MATH	With Honors	Departmental Honors	
Lamorte	Christopher	Physics	With Honors	Departmental Honors	
Laqui	Andrew	Physics			
Montero	Carlos	Business Administration			
Morales	Jessica	Business Management			
Neely	Tyler	Physics			
Peterson	Tyler	Business Administration			
Phillips	James	Biological Sciences	With Honors	Departmental Honors	
Phillips	James	Science	With Honors	Departmental Honors	
Sidler	Collin	Business Administration			
Singh	Elisa	Biological Sciences			
Singh	Elias	Science			
Thomas	Devon	MATH	With Honors	Departmental Honors	
Thomas	Devon	Science	With Honors	Departmental Honors	
Tol	Reasey	Water Utility Science - Water Treatment			
Tol	Reasey	Water Utility Science - Wastewater/Environmental Sanitation			
Vartanian	Garrett	Business Administration			



Santiago Canyon College

SUMMER 2013

**Student Names
Associate in Arts for Transfer Degree
&
Associate in Science for Transfer Degree**

SANTIAGO CANYON COLLEGE **SUMMER 2013**

Associate in Arts for Transfer

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Aguilar	Rubi	Psychology			
Hacholski	Michael	Psychology			
Lopez	Emisabe	Psychology			

Associate in Science for Transfer

Last Name	First Name	Major	Honors	Departmental Honors	President's Scholar
Pardo	Brigitte	Business Administration			
Puente	Katherine	Business Administration			
Floro	Jim	Business Administration			
Ford	Michael	Business Administration			
Lopez	Victor	Business Administration			
Magana	Josue	Business Administration			
Milne	Brandon	Business Administration			
Montero	Carlos	Business Administration			
Sidler	Collin	Business Administration			
Thomas	Devon	Physics	With Honors	Departmental Honors	



Santiago Canyon College

SUMMER 2013

**Student Names
Certificate of Achievement
&
Certificates of Proficiency**

Certificates of Achievement **SANTIAGO CANYON COLLEGE**
SUMMER 2013

Last Name	First Name	Major
Ahmad	Muhita	CSU General Education Breadth
Alvarado	Anthony	CSU General Education Breadth
Amezcuca	Ariana	CSU General Education Breadth
Anaya	Joshua	CSU General Education Breadth
Anaya	Justin	CSU General Education Breadth
Babb	Joseph	IGETC General Education Breadth
Bejach	Joseph	IGETC General Education Breadth
Bentley	Garrett	CSU General Education Breadth
Brady	Maranda	CSU General Education Breadth
Buehler	Kelsey	IGETC General Education Breadth
Bungert	Remi	CSU General Education Breadth
Burinski	Krystle	CSU General Education Breadth
Canales	Cesar	IGETC General Education Breadth
Carille	Robert	IGETC General Education Breadth
Carvalho	Shahde	CSU General Education Breadth
Cato	Kelsey	CSU General Education Breadth
Chu	Linda	Gemology
Eckman	Parker	CSU General Education Breadth
Egbalic	Steve	CSU General Education Breadth
Ellis	James	CSU General Education Breadth
Fear	Megan	CSU General Education Breadth
Ford	Michael	CSU General Education Breadth
Garcia	Roland	IGETC General Education Breadth
Gardezi	Lemar	IGETC General Education Breadth
Guizado	Nicholas	IGETC General Education Breadth
Guirrola	Ninfa	CSU General Education Breadth
Haines	Jessica	IGETC General Education Breadth
Hale	Jared	IGETC General Education Breadth
Hall	Brayden	CSU General Education Breadth
Hall	Douglas	IGETC General Education Breadth
Hammons	Kara	CSU General Education Breadth
Hovarter	Amanda	CSU General Education Breadth

Prepared by: Maria Rodriguez

October 2013

Certificates of Achievement

SANTIAGO CANYON COLLEGE SUMMER 2013

Last Name	First Name	Major
Jircek	Matthew	CSU General Education Breadth
Juric	Mark	IGETC General Education Breadth
Kuroda	Laura	CSU General Education Breadth
Laqui	Andrew	CSU General Education Breadth
Ledesma	Frances	CSU General Education Breadth
Lopez	Victor	CSU General Education Breadth
Macias	Jazmin	IGETC General Education Breadth
Maldonado	Tyler	IGETC General Education Breadth
Martinez	Adriana	CSU General Education Breadth
Megee	Michael	CSU General Education Breadth
Metz	Katherine	CSU General Education Breadth
Mezzo	Chris	CSU General Education Breadth
Milne	Brandon	CSU General Education Breadth
Miniaci	Michael	Public Works-Construction Inspection
Miranda	Patrick	IGETC General Education Breadth
Morris	Christopher	IGETC General Education Breadth
Murkidianian	Rachelle	IGETC General Education Breadth
Natividad	Christopher	CSU General Education Breadth
Navarro	Juan	CSU General Education Breadth
Navarro	Alberto	Water Utility Science: Water Distribution
Neely	Tyler	IGETC General Education Breadth
Neubert	Anthony	CSU General Education Breadth
Nunez	Bianca	CSU General Education Breadth
Ohman	Scott	CSU General Education Breadth
Olivares	Miguel	CSU General Education Breadth
Orr	Stacey	CSU General Education Breadth
Padilla	Fabiola	IGETC General Education Breadth
Paolino	Gina	CSU General Education Breadth
Pardo	Brigitte	CSU General Education Breadth
Pastrana	Imelda	CSU General Education Breadth
Pedraza	Kristian	IGETC General Education Breadth
Peterson	Tyler	CSU General Education Breadth

Prepared by: Maria Rodriguez

October 2013

Certificates of Achievement

SANTIAGO CANYON COLLEGE SUMMER 2013

Last Name	First Name	Major
Phillips	Ryan	CSU General Education Breadth
Phillips	James	IGETC General Education Breadth
Ramirez	Brett	CSU General Education Breadth
Rodriguez	Ruben	CSU General Education Breadth
Rosales	Monique	CSU General Education Breadth
Rotundo	Jenna	CSU General Education Breadth
Russo	Joseph	CSU General Education Breadth
Santana	Daniel	CSU General Education Breadth
Santos	Stephanie	CSU General Education Breadth
Schmidtline	Kyle	CSU General Education Breadth
Schwartzman	William	IGETC General Education Breadth
Sciortino	Marc	CSU General Education Breadth
Silva	Kathryn	CSU General Education Breadth
Singh	Elisa	IGETC General Education Breadth
Smith	Andrew	IGETC General Education Breadth
Soto	Kayleigh	CSU General Education Breadth
Stephenson	Bryan	CSU General Education Breadth
Stoltenberg	Courtney	CSU General Education Breadth
Sugita	Shery	Gemology
Swisher	Sebastian	CSU General Education Breadth
Tang	Brian	IGETC General Education Breadth
Tarr	David	IGETC General Education Breadth
Thomas	Devon	IGETC General Education Breadth
Tol	Reasey	Water Utility Science: Water Treatment
Tol	Reasey	Water Utility Science: Wastewater/Environmental Sanitation
Torres	Lauren	CSU General Education Breadth
Tran	Hung	Apprenticeship Surveying: Chief of Party
Trehan	Damini	IGETC General Education Breadth
Trejo	Christopher	CSU General Education Breadth
Tull	Amanda	Gemology
Uddin	Anum	CSU General Education Breadth
Valdovinos	Nicholas	Art Digital Media Art-Graphic Design

Prepared by: Maria Rodriguez

October 2013

Certificates of Achievement

SANTIAGO CANYON COLLEGE

SUMMER 2013

Last Name	First Name	Major
Valdovinos	Nicholas	CSU General Education Breadth
Vitelli	Dominick	CSU General Education Breadth
Vo	Tra	Gemology
Von Iderstein	Zachary	CSU General Education Breadth
Wolfe	Paige	CSU General Education Breadth
Wu	Christian	CSU General Education Breadth

Certificate of Proficiency

Last Name	First Name	Major
Brown	Wendy	Public Works: Project Management
Evans	Paula	General Marketing
Gibbs	Anthony	General Accounting
McKenzie	Latasha	Management: Human Resource Management
Moubayed	Ashley	Management: Human Resource Management
Pita	Susy	General Accounting
Rojas	Astrid	Television/Video Communications: Media Studies
Vetter	Bill	General Accounting
Villalobos	Jimmy	Public Works: Project Management
Wukawitz	Thomas	Computer Science: Applied Robotics and Embedded Programming

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santa Ana College – Community Services Program**

To:	Board of Trustees	Date: November 12, 2013
Re:	Approval of Santa Ana College Community Services Program for Spring 2014	
Action:	Request For Approval	

BACKGROUND

The Santa Ana College Community Services Program offers classes that are of special interest or those designed for a specific audience or need. They are noncredit, usually shorter in duration than credit classes, and do not require lengthy preparation or rigorous testing. From creative arts and financial management to computer software and travel tours, these programs are offered to the general public for a fee. The flexibility of the program allows for classes to be added or replaced that have the most cost-effective impact on the program and the community.

ANALYSIS

The proposed Spring 2014 schedule supports the mission of Santa Ana College as a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of this diverse community. Adults and children in the Santa Ana College service area will be given access to 165 academic and professional development courses, personal enrichment and recreational activities. This comprehensive fee based menu provides educational opportunities for students to discover, prepare, develop and pursue lifelong learning.

RECOMMENDATION

It is recommended that the Board of Trustees review and approve the attached proposed Santa Ana College Community Services Program for Spring 2014.

Fiscal Impact:	\$35,000 (estimated net income after expenses)	Board Date: November 12, 2013
Prepared by:	Sara Lundquist, Ph.D., Vice President of Student Services Lilia Tanakeyowma, Ed. D., Dean of Student Affairs	
Submitted by:	Erlinda J. Martinez, Ed. D., President, Santa Ana College	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor, RSCCD	

COMMUNITY SERVICES – SPRING 2014 PROGRAM

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u>
Active Adults			
Computer Basics	Dori Dumon	\$44	\$35/hour
Body Moves for Brain	Debbi Harper	\$59	60/40
Crepe Paper Flowers	Rosa Armendariz	\$29	60/40
Government Grants – Elder Care	Carl Leiter	\$25	60/40
VA Benefits – Elder Care	Carl Leiter	\$25	60/40
Geri-Fit Workout	Francesca Fisher	\$64	60/40
Osteoporosis Workshop	Francesca Fisher	\$20	60/40
Fall Prevention	Sue Burchfiel	\$49	60/40
Silver & Fit	American Specialty Health	\$30	60/40
Around The Home			
Electrical Repairs	Phil Famolaro	\$99	\$40/hr
Plumbing Repairs	Phil Famolaro	\$99	\$40/hr
Furniture Upholstery	Pacino Dominguez	\$89	60/40
Clutterology	Nancy Miller	\$39	60/40
Construction for Home Improvement	Phil Famolaro	\$99	\$40/hr
Decorating with Feng Shui	Kathy Zimmerman	\$39	60/40
Interior Decorating	Lorna Manapat	\$79	60/40
Container Gardening	Beth Davidson	\$29	60/40
Arts & Crafts			
Wedding Floral Design	Mina Asadirad	\$85	50/50
Beads, Crystals & Semi-Precious	Brigitte Burns	\$29	60/40
Wire-Wrapping	Brigitte Burns	\$29	60/40
Pearl Knotting	Brigitte Burns	\$29	60/40
Creative Jewelry Design	Brigitte Burns	\$29	60/40
Soap Making	Quayum Abdul	\$39	60/40
Candle Making	Quayum Abdul	\$39	60/40
Face Painting	Nina Greville	\$35	60/40
Chan Luu Leather Jewelry	Laura Souder	\$39	60/40
Wire Wrapped Rings	Laura Souder	\$39	60/40
Migajon Art	Rosa Armendariz	\$29	60/40
Pinata Designs	Rosa Armendariz	\$29	60/40
Paper-Cut Messaging	Lorna Manapat	\$69	60/40
Self-Expression Through Art	Semora McCampbell	\$72	60/40
Mosaic Tilting	Beth Davidson	\$79	60/40
Windowpane Designs	Beth Davidson	\$49	60/40
Automotive			
BAR Update	Douglas Wilkes	\$325	60/40
CCDET Smoke Inspection	Tom Hogue	\$175	60/40
EPA Certification	Tom Hogue	\$175	60/40
Auto Wholesale Business	Ronald Williams	\$85	60/40
DVOM T-T-T	Glenn Hammond	\$200	60/40
DEAM Certification	Tom Hogue	\$175	60/40
HVAC I & II	Glenn Hammond	\$200	50/50
Electrical Transit Systems	Glenn Hammond	\$200	60/40
Business & Careers			
Become A Floral Designer	Mina Flowers, Inc.	\$65	50/50
You're On The Air	Such A Voice	\$29	60/40
Grant Writing Fundamentals	John Drew	\$39	60/40
Make Up 101	Michelle Jackson	\$59	60/40
Effective Job Hunting Strategies	Silvia Gonzalez	\$99	60/40

COMMUNITY SERVICES – SPRING 2014 PROGRAM

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u>
Assertiveness Skills for Success	Nick Lazaris	\$29	60/40
Overcome Fear of Public Speaking	Nick Lazaris	\$29	60/40
How To Sell on eBay	Francis Greenspan	\$59	60/40
Build Your Own Website	Michael Rounds	\$39	60/40
E-Publishing, Self Publishing	Nancy Miller	\$39	60/40
Become A Child Visitation Monitor	NPS, Inc.	\$299	60/40
Become A Notary Public	NPS, Inc.	\$85	60/40
Renewing Your Notary	NPS, Inc.	\$49	60/40
Loan Signing Agent	NPS, Inc.	\$89	60/40
Transaction Escrow Coordinator	NPS, Inc.	\$89	60/40
Internet Marketing for Writers	Robert Cohen	\$39	60/40
Home-Based Business	LeeAnne Krusemark	\$29	60/40
Typing/Word Processing Business	LeeAnne Krusemark	\$15	60/40
Identify Your Perfect Career	Sue Montelone	\$39	60/40
Cart Vending	Eugene Konstant	\$39	60/40
Quickbooks Fundamentals	Miguel Figueroa	\$89	60/40
Successfully Applying to Medical School	Marco Angulo	\$250	\$35/hrly
Contracting License	Phil Famolaro	\$99	\$40/hrly
Small Business Bookkeeping & Taxes	Phil Famolaro	\$99	\$40/hrly
Manage Rental Properties	Pat Larkin	\$49	60/40
Make Money Using Your Computer	Nancy Miller	\$39	60/40
Social Media Business	Robert Cohn	\$39	60/40
Human Resource Series	Allison Pratt	\$129	60/40
How to Launch a Food Business From Home	Caron Ory	\$99	60/40
How to Sell Your Ideas and Inventions	Nancy Miller	\$39	60/40
How to Sell on Etsy	Laura Souder	\$59	60/40
Phlebotomy Certification	Lorna Manapat	\$500	60/40
Make-Up Artistry Certification	Nina Greville	\$375	60/40
Acting Workshop	Deborah Wilder Mosely	\$89	60/40
Understanding ACA	Allison Pratt	\$59	60/40
Medical Billing & Coding	KGP, Inc	\$199	60/40
College For Kids			
Early Reader	Alpine Tutoring	\$89	\$35/hr
Reading Development & Comprehension	Alpine Tutoring	\$89	\$35/hr
Basic Math	Alpine Tutoring	\$89	\$35/hr
SAT Prep	Anabel Arroyo/Joel Sheldon	\$115	\$35/hr
Online Driver's Education	Safety Driver's Ed	\$55	60/40
English Composition	Phyllis Neal	\$59	\$30/hr
Writing Academy	Alpine Tutoring	\$89	\$35/hr
Creative Artistry Workshop	Semora McCampbell	\$79	60/40
Computers			
Microsoft Office Applications	Debra Crowley	\$79	\$35/hr
Digital Photography	Debra Crowley	\$79	\$35/hr
Photoshop Fundamentals	Debra Crowley	\$79	\$35/hr
Computer Basics	Dori Dumon	\$44	\$35/hr
MicroSoft Excel	Dori Dumon	\$44	\$35/hr
Microsoft Word	Dori Dumon	\$44	\$35/hr
iPhones, iPads, I'm Lost	Robert Cohen	\$39	50/50
Facebook, Twitter & Social Networking	Robert Cohen	\$39	50/50
Improving PC Performance	Robert Cohen	\$39	50/50

COMMUNITY SERVICES – SPRING 2014 PROGRAM

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u>
Court Mandated			
Alcohol & Drug Awareness	Pat Verwiel	\$40	85/15
14601.1 Suspended License Program	Barry Reed	\$255	50/50
Anger Management	Michael Dounda	\$255	50/50
Traffic School	Safety Driver's Ed	\$55	60/40
Culinary Arts			
Healthy Pantry	Barb Sobel	\$79	60/40
Juicing For Life	Barb Sobel	\$29	60/40
Sweet Treats	Silvia Castellanos	\$45	60/40
Cake Decorating	Silvia Castellanos	\$69	60/40
Cake Pops	Silvia Castellanos	\$29	60/40
Cooking With Tarla	Tarla Fallgatter	\$29	60/40
Weight Loss & Healthy Eating	Tayfun Amur	\$35	60/40
Dance			
Salsa Beginning I & II	Salomon Rivera	\$49	60/40
Belly Dance	Jo Ellen Larsen	\$69	60/40
Swing Dance	John Potter	\$59	\$35/hour
Strictly Tango	John Potter	\$59	\$35/hour
Caribbean & Latin Dance	Miguel Figueroa, Jr.	\$59	60/40
Advance Salsa	Miguel Figueroa, Jr.	\$59	60/40
Health, Fitness & Beauty			
Yoga	Pamela Buonanotte	\$69	60/40
Tai Chi	John Bishop	\$59	60/40
Basic First Aid	Sabrina Bradley	\$25	60/40
Adult, Child, Infant, CPR	Sabrina Bradley	\$25	60/40
Simply Beautiful	Nina Greville	\$25	60/40
My Child Has Special Needs, Now What?	Alpine Tutoring	\$35	\$35/hr
Zumba	Salomon Rivera	\$59	60/40
Head Neck Shoulder Massage	Barb Sobel	\$39/\$59	60/40
Couple Massage	Barb Sobel	\$39/\$59	60/40
MakeUp & Skincare	Michelle Jackson	\$59	60/40
Open Court Badminton	Chi Tran	\$49	60/40
Body Sculpting, Strength Trng	Geri Fit, LLC	\$99	60/40
Strength Training Certification	Geri Fit, LLC	\$625	60/40
Sports Conditioning	Varies	\$15	50/50
Language			
Spanish At Work	Conversa, Inc.	\$69	\$35/hr
Italian for Travelers	Alpine Tutoring	\$69	\$35/hr
Money Matters			
Master Your Money	Jalon O'Connell	\$44/\$66	60/40
Investment Bootcamp	Jalon O'Connell	\$44/\$66	60/40
Credit Rescoring	Eugene Konstant	\$49	60/40

COMMUNITY SERVICES – SPRING 2014 PROGRAM

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u>
Online Workshops			
Internet & Basic Computer Literacy	Education To Go	\$89	\$52
Web Page Design, Graphics & Multimedia	Education To Go	\$89	\$52
Computer Troubleshooting & Networking	Education To Go	\$89	\$52
Computer Programming	Education To Go	\$89	\$52
Digital Photography & Digital Video	Education To Go	\$89	\$52
Languages (various)	Education To Go	\$89	\$52
Writing Courses	Education To Go	\$89	\$52
Entertainment Industry	Education To Go	\$89	\$52
Business Planning & Sales	Education To Go	\$89	\$52
Business Marketing & Accounting	Education To Go	\$89	\$52
Finance, Wealth & Career Building	Education To Go	\$89	\$52
Family, Parenting & Child Care	Education To Go	\$89	\$52
Personal Enrichment	Education To Go	\$89	\$52
Online Career Training Programs			
Business & Professional	Gatlin Education	\$1795	\$300
Healthcare & Fitness	Gatlin Education	\$1795	\$300
Hospitality & Gaming	Gatlin Education	\$1795	\$300
IT & Software Development	Gatlin Education	\$1795	\$300
Management & Corporate	Gatlin Education	\$1795	\$300
Media & Design	Gatlin Education	\$1795	\$300
Skilled Trades & Industrial	Gatlin Education	\$1795	\$300
Sustainable Energy & Going Green	Gatlin Education	\$1795	\$300
Pet Care			
Dog Obedience	Dog Services Unlimited	\$88	60/40
Frisbee Dogs	Dog Services Unlimited	\$34	60/40
Real Estate			
Profiting with Foreclosures	Marshall Reddick	\$49/\$79	60/40
Real Estate for Beginners	Marshall Reddick	\$49/\$79	60/40
Programas De Modificación	Sandy Flores	\$10	60/40
Travel			
Palm Springs Follies – Final Farewell	Good Times Travel	\$129	75/35
Academy Awards Glamour	Good Times Travel	\$69	75/35
Tribute to Huell Howser	Good Times Travel	\$89	75/35
Tea, Garden & Art	Good Times Travel	\$89	75/35
Bold & Beautiful	Good Times Travel	\$89	75/35
Coastal “Safari” By Rail	Good Times Travel	\$100/deposit	75/35
Blossom Trail & Wonder Valley Ranch	Good Times Travel	\$150/deposit	75/35
Monterey & Carmel by Rail	Good Times Travel	\$150/deposit	75/35
Apple Farm Inn By Rail	Good Times Travel	\$100/deposit	75/35
California Vines, Rails & Redwoods	Good Times Travel	\$250/deposit	75/35
Paris, Normandy & The Loire Valley	Good Times Travel	\$500/deposit	75/35
Tulip Time in Holland & Belgium	Good Times Travel	\$250/deposit	75/35
Various Multi-Day Tours	Good Times Travel	\$100/deposit	75/35

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**Santiago Canyon College
Community Services Program**

To:	Board of Trustees	Date: November 12, 2013
Re:	Approval of Santiago Canyon College Community Services Program, Spring 2014	
Action:	Request for Action	

BACKGROUND

The spring 2014 Community Services Program reflects a comprehensive effort to meet the needs of the community by maintaining quality in community education programming through the development of new courses and promoting on-going revenue generating courses.

ANALYSIS

Santiago Canyon College (SCC) maintains a comprehensive educational Community Services Program that supports RSCCD's vision of "providing comprehensive educational opportunities" and responds to the diverse needs of the community. Community Services continues to expand its educational program by offering more than 115 cost effective classes in the SCC service area.

RECOMMENDATION

It is recommended that the Board of Trustees review and approve the attached proposed Community Services Program for spring 2014.

Fiscal Impact: \$25,000 revenue	Board Date: November 12, 2013
Prepared by: Jose Vargas, Vice President of Continuing Education	
Submitted by: Juan Vázquez, President	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

SANTIAGO CANYON COLLEGE
Community Services Program – Spring 2014

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u> <u>SCC/Presenter</u>
<i>Animal Care</i>			
Basic Dog Manners "Crash Course"	Dog Services Unlimited	\$78	60/40
How to Help Your Dog Help Others	Kim Pagones	\$72	60/40
<i>Around the Home & Garden</i>			
Basic Home Repairs	Rick Longobart	\$89	50/50
Basic Plumbing/Electrical Repairs	Rick Longobart	\$59	50/50
Interior Design for the Homeowner	Cynthia Albert	\$69	60/40
Floral Design	Mina Wholesale Flowers	\$65	60/40
<i>Arts & Crafts</i>			
Joy of Pastels	Melissa Prichard	\$69	\$38/hour
Quick & Easy Sketching	Melissa Prichard	\$69	\$38/hour
Printmaking for Fun	Deborah Goldman	\$120	60/40
Painting & Drawing with Pastels	Kamillia Hardy	\$120	60/40
<i>Business & Careers</i>			
Become a Notary Public	Notary Public Seminars	\$85	60/40
Renewing Notaries	Notary Public Seminars	\$50	60/40
Certified Loan Signing Agent	Notary Public Seminars	\$89	60/40
How to Become a Mystery Shopper	Elaine Moran	\$39	60/40
Human Resources Series	Allison Pratt	\$132	60/40
• What is Human Resources?	Allison Pratt	\$39	60/40
• Manage Diversity & Create Inclusion	Allison Pratt	\$39	60/40
• Effective Employee Relationships	Allison Pratt	\$39	60/40
• Avoid Employment Litigation	Allison Pratt	\$39	60/40
Sexual Harassment Avoidance	Allison Pratt	\$59	60/40
Accounting for the Non-Accountants	Joseph Kibbe	\$120	60/40
Introduction/ Advanced QuickBooks	Joseph Kibbe	\$99	60/40
Successful Home-Based Business	LeeAnne Krusemark	\$39	60/40
Make Money with a Typing/WP Business	LeeAnne Krusemark	\$19	60/40
Self Publishing vs. Traditional Publishing	LeeAnne Krusemark	\$19	60/40
Beginner's Guide to Getting Published	LeeAnne Krusemark	\$39	60/40
Meet the Publisher	LeeAnne Krusemark	\$19	60/40
Grant Writing	TBA	\$65	60/40
Wholesale Auto Dealer	Ronald Williams	\$85	60/40
Starting Your Own Business	Jeff D'Arcy	\$85	60/40
Introduction to Voiceovers	Voices for All	\$29	60/40
How to Sell on EBay	Frances Greenspan	\$59	60/40
Backflow Prevention Devices	Martin Friebert	\$375	\$55/hour
Personal Fitness Trainer Certificate	W.I.T.S.	\$625	\$424/pp
Professional Development/Land Surveyor	David Woolley	\$149	60/40

SANTIAGO CANYON COLLEGE
Community Services Program – Spring 2014

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u> <u>SCC/Presenter</u>
College For Kids			
Seriously Awesome Sitters	Sabrina Bradley	\$39	60/40
Swim Camp	North Irvine Water Polo Club	\$79	\$35/hour
Swim Lessons	Blueray Management	\$60	25/75
Composition & Writing Skills	Phyllis Neal	\$59	\$35/hour
Basic Math (Grades 3/4)(Grades 5/6)	Mathnasium	\$98	60/40
Pre-Algebra/Algebra	Mathnasium	\$98	60/40
Study Skills & Test Taking	Readwrite Education	\$59	\$40/hour
Speed Reading & Vocabulary	Readwrite Education	\$69	\$40/hour
Keyboarding For Kids	Nancy Haugen	\$79	\$40/hour
Computers			
Computer Basic	Dori Dumon	\$89	\$35-45/hour
Introduction to Outlook & Email	Dori Dumon	\$89	\$35-45/hour
Managing Your Computer Files	Dori Dumon	\$44	\$35-\$45/hour
Become a Windows Wizard	Dori Dumon	\$44	\$35-45/hour
Introduction To Photoshop	Dori Dumon	\$89	\$35-45/hour
Microsoft Word - Part I/ Pat II	Don Dutton	\$89	\$35-45/hour
MS Excel – Part I/ Part II	Don Dutton	\$89	\$35-45/hour
PowerPoint	Don Dutton	\$89	\$35-45/hour
Web Design	Dori Dumon	\$89	\$35-45/hour
Blogging for Fun & Profit	Robert Cohen	\$39	50/50
iPhones, iPads...and I'm Lost!	Robert Cohen	\$39	50/50
Marketing with Social Media/Facebook	Robert Cohen	\$39	50/50
On-Line Courses	Education To Go	\$79-\$199	\$52-\$151
Dance			
Salsa	Salomon Rivera	\$59	60/40
Zumba	Salomon Rivera	\$59	60/40
Belly Dance	Jo Ellen Larsen	\$59	60/40
East Coast Swing	John Potter	\$59	\$40/hour
Dance For Your Wedding	John Potter	\$59	\$40/hour
Strictly Tango	John Potter	\$59	\$40/hour
Beginning Tap	Val Weaver Dance	\$72	50/50
Beginner Jazz	Val Weaver Dance	\$72	50/50
Country Line Dancing	Val Weaver Dance	\$72	50/50
Gemology			
The Jewelry Bench Explained	Lothar Vallot	\$35	60/40
Everything You Wanted to Know About Gems	Lothar Vallot	\$35	60/40
Gemstone Buyers Beware	John Eyre	\$35	60/40
Color Me Purple	John Eyre	\$35	60/40
Jewelry Appraising Explained	Lothar Vallot	\$35	60/40
What's New with Old Jewelry	Diana Cinamon Sanders	\$35	60/40

SANTIAGO CANYON COLLEGE
Community Services Program – Spring 2014

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u> <u>SCC/Presenter</u>
<i>Health, Beauty & Fitness</i>			
Tai Chi Chuan	Karen Mack	\$59	60/40
Yoga	Lindsay Klabacha	\$79	60/40
Kickboxing	Lindsay Klabacha	\$79	60/40
Evening of Massage	Barbara Sobel	\$39/\$69	60/40
Head, Neck & Shoulder Massage	Barbara Sobel	\$39/\$69	60/40
Mindfulness Meditation	Mariana Fischer-Militaru	\$120	60/40
Simply Beautiful Make-up	Nina Greville	\$20	60/40
Lap Swim	North Irvine Water Polo Club	\$89	\$35/hour
Total Fitness for Older Adults	Jeff Nolasco	\$42	\$40/hour
Yoga for Older Adults	Mariana Fischer-Militaru	\$42/\$48	\$40/hour
Meditation for Everyday/ Older Adult	Mariana Fischer-Militaru	\$40	\$30/hour
Water Aerobics	Casey Chávez	\$79	\$35/hour
Circuit Training	Instructor TBA	\$60	50/50
<i>Language</i>			
Conversational Spanish/ Spanish at Work	Alpine Tutoring	\$69	\$38/hour
Fast Fun French	Katherine Watson	\$59	60/40
Italian for Travelers	Alpine Tutoring	\$69	\$38/hour
<i>Money Matters</i>			
Master Your Money	Jalon O'Connell	\$39	No Charge
Investment Bootcamp	Jalon O'Connell	\$39	No Charge
Social Security: How to Maximize Your Benefits	Charles Munoz	\$39/\$59	60/40
<i>Music</i>			
Beginning Guitar	Ron Gorman	\$89	50/50
Beginning Piano	Ron Gorman	\$89	50/50
Beginning Ukulele	Ron Gorman	\$89	50/50
<i>Personal Enrichment</i>			
Overcome Anxiety & Panic Forever	Nick Lazaris	\$29	60/40
Overcome Your Fear of Public Speaking	Nick Lazaris	\$29	60/40
Assertive Skills for Success	Nick Lazaris	\$29	60/40
Dazzling Conversationalist	Vandye Forrester	\$29	No Fee
Identify Your Perfect Career	Sue Montelone	\$39	60/40
Divorce Options	Collaborative Divorce Solutions	\$45/\$69	No Fee
<i>Real Estate</i>			
How to Sell Residential Real Estate	Robert Lindquist	\$29	50/50

SANTIAGO CANYON COLLEGE
Community Services Program – Spring 2014

<u>Category/Event Name</u>	<u>Instructor</u>	<u>Fee</u>	<u>Pay Rate</u> <u>SCC/Presenter</u>
<i>Special Interest</i>			
Basic Digital Photography	Julie Diebolt Price	\$59	60/40
Introduction to Digital Photography	Julie Diebolt Price	\$149	60/40
Sushi Made Easy	Dave & Barb Sobel	\$29	50/50
Juicing for Life	Dave & Barb Sobel	\$29	50/50
American Red Cross Lifeguarding	Blueray Management	\$160	50/50
CPR	Sabrina Bradley	\$29	60/40
Basic First Aid	Sabrina Bradley	\$29	60/40
<i>Test Preparation</i>			
SAT Preparation	Jayne Munoz/Alpine Tutor	\$94	\$40/Hour
Online Driver's Education	Safety Drivers Ed	\$55	50/50
Math Tutoring	Alicia Frost	\$20	50/50
<i>Travel</i>			
Palm Spring Follies	Good Times Travel	\$99/\$12	\$82-\$93/pp
Glamour of the Academy Awards	Good Times Travel	\$69	\$52-\$63/pp
Tribute to Huell Howser/Mystery Tour	Good Times Travel	\$89	\$72-\$83/pp
Carlsbad Village Faire/Costal Gardens	Good Times Travel	\$89	\$72-\$83/pp
Descanso Gardens & Norton Simon/Tea	Good Times Travel	\$89	\$72-\$83/pp
Multi-Day Tours TBA	Good Times Travel	TBA	TBA

Rancho Santiago Comm Coll District

Board Meeting of 11/12/13

AP0020

Bank Code: 92 District Funds

Check Registers Submitted for Approval

Page: 1

Checks Written for Period 10/19/13 Thru 11/01/13

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57915	General Fund Unrestricted	51,763.62	0.00	51,763.62	92*0366051	92*0366125
57916	General Fund Unrestricted	54,607.84	0.00	54,607.84	92*0366126	92*0366200
57917	General Fund Unrestricted	69,413.80	0.00	69,413.80	92*0366201	92*0366275
57918	General Fund Unrestricted	52,127.73	0.00	52,127.73	92*0366276	92*0366332
57919	General Fund Unrestricted	63,183.00	0.00	63,183.00	92*0366333	92*0366407
57920	General Fund Unrestricted	66,334.02	0.00	66,334.02	92*0366408	92*0366482
57921	General Fund Unrestricted	75,367.50	0.00	75,367.50	92*0366483	92*0366557
57922	General Fund Unrestricted	102,688.93	0.00	102,688.93	92*0366558	92*0366656
57957	General Fund Unrestricted	1,359.11	0.00	1,359.11	92*0366836	92*0366839
57958	General Fund Unrestricted	205.19	0.00	205.19	92*0366843	92*0366843
57959	General Fund Unrestricted	1,971.07	0.00	1,971.07	92*0366849	92*0366855
57960	General Fund Unrestricted	1,597.11	0.00	1,597.11	92*0366856	92*0366860
57962	General Fund Unrestricted	2,738.00	0.00	2,738.00	92*0366863	92*0366867
57964	General Fund Unrestricted	3,242.50	0.00	3,242.50	92*0366872	92*0366881
57971	General Fund Unrestricted	4,022.34	0.00	4,022.34	92*0366896	92*0366897
57975	General Fund Unrestricted	2,254.48	0.00	2,254.48	92*0366909	92*0366915
57976	General Fund Unrestricted	658.83	0.00	658.83	92*0366916	92*0366919
57977	General Fund Unrestricted	8,610.42	0.00	8,610.42	92*0366921	92*0366924
57978	General Fund Unrestricted	544.02	0.00	544.02	92*0366925	92*0366928
57979	General Fund Unrestricted	925.75	0.00	925.75	92*0366937	92*0366937
57980	General Fund Unrestricted	3,095.50	0.00	3,095.50	92*0366938	92*0366944
57983	General Fund Unrestricted	50,203.08	0.00	50,203.08	92*0366949	92*0366982
57984	General Fund Unrestricted	99,563.00	0.00	99,563.00	92*0366983	92*0367035
57987	General Fund Unrestricted	3,276.26	0.00	3,276.26	92*0367051	92*0367056
57991	General Fund Unrestricted	2,100.00	0.00	2,100.00	92*0367085	92*0367085
57992	General Fund Unrestricted	10,827.00	0.00	10,827.00	92*0367086	92*0367086
57993	General Fund Unrestricted	28,750.00	0.00	28,750.00	92*0367091	92*0367091
57994	General Fund Unrestricted	1,194.88	0.00	1,194.88	92*0367092	92*0367095
58000	General Fund Unrestricted	2,747.72	0.00	2,747.72	92*0367108	92*0367115
58001	General Fund Unrestricted	3,271.50	0.00	3,271.50	92*0367116	92*0367118
58004	General Fund Unrestricted	487.50	0.00	487.50	92*0367123	92*0367126
58005	General Fund Unrestricted	1,751.76	0.00	1,751.76	92*0367129	92*0367133
58006	General Fund Unrestricted	2,739.23	0.00	2,739.23	92*0367134	92*0367140
58007	General Fund Unrestricted	12,035.54	0.00	12,035.54	92*0367141	92*0367147
58008	General Fund Unrestricted	7,365.40	0.00	7,365.40	92*0367150	92*0367150
58009	General Fund Unrestricted	67,477.00	0.00	67,477.00	92*0367152	92*0367152
58011	General Fund Unrestricted	735.76	0.00	735.76	92*0367154	92*0367156
58012	General Fund Unrestricted	18,080.95	0.00	18,080.95	92*0367157	92*0367162
58016	General Fund Unrestricted	7,020.00	0.00	7,020.00	92*0367176	92*0367178
58017	General Fund Unrestricted	629.09	0.00	629.09	92*0367181	92*0367182
58018	General Fund Unrestricted	1,633,275.60	0.00	1,633,275.60	92*0367186	92*0367187

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
58019	General Fund Unrestricted	98,723.09	0.00	98,723.09	92*0367188	92*0367190
58020	General Fund Unrestricted	19.64	0.00	19.64	92*0367197	92*0367198
58021	General Fund Unrestricted	5,231.41	0.00	5,231.41	92*0367200	92*0367203
58022	General Fund Unrestricted	1,840.14	0.00	1,840.14	92*0367206	92*0367211
58023	General Fund Unrestricted	22,215.00	0.00	22,215.00	92*0367214	92*0367216
58024	General Fund Unrestricted	6,128.21	0.00	6,128.21	92*0367218	92*0367224
58031	General Fund Unrestricted	2,342.88	0.00	2,342.88	92*0367240	92*0367245
58032	General Fund Unrestricted	422.79	0.00	422.79	92*0367246	92*0367252
58033	General Fund Unrestricted	19,418.53	0.00	19,418.53	92*0367253	92*0367254
58034	General Fund Unrestricted	963.94	0.00	963.94	92*0367259	92*0367261
58038	General Fund Unrestricted	13,204.97	0.00	13,204.97	92*0367283	92*0367288
58039	General Fund Unrestricted	27,990.05	0.00	27,990.05	92*0367289	92*0367291
58043	General Fund Unrestricted	994.19	0.00	994.19	92*0367303	92*0367307
58044	General Fund Unrestricted	264.78	0.00	264.78	92*0367314	92*0367318
58045	General Fund Unrestricted	9,121.81	0.00	9,121.81	92*0367321	92*0367323
58050	General Fund Unrestricted	1,411.00	0.00	1,411.00	92*0367337	92*0367337
58051	General Fund Unrestricted	2,317.20	0.00	2,317.20	92*0367338	92*0367346
58052	General Fund Unrestricted	683.46	0.00	683.46	92*0367347	92*0367349
58053	General Fund Unrestricted	4,078.63	0.00	4,078.63	92*0367352	92*0367354
Total Fund 11 General Fund Unrestricted		<u>\$2,737,613.75</u>	<u>\$0.00</u>	<u>\$2,737,613.75</u>		

Checks Written for Period 10/19/13 Thru 11/01/13

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57955	General Fund Restricted	616.78	0.00	616.78	92*0366828	92*0366828
57956	General Fund Restricted	573.01	0.00	573.01	92*0366829	92*0366835
57957	General Fund Restricted	1,391.99	0.00	1,391.99	92*0366837	92*0366842
57958	General Fund Restricted	932.27	0.00	932.27	92*0366844	92*0366848
57962	General Fund Restricted	1,381.31	0.00	1,381.31	92*0366866	92*0366866
57963	General Fund Restricted	242.15	0.00	242.15	92*0366868	92*0366871
57965	General Fund Restricted	1,950.29	0.00	1,950.29	92*0366882	92*0366886
57970	General Fund Restricted	185.76	0.00	185.76	92*0366894	92*0366894
57971	General Fund Restricted	1,020.82	0.00	1,020.82	92*0366895	92*0366895
57972	General Fund Restricted	718.66	0.00	718.66	92*0366899	92*0366900
57976	General Fund Restricted	159.77	0.00	159.77	92*0366920	92*0366920
57978	General Fund Restricted	195.00	0.00	195.00	92*0366926	92*0366926
57979	General Fund Restricted	4,136.15	0.00	4,136.15	92*0366932	92*0366935
57985	General Fund Restricted	2,362.77	0.00	2,362.77	92*0367036	92*0367042
57986	General Fund Restricted	3,040.51	0.00	3,040.51	92*0367043	92*0367050
57988	General Fund Restricted	1,633.64	0.00	1,633.64	92*0367062	92*0367064
57990	General Fund Restricted	1,847.85	0.00	1,847.85	92*0367072	92*0367080
57991	General Fund Restricted	2,981.68	0.00	2,981.68	92*0367081	92*0367084
57992	General Fund Restricted	5,414.60	0.00	5,414.60	92*0367090	92*0367090
57994	General Fund Restricted	593.59	0.00	593.59	92*0367093	92*0367096
57997	General Fund Restricted	660.00	0.00	660.00	92*0367102	92*0367102
58000	General Fund Restricted	404.95	0.00	404.95	92*0367109	92*0367109
58001	General Fund Restricted	20,911.32	0.00	20,911.32	92*0367117	92*0367117
58005	General Fund Restricted	1,309.92	0.00	1,309.92	92*0367127	92*0367132
58007	General Fund Restricted	2,323.47	0.00	2,323.47	92*0367146	92*0367146
58008	General Fund Restricted	23,910.92	0.00	23,910.92	92*0367148	92*0367151
58010	General Fund Restricted	29,930.79	0.00	29,930.79	92*0367153	92*0367153
58015	General Fund Restricted	2,131.20	0.00	2,131.20	92*0367167	92*0367173
58016	General Fund Restricted	12,694.97	0.00	12,694.97	92*0367174	92*0367179
58017	General Fund Restricted	1,724.67	0.00	1,724.67	92*0367180	92*0367185
58020	General Fund Restricted	811.91	0.00	811.91	92*0367191	92*0367196
58021	General Fund Restricted	5,365.60	0.00	5,365.60	92*0367199	92*0367204
58023	General Fund Restricted	19,827.53	0.00	19,827.53	92*0367212	92*0367217
58025	General Fund Restricted	43,634.25	0.00	43,634.25	92*0367225	92*0367225
58032	General Fund Restricted	451.48	0.00	451.48	92*0367247	92*0367249
58034	General Fund Restricted	2,597.79	0.00	2,597.79	92*0367255	92*0367258
58035	General Fund Restricted	1,961.52	0.00	1,961.52	92*0367262	92*0367268
58036	General Fund Restricted	2,320.00	0.00	2,320.00	92*0367269	92*0367275
58037	General Fund Restricted	2,412.50	0.00	2,412.50	92*0367276	92*0367282
58038	General Fund Restricted	2,271.40	0.00	2,271.40	92*0367285	92*0367285
58043	General Fund Restricted	284.48	0.00	284.48	92*0367302	92*0367308

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
58044	General Fund Restricted	2,612.36	0.00	2,612.36	92*0367309	92*0367316
58045	General Fund Restricted	999.04	0.00	999.04	92*0367320	92*0367320
58046	General Fund Restricted	775.01	0.00	775.01	92*0367324	92*0367332
58053	General Fund Restricted	1,797.84	0.00	1,797.84	92*0367350	92*0367351
Total Fund 12 General Fund Restricted		<u>\$215,503.52</u>	<u>\$0.00</u>	<u>\$215,503.52</u>		

Checks Written for Period 10/19/13 Thru 11/01/13

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57955	GF Unrestricted One-Time Func	15,515.62	0.00	15,515.62	92*0366827	92*0366827
57961	GF Unrestricted One-Time Func	49,659.90	0.00	49,659.90	92*0366861	92*0366862
57963	GF Unrestricted One-Time Func	7,800.00	0.00	7,800.00	92*0366869	92*0366869
57972	GF Unrestricted One-Time Func	952.41	0.00	952.41	92*0366898	92*0366901
57978	GF Unrestricted One-Time Func	877.90	0.00	877.90	92*0366929	92*0366931
57979	GF Unrestricted One-Time Func	3,604.24	0.00	3,604.24	92*0366936	92*0366936
57988	GF Unrestricted One-Time Func	3,546.81	0.00	3,546.81	92*0367057	92*0367061
57989	GF Unrestricted One-Time Func	75,500.86	0.00	75,500.86	92*0367065	92*0367071
57992	GF Unrestricted One-Time Func	27,219.20	0.00	27,219.20	92*0367087	92*0367089
57998	GF Unrestricted One-Time Func	2,681.45	0.00	2,681.45	92*0367103	92*0367105
57999	GF Unrestricted One-Time Func	24,023.74	0.00	24,023.74	92*0367106	92*0367107
58022	GF Unrestricted One-Time Func	411.70	0.00	411.70	92*0367205	92*0367207
58035	GF Unrestricted One-Time Func	950.00	0.00	950.00	92*0367267	92*0367267
58045	GF Unrestricted One-Time Func	10,698.05	0.00	10,698.05	92*0367319	92*0367319
58047	GF Unrestricted One-Time Func	1,863.37	0.00	1,863.37	92*0367333	92*0367333
58054	GF Unrestricted One-Time Func	1,464.39	0.00	1,464.39	92*0367355	92*0367356
Total Fund 13 GF Unrestricted One-Time		<u>\$226,769.64</u>	<u>\$0.00</u>	<u>\$226,769.64</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57966	Child Development Fund	2,351.72	0.00	2,351.72	92*0366887	92*0366890
57973	Child Development Fund	11,700.20	0.00	11,700.20	92*0366902	92*0366906
57981	Child Development Fund	788.63	0.00	788.63	92*0366945	92*0366946
57995	Child Development Fund	396.23	0.00	396.23	92*0367097	92*0367099
58002	Child Development Fund	5,936.71	0.00	5,936.71	92*0367119	92*0367121
58013	Child Development Fund	853.23	0.00	853.23	92*0367163	92*0367164
58026	Child Development Fund	11,685.09	0.00	11,685.09	92*0367226	92*0367227
58040	Child Development Fund	3,784.54	0.00	3,784.54	92*0367292	92*0367296
58041	Child Development Fund	2,896.54	0.00	2,896.54	92*0367297	92*0367300
58049	Child Development Fund	1,008.03	0.00	1,008.03	92*0367336	92*0367336
Total Fund 33 Child Development Fund		<u>\$41,400.92</u>	<u>\$0.00</u>	<u>\$41,400.92</u>		

Checks Written for Period 10/19/13 Thru 11/01/13

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57968	Capital Outlay Projects Fund	15,912.10	0.00	15,912.10	92*0366892	92*0366892
57974	Capital Outlay Projects Fund	26,315.07	0.00	26,315.07	92*0366907	92*0366908
57982	Capital Outlay Projects Fund	1,835.09	0.00	1,835.09	92*0366947	92*0366948
57996	Capital Outlay Projects Fund	123,912.55	0.00	123,912.55	92*0367100	92*0367101
58003	Capital Outlay Projects Fund	13,828.33	0.00	13,828.33	92*0367122	92*0367122
58028	Capital Outlay Projects Fund	5,533.86	0.00	5,533.86	92*0367234	92*0367236
58029	Capital Outlay Projects Fund	28,450.00	0.00	28,450.00	92*0367237	92*0367238
58048	Capital Outlay Projects Fund	31,801.11	0.00	31,801.11	92*0367334	92*0367335
Total Fund 41 Capital Outlay Projects Fu		<u>\$247,588.11</u>	<u>\$0.00</u>	<u>\$247,588.11</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
57967	Bond Fund, Measure E	2,688.50	0.00	2,688.50	92*0366891	92*0366891
58014	Bond Fund, Measure E	258,798.09	0.00	258,798.09	92*0367165	92*0367166
58027	Bond Fund, Measure E	8,168.75	0.00	8,168.75	92*0367228	92*0367233
58042	Bond Fund, Measure E	175.76	0.00	175.76	92*0367301	92*0367301
58055	Bond Fund, Measure E	113,772.28	0.00	113,772.28	92*0367357	92*0367357
Total Fund 42 Bond Fund, Measure E		<u><u>\$383,603.38</u></u>	<u><u>\$0.00</u></u>	<u><u>\$383,603.38</u></u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
58030	Property and Liability Fund	6,301.70	0.00	6,301.70	92*0367239	92*0367239
Total Fund 61 Property and Liability Fund		<u>\$6,301.70</u>	<u>\$0.00</u>	<u>\$6,301.70</u>		

Register #	Fund Title	Amount	Voided Checks	Adjusted Amount	Beg Check #	End Check #
58056	Workers' Compensation Fund	463.52	0.00	463.52	92*0367358	92*0367358
Total Fund 62 Workers' Compensation Fu		<u>\$463.52</u>	<u>\$0.00</u>	<u>\$463.52</u>		

57969	Student Financial Aid Fund	197.65	0.00	197.65	92*0366893	92*0366893
Total Fund 74 Student Financial Aid Fund		<u><u>\$197.65</u></u>	<u><u>\$0.00</u></u>	<u><u>\$197.65</u></u>		

SUMMARY

Total Fund 11 General Fund Unrestricted	2,737,613.75
Total Fund 12 General Fund Restricted	215,503.52
Total Fund 13 GF Unrestricted One-Time Fund	226,769.64
Total Fund 33 Child Development Fund	41,400.92
Total Fund 41 Capital Outlay Projects Fund	247,588.11
Total Fund 42 Bond Fund, Measure E	383,603.38
Total Fund 61 Property and Liability Fund	6,301.70
Total Fund 62 Workers' Compensation Fund	463.52
Total Fund 74 Student Financial Aid Fund	197.65
Grand Total:	<u><u>\$3,859,442.19</u></u>

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 09/11/2013 To 09/30/2013
Board Meeting on 11/12/2013

BACKGROUND

The California Administration Code, Title 5, §58307 requires Board approval of budget transfers between major objects and budget adjustments, increases and decreases by major object code, for each fund.

ANALYSIS

This listing, broken down by fund, provides by major object code the total of budget transfers/adjustments for the period and fund indicated. Each budget transfer/adjustment supporting these totals is kept on file in the Business Operations and Fiscal Services department. Additional information will be provided upon request.

BUDGET TRANSFERS

		From	To
<u>Fund 11: General Fund Unrestricted</u>			
1000	ACADEMIC SALARIES	21,691	
2000	CLASSIFIED SALARIES		88,408
3000	EMPLOYEE BENEFITS	8,448	
4000	SUPPLIES & MATERIALS	9,697	
5000	OTHER OPERATING EXP & SERVICES		60,558
6000	CAPITAL OUTLAY	109,130	
Total Transfer Fund 11		\$148,966	\$148,966
<u>Fund 12: General Fund Restricted</u>			
1000	ACADEMIC SALARIES	21,736	
2000	CLASSIFIED SALARIES	20,485	
3000	EMPLOYEE BENEFITS		9,931
4000	SUPPLIES & MATERIALS		25,074
5000	OTHER OPERATING EXP & SERVICES		363
6000	CAPITAL OUTLAY		14,426
7000	OTHER OUTGO		6,427
7900	RESERVE FOR CONTINGENCIES	14,000	
Total Transfer Fund 12		\$56,221	\$56,221
<u>Fund 13: GF Unrestricted One-Time Funds</u>			
2000	CLASSIFIED SALARIES	5,330	
3000	EMPLOYEE BENEFITS		375
4000	SUPPLIES & MATERIALS		606
5000	OTHER OPERATING EXP & SERVICES		63,605
6000	CAPITAL OUTLAY		2,744
7900	RESERVE FOR CONTINGENCIES	335,498	
Total Transfer Fund 13		\$340,828	\$67,330
<u>Fund 33: Child Development Fund</u>			
4000	SUPPLIES & MATERIALS	650	
5000	OTHER OPERATING EXP & SERVICES		26,563
6000	CAPITAL OUTLAY	25,913	
Total Transfer Fund 33		\$26,563	\$26,563
<u>Fund 41: Capital Outlay Projects Fund</u>			
5000	OTHER OPERATING EXP & SERVICES		1,000
6000	CAPITAL OUTLAY	2,382,750	
7900	RESERVE FOR CONTINGENCIES		2,381,750
Total Transfer Fund 41		\$2,382,750	\$2,382,750

BUDGET INCREASES AND DECREASES

Revenue Appropriation

Fund 12: General Fund Restricted

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT
From 09/11/2013 To 09/30/2013
Board Meeting on 11/12/2013

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
8100	FEDERAL REVENUES	1,492,137	
8600	STATE REVENUES	167,000	
8800	LOCAL REVENUES	12,867	
1000	ACADEMIC SALARIES		246,121
2000	CLASSIFIED SALARIES		489,589
3000	EMPLOYEE BENEFITS		260,448
4000	SUPPLIES & MATERIALS		25,839
5000	OTHER OPERATING EXP & SERVICES		605,609
6000	CAPITAL OUTLAY		(2,780)
7000	OTHER OUTGO		47,178
Total Transfer Fund 12		\$1,672,004	\$1,672,004
<u>Fund 74: Student Financial Aid Fund</u>			
8100	FEDERAL REVENUES	30,000	
7000	OTHER OUTGO		30,000
Total Transfer Fund 74		\$30,000	\$30,000

The attached listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT
From 09/11/2013 To 09/30/2013
Board Meeting on 11/12/2013**

This listing provides detailed transfers between major object codes equal to or greater than \$25,000, and all transfers affecting 79XX object to establish new revenue and expense budgets. In each case, a brief explanation is stated.

BUDGET TRANSFERS		From	To
Fund 11: General Fund Unrestricted			
B012176	09/11/13		
2000	CLASSIFIED SALARIES		150,000
5000	OTHER OPERATING EXP & SERVICES	35,000	
6000	CAPITAL OUTLAY	115,000	
Total Reference B012176		\$150,000	\$150,000
Reason:	Adjustment		
Description:	DO ITS new positions,consults, software licensing		
B012216	09/11/13		
2000	CLASSIFIED SALARIES	68,581	
3000	EMPLOYEE BENEFITS	27,276	
5000	OTHER OPERATING EXP & SERVICES		95,857
Total Reference B012216		\$95,857	\$95,857
Reason:	Adjustment		
Description:	DO Fiscal trsf vacant Sr Acct to legal exps Bus Ops		
Fund 12: General Fund Restricted			
B012222	09/12/13		
4000	SUPPLIES & MATERIALS		10,000
6000	CAPITAL OUTLAY		4,000
7900	RESERVE FOR CONTINGENCIES	14,000	
Total Reference B012222		\$14,000	\$14,000
Reason:	Special Project Adjustment		
Description:	SP3610 Dst Sfty PriusV/patrol repairs		
Fund 13: GF Unrestricted One-Time Funds			
B012199	09/11/13		
5000	OTHER OPERATING EXP & SERVICES		52,000
7900	RESERVE FOR CONTINGENCIES	52,000	
Total Reference B012199		\$52,000	\$52,000
Reason:	Adjustment		
Description:	Chancellor's Office Cambridge Partnership agree-BA8/19/13		
B012213	09/11/13		
7900	RESERVE FOR CONTINGENCIES	273,498	
Total Reference B012213		\$273,498	\$0
Reason:	Adjustment		
Description:	Corr GF unr FB due to prior yr adj of student ID		
B012286	09/23/13		
5000	OTHER OPERATING EXP & SERVICES		10,000
7900	RESERVE FOR CONTINGENCIES	10,000	
Total Reference B012286		\$10,000	\$10,000
Reason:	Adjustment		
Description:	Chancellor's Office legal exps		
Fund 33: Child Development Fund			

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT
From 09/11/2013 To 09/30/2013
Board Meeting on 11/12/2013

BUDGET TRANSFERS		From	To
B012318	09/26/13		
5000	OTHER OPERATING EXP & SERVICES		26,563
6000	CAPITAL OUTLAY	26,563	
Total Reference B012318		\$26,563	\$26,563
Reason: Special Project Adjustment			
Description: SP2116 CDC Fac Renov/reprs			
Fund 41: Capital Outlay Projects Fund			
B012288	09/23/13		
6000	CAPITAL OUTLAY		45,250
7900	RESERVE FOR CONTINGENCIES	45,250	
Total Reference B012288		\$45,250	\$45,250
Reason: Special Project Adjustment			
Description: SP3151 RDA SAC Boiler Replcmnt			
B012289	09/23/13		
6000	CAPITAL OUTLAY		400,000
7900	RESERVE FOR CONTINGENCIES	400,000	
Total Reference B012289		\$400,000	\$400,000
Reason: Special Project Adjustment			
Description: SP3150 RDA SAC Russell railing			
B012319	09/26/13		
6000	CAPITAL OUTLAY	2,860,000	
7900	RESERVE FOR CONTINGENCIES		2,860,000
Total Reference B012319		\$2,860,000	\$2,860,000
Reason: Special Project Adjustment			
Description: SP3042 SAC Cntrl Plnt Dsgn Measure E			
B012326	09/27/13		
5000	OTHER OPERATING EXP & SERVICES		15,000
6000	CAPITAL OUTLAY		18,000
7900	RESERVE FOR CONTINGENCIES	33,000	
Total Reference B012326		\$33,000	\$33,000
Reason: Special Project Adjustment			
Description: SP3580 SCC wtr pmp/CDC repr			

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
Fund 12: General Fund Restricted			
B012250	09/17/13		
8100	FEDERAL REVENUES	(46,453)	
2000	CLASSIFIED SALARIES		(33,351)
3000	EMPLOYEE BENEFITS		(3,601)
4000	SUPPLIES & MATERIALS		(461)
5000	OTHER OPERATING EXP & SERVICES		(6,040)
6000	CAPITAL OUTLAY		(3,000)
Total Reference B012250		\$(46,453)	\$(46,453)
Reason: Special Project Adjustment			
Description: SP1317 SBDC SBA/CSUF			

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT
From 09/11/2013 To 09/30/2013
Board Meeting on 11/12/2013

BUDGET INCREASES AND DECREASES		Revenue	Appropriation
B012253	09/17/13		
8100	FEDERAL REVENUES	800,000	
1000	ACADEMIC SALARIES		82,264
2000	CLASSIFIED SALARIES		118,618
3000	EMPLOYEE BENEFITS		78,163
4000	SUPPLIES & MATERIALS		15,970
5000	OTHER OPERATING EXP & SERVICES		470,260
7000	OTHER OUTGO		34,725
Total Reference B012253		\$800,000	\$800,000
Reason:	New Budget		
Description:	SP1516 GEAR UP IV yr5		
B012255	09/17/13		
8600	STATE REVENUES	152,000	
1000	ACADEMIC SALARIES		30,341
2000	CLASSIFIED SALARIES		75,763
3000	EMPLOYEE BENEFITS		32,908
4000	SUPPLIES & MATERIALS		2,615
5000	OTHER OPERATING EXP & SERVICES		8,278
6000	CAPITAL OUTLAY		220
7000	OTHER OUTGO		1,875
Total Reference B012255		\$152,000	\$152,000
Reason:	New Budget		
Description:	SP#2211 SAC Nurs enrll grwth		
B012258	09/17/13		
8100	FEDERAL REVENUES	236,925	
1000	ACADEMIC SALARIES		5,640
2000	CLASSIFIED SALARIES		132,539
3000	EMPLOYEE BENEFITS		37,610
4000	SUPPLIES & MATERIALS		4,225
5000	OTHER OPERATING EXP & SERVICES		55,611
7000	OTHER OUTGO		1,300
Total Reference B012258		\$236,925	\$236,925
Reason:	New Budget		
Description:	SP1726 SCC TRIO/UBMS yr2		
B012263	09/17/13		
8100	FEDERAL REVENUES	247,051	
1000	ACADEMIC SALARIES		51,982
2000	CLASSIFIED SALARIES		111,768
3000	EMPLOYEE BENEFITS		60,001
4000	SUPPLIES & MATERIALS		3,000
5000	OTHER OPERATING EXP & SERVICES		19,800
7000	OTHER OUTGO		500
Total Reference B012263		\$247,051	\$247,051
Reason:	New Budget		
Description:	SP1657 SAC TRIO/SSS IV yr3		

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BUDGET BOARD REPORT- ATTACHMENT
From 09/11/2013 To 09/30/2013
Board Meeting on 11/12/2013**

BUDGET INCREASES AND DECREASES

Revenue Appropriation

B012269 09/18/13

8100	FEDERAL REVENUES	276,409	
1000	ACADEMIC SALARIES		68,460
2000	CLASSIFIED SALARIES		73,752
3000	EMPLOYEE BENEFITS		52,022
4000	SUPPLIES & MATERIALS		4,500
5000	OTHER OPERATING EXP & SERVICES		70,675
7000	OTHER OUTGO		7,000

Total Reference B012269

\$276,409 \$276,409

Reason: New Budget

Description: SP1716 SAC TRIO/UB IV yr2

Fund 74: Student Financial Aid Fund

B012264 09/17/13

8100	FEDERAL REVENUES	30,000	
7000	OTHER OUTGO		30,000

Total Reference B012264

\$30,000 \$30,000

Reason: New Budget

Description: SP1657 SAC TRIO/SSS IV yr3

RECOMMENDATION

It is recommended the Board approve the budget transfers/adjustments as presented.

Printed: 10/28/2013 9:03:01AM

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 12, 2013
Re:	Approval of the Quarterly Financial Status Report (CCFS-311Q) for period ended September 30, 2013	
Action:	Request for Approval	

BACKGROUND

Pursuant to Section 58310 of Title 5 of the California Code of Regulations, each California community college district shall submit a report showing the financial and budgetary conditions of the district, including outstanding obligations, to the governing board on a quarterly basis. The CCFS-311Q is the prescribed, routine report submitted to the System Office satisfying this requirement.

Attached is the California Community Colleges Quarterly Financial Status Report form CCFS-311Q for the first quarter in fiscal year 2013-14 ended September 30, 2013.

ANALYSIS

The quarterly report shows the projected unrestricted General Fund revenues and expenditures for this year as well as the actual amounts from the previous three fiscal years. For the three months covered in this report, the District has recognized 20.7% of budgeted revenues and other financing sources and 20.1% of budgeted expenditures and other outgo in the unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approve the CCFS-311Q for the period ending September 30, 2013 as presented.

Fiscal Impact:	Not Applicable	Board Date: November 12, 2013
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

California Community Colleges
QUARTERLY FINANCIAL STATUS REPORT, CCFS-311Q
 Fiscal Year 2013-2014

District: (870) Rancho Santiago Community College

Quarter Ended: September 30, 2013

I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

As of June 30 for fiscal year specified.

		FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected
Revenues:					
Unrestricted General Fund Revenues (Objects 8100, 8600, and 8800)		146,382,590	135,465,745	137,225,065	141,468,719
Other Financing Sources (Objects 8900)		17,279	41,176	20,007	5,000
Total Unrestricted Revenues		146,399,869	135,506,921	137,245,072	141,473,719
Expenditures:					
(Objects 1000-6000)		130,076,750	136,106,907	139,499,629	142,605,001
Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)		1,596,948	2,042,885	3,508,107	1,640,000
Total Unrestricted Expenditures		131,673,698	138,149,792	143,007,736	144,245,001
Revenues Over(Under)Expenditures		14,726,171	-2,642,871	-5,762,664	-2,771,282
Fund Balance, Beginning		31,418,493	46,173,393	43,608,426	37,633,190
Prior Year Adjustments + (-)		28,729	77,904	-212,572	0
Adjusted Fund Balance, Beginning		31,447,222	46,251,297	43,395,854	37,633,190
Fund Balance, Ending		46,173,393	43,608,426	37,633,190	34,861,908
% of GF Balance to GF Expenditures		35.1%	31.6%	26.3%	24.2%

II. Annualized Attendance FTES:

Annualized FTES					
(Excluding apprentices and non-residents)		30,745	27,708	28,185	28,926

III. Total General Fund Cash Balance (Unrestricted and Restricted)

		As of the specified quarter ended for each fiscal year presented			
		2010-11	2011-12	2012-13	2013-14
General Fund Cash Balance (Excluding Borrowed Funds)		13,428,483	46,847,611	35,878,971	49,243,139

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Description		Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col.2)
Revenues:					
Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)		141,468,719	141,468,719	29,296,699	20.7%
Other Financing Sources (Objects 8900)		5,000	5,000	0	0.0%
Total Unrestricted Revenues		141,473,719	141,473,719	29,296,699	20.7%
Expenditures:					
Unrestricted General Fund Expenditures (Objects 1000-6000)		142,543,001	142,605,001	28,934,787	20.3%
Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)		1,640,000	1,640,000	0	0.0%
Total Unrestricted Expenditures		144,183,001	144,245,001	28,934,787	20.1%
Revenues Over(Under) Expenditures		(2,709,282)	(2,771,282)	361,912	
Adjusted Fund Balance, Beginning		37,633,190	37,633,190	37,633,190	
Fund Balance, Ending		34,923,908	34,861,908	37,995,102	
% of UGF Fund Balance to UGF Expenditures		24.2%	24.2%		

- V. Has the district settled any employee contracts during this quarter? YES NO ☒
- If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

SALARIES

Contract Period Settled (Specify)	Management		Academic**		Classified/Confidential	
	*Total Salary /Cost Increase %		*Total Salary /Cost Increase %		*Total Salary /Cost Increase %	
Year 1						
Year 2						
Year 3						

*As specified in Collective Bargaining Agreement.

BENEFITS

Contract Period Settled (Specify)	Management		Academic		Classified/Confidential	
	Total Salary Cost Increase		Total Salary Cost Increase		Total Salary Cost Increase	
Year 1						
Year 2						
Year 3						

Include a statement regarding the source of revenues to pay salary and benefit increases, e.g., from the district's reserves from cost-of-living, etc.:

- VI. Did the district have significant events for the quarter (include incidence of long-term debt, settlement of audit citations or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

YES NO ☒

If yes, list events and their financial ramifications. (Include additional pages of explanation if needed.)

- VII. Does the district have significant fiscal problems that must be addressed this year?

YES NO ☒

Next Year?

YES NO ☒

CERTIFICATION

Rancho Santiago Community College District

To the best of my knowledge, the data contained in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, afforded the opportunity to be discussed and entered into the minutes of that meeting.

District Chief Business Officer _____ Date _____

District Chief Executive Officer _____ Date _____

Quarter Ended: September 30, 2013

Governing Board Meeting Date: November 12, 2013

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 12, 2013
Re:	Quarterly Investment Report as of September 30, 2013	
Action:	For Information	

BACKGROUND

The Quarterly Investment Report for the quarter ended September 30, 2013 is submitted in accordance with Section 53646(b) of the Government Code. The District's funds are held and invested with the Orange County Treasurer and the State of California Local Agency Investment Fund (LAIF).

ANALYSIS

The District's investments and any areas of noncompliance are shown on the following included documents: (1) the Statement of Cash as of September 30, 2013 for all District funds; (2) excerpts from the Orange County Treasurer's Investment Report for the month ended September 30, 2013, and (3) a copy of the State of California Local Agency Investment Fund (LAIF) "Remittance Advice" for the period ending September 30, 2013.

All investments for the quarter ended September 30, 2013 are in accordance with Board Policy 3211, and there has been no change in the policy during this quarter.

RECOMMENDATION

The quarterly investment report as of September 30, 2013 is presented as information.

Fiscal Impact:	Not Applicable	Board Date: November 12, 2013
Prepared by:	Adam M. O'Connor, Assistant Vice Chancellor, Fiscal Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

Rancho Santiago Community College District
Statement of Cash
September 30, 2013

Description	Amount	Interest Rate	QTR	% of Investment
Orange County Treasurer				
General Obligation Bonds	42,802,168	0.30%	July-Sept	25.15%
Bond Sinking Funds	15,743,779	0.30%	July-Sept	9.25%
All Other Funds	110,600,256	0.30%	July-Sept	64.98%
Local Agency Investment Fund (LAIF)	150,268	0.26%	July-Sept	0.09%
Revolving Fund, Refundable Deposits and Cash in Banks	897,158	0.00%	July-Sept	0.53%
	<u>170,193,629</u>			<u>100.00%</u>

Rancho Santiago Community College District

Cash Position

September 30, 2013

County Fund	RSCCD Fund	Cash In County 9110	Cash In County-Perkins 9111	Cash In County - Cal Grants 9112	Restricted Cash for GO Bonds 9119	Cash Clearing 9121/9125	Revolving Cash 9130	Cash with Fiscal Agent 9135	LAIF 9150	Fund Total
General Fund (11 & 12)	1	11/12 49,243,139				722,158	100,000			50,065,297
Child Development Fund	12	33 301,818								301,818
Bond Fund Measure E	22	42 42,802,168								42,802,168
Bond Int & Red Fund	31	21-24			15,743,779					15,743,779
Capital Outlay Projects Fund	40	41 21,959,966								21,959,966
Workers' Compensation Fund	68	62 4,360,367						50,000		4,410,367
Property and Liability Fund	70	61 494,315						25,000		519,315
Retiree Benefits Fund	71	63 32,808,060							150,268	32,958,328
Student Financial Aid	74	74 966,587	24,704	441,300						1,432,591
Totals		152,936,420	24,704	441,300	15,743,779	722,158	100,000	75,000	150,268	170,193,629



OFFICE OF THE TREASURER-TAX COLLECTOR
SHARI L. FREIDENRICH, CPA, CCMT, CPFA, ACPFIM

INTERDEPARTMENTAL COMMUNICATION

Date: October 15, 2013
To: Supervisor Shawn Nelson, Chair
Supervisor Patricia Bates, Vice-Chair
Supervisor John Moorlach
Supervisor Janet Nguyen
Supervisor Todd Spitzer
From: Shari L. Freidenrich, CPA, CCMT, CPFA, ACPFIM *HF*
Subject: Treasurer's Investment Report for the Month Ended September 30, 2013

Attached, please find the Treasurer's Investment Report for the County of Orange for the month ended September 30, 2013. The County Treasurer provides this report in compliance with California Government Code Sections 53607, 53646, and 27134 and the County's Investment Policy Statement (IPS). We have included some charts and other data for your information including charts added last month on fund compositions of the Orange County Investment Pool. This report is also publicly available on our website at ocgov.com/ocinvestments.

INVESTMENT POOL COMPOSITION

The investments contained within this report are as of September 30, 2013. The Investment Pool Statistics summary shows the total investment responsibility of the County Treasurer as delegated by the Board of Supervisors: the Orange County Investment Pool that includes the Voluntary participants' funds, the Orange County Educational Investment Pool, the John Wayne Airport Investment Pool, and various other small non-Pooled investment funds. The investment practices and policies of the Treasurer are based on compliance with State law and prudent money management. The primary goal is to invest public funds in a manner which will provide maximum security of principal invested with secondary emphasis on providing adequate liquidity to Pool Participants and lastly to achieve a market rate of return within the parameters of prudent risk management while conforming to all applicable statutes and resolutions governing the investment of public funds.

The County Treasurer established three Money Market Funds, the Orange County Money Market Fund, the Orange County Educational Money Market Fund, and the John Wayne Airport Investment Pool, which all are invested in cash-equivalent securities and provide liquidity for immediate cash needs. Standard & Poor's, on February 13, 2013, reaffirmed their highest rating of AAAM on the County and the Educational Money Market Funds. The County Treasurer also established the Extended Fund that is for cash requirements between one and five years. The Orange County Investment Pool is comprised of the Orange County Money Market Fund and portions of the Extended Fund. The Orange County Educational Investment Pool is comprised of the Orange County Educational Money Market Fund and portions of the Extended Fund.

The maximum maturity of investments for the County and Educational Money Market Funds is 13 months, with a maximum weighted average maturity (WAM) of 60 days, and they both have a current WAM of 57. The maximum maturity of the Extended Fund is five years, with duration not to exceed the Merrill Lynch 1-3 Year index +25% (2.38). The duration is currently at 1.75. The investments in all of the funds are marked to market daily to determine the value of the funds. To further maintain safety, adherence to an investment strategy of only purchasing top-rated securities and diversification of instrument types and maturities is required.

ECONOMIC UPDATE

Due to the U.S. Government partial shutdown on October 1, the Bureau of Labor Statistics has not published the employment data for September at this time. However, according to a private report from ADP Research Institute (ADP), companies added 166,000 jobs in September, while ADP's August job numbers were revised downward by 17,000 to 159,000. Manufacturing data indicated a continued increase in economic activity as both the Empire State Manufacturing Index and the Philadelphia Fed Index remained positive at 6.3 and 22.3, respectively. The Federal Reserve uses these indexes as regional economic gauges, and a reading above zero signals economic expansion. With respect to housing, S&P/CaseShiller reported that housing prices continue to show positive momentum as prices increased for the fourteenth consecutive month in July, up 12.4% from a year ago. At the Federal Open Market Committee (FOMC) meeting on September 17-18, the Federal Reserve voted to continue to purchase \$40 billion per month in agency mortgage-backed

securities and \$45 billion per month in longer-term Treasury securities. The 10-year Treasury rate decreased 17 basis points in September to 2.61%.

The short-term 90-day T-bill ended the month at 0.01% down from 0.02% in August, and the rate on the two-year note was 0.32% at the end of September, down from 0.40% in August.

INVESTMENT INTEREST YIELDS AND FORECAST

The current gross interest yield year-to-date for 2013/2014 is .36% for the Orange County Investment Pool and .30% for the Orange County Educational Investment Pool. The forecasted gross yield for the fiscal year 2013/2014 for both Investment Pools is 0.37% based on continued low short-term interest rates.

APPORTIONMENT OF COMMINGLED POOL INTEREST EARNINGS

Each month, the County Treasurer apportions the accrued interest earnings to each pool participant. As of the first business day of the following month accrued, but unpaid, interest earnings are added to pool participants' average balances in determining a participant's relative share of the pool's monthly earnings. The actual cash distribution will generally be paid in the months following. The September 2013 interest apportionment is expected to be paid by October 31, 2013. The investment administrative fee for fiscal year 2013/2014 is still expected to be 8.2 basis points.

TEMPORARY TRANSFERS

During September, the County Treasurer received one request from an Orange County school district to make a Temporary Transfer as required by California Constitution Article XVI, Section 6, and per the Board of Supervisor's Resolution 13-016. The Resolution authorizes the County Treasurer to make temporary transfers to school districts to address their short-term cash flow needs. The loans are secured by tax receipts to be received by the County Treasurer, as the banker for the school districts. As of September 30, 2013, the outstanding principal balance of Temporary Transfers from the Orange County Educational Investment Pool is \$67 million and will be repaid by December 31, 2013.

PORTFOLIO HOLDINGS OF DEBT ISSUED BY POOL PARTICIPANTS

Under guidelines outlined in the current IPS, the County Treasurer may invest in A or above rated securities issued by municipalities. Municipal debt issued by the County of Orange is exempt from this credit rating requirement. The Investment Pools may invest no more than 5% of pool assets in any one issuer, with the exception of the County of Orange which has a 10% limit. The Investment Pools currently do not own any pool participant debt. Prior to purchasing any pool participant debt, a standardized credit analysis is performed.

COMPLIANCE SUMMARY

The investment portfolios had no compliance exceptions for the month of September 2013. In September, the Auditor-Controller Internal Audit unit issued their Report on Audit of the Statement of Assets Held by the County Treasury as of December 31, 2012 and related Independent Auditor's Report. They opined that the Statement of Assets Held by the County Treasury presents fairly, in all material respects, the amount and type of assets in the County Treasury as of December 31, 2012, on the basis of accounting described in the notes to the financial statement. In addition, the Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance did not identify any deficiencies in internal control over financial reporting that they consider to be material weaknesses, and the results of their tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Accounting Standards*.

CREDIT UPDATE

The County Treasurer removed one name from the Approved Issuer list. NetJets Inc. had been on hold pending a legal opinion on whether the County could purchase private placement debt. In September, this issue was removed as the County is not a Qualified Institutional Buyer (QIB). SEC rulings regarding QIBs indicate that local agencies such as the County are not eligible investors in these private placement securities because local agencies are not QIBs. The County does not have holdings in NetJets Inc. An ongoing credit analysis of all issuers owned in the Investment Pools is reviewed on a daily, monthly, quarterly, and annual basis.

I certify that this report includes all pool and non-pooled investments as of September 30, 2013 and is in conformity with all State laws and the IPS approved by the Board of Supervisors on January 8, 2013. The investments herein shown provide adequate liquidity to meet the next six months of projected cash flow requirements. I am available if you have any questions on this Investment Report at (714) 834-7625.

Enclosures

cc: Distribution List

ORANGE COUNTY TREASURER-TAX COLLECTOR
SUMMARY OF INVESTMENT DATA
INVESTMENT TRENDS

	SEPTEMBER 2013	AUGUST 2013	INCREASE (DECREASE)	NET CHANGE %	SEPTEMBER 2012	INCREASE (DECREASE)	NET CHANGE %
<u>Orange County Investment Pool (OCIP)</u>							
End Of Month Market Value ¹	\$ 2,877,037,498	\$ 2,895,609,608	\$ (18,572,110)	-0.64%	\$ 2,892,837,359	\$ (15,799,861)	-0.55%
End Of Month Book Value	\$ 2,876,671,951	\$ 2,898,384,082	\$ (21,712,131)	-0.75%	\$ 2,888,063,592	\$ (11,391,641)	-0.39%
Monthly Average Balance	\$ 2,887,736,584	\$ 2,885,550,385	\$ 2,186,199	0.08%	\$ 2,899,142,278	\$ (11,405,694)	-0.39%
Year-To-Date Average Balance	\$ 2,937,329,930	\$ 2,982,126,603	\$ (24,796,673)	-0.84%	\$ 2,938,226,057	\$ (896,127)	-0.03%
Monthly Accrued Earnings ²	\$ 837,733	\$ 836,080	\$ 1,653	0.20%	\$ 1,181,913	\$ (344,180)	-29.12%
Monthly Net Yield ²	0.27%	0.26%	0.01%	4.21%	0.41%	-0.14%	-33.89%
Year-To-Date Net Yield ²	0.27%	0.27%	0.00%	1.30%	0.42%	-0.15%	-34.88%
Annual Estimated Gross Yield ⁵	0.37%	0.37%	0.00%	0.00%	0.40%	-0.03%	-7.50%
Weighted Average Maturity (WAM) ⁶	400	396	4	1.01%	334	66	19.76%
<u>Orange County Educational Investment Pool (OCEIP)</u>							
End Of Month Market Value ^{1,4}	\$ 3,180,353,045	\$ 3,181,266,101	\$ (913,056)	-0.03%	\$ 2,831,139,648	\$ 349,213,397	12.33%
End Of Month Book Value ⁴	\$ 3,179,958,962	\$ 3,183,482,984	\$ (3,524,122)	-0.11%	\$ 2,827,227,392	\$ 352,731,470	12.48%
Monthly Average Balance ⁴	\$ 3,216,481,274	\$ 3,225,075,423	\$ (8,594,149)	-0.27%	\$ 2,968,331,221	\$ 248,150,053	8.36%
Year-To-Date Average Balance ⁴	\$ 3,252,775,177	\$ 3,270,922,128	\$ (18,146,951)	-0.55%	\$ 2,874,194,439	\$ 378,580,738	13.17%
Monthly Accrued Earnings ^{2,3}	\$ 736,542	\$ 817,775	\$ (81,233)	-9.93%	\$ 1,023,733	\$ (287,191)	-28.05%
Monthly Net Yield ^{2,3}	0.20%	0.22%	-0.02%	-10.63%	0.34%	-0.14%	-41.83%
Year-To-Date Net Yield ²	0.22%	0.23%	-0.01%	-5.43%	0.37%	-0.15%	-41.21%
Annual Estimated Gross Yield ⁵	0.37%	0.37%	0.00%	0.00%	0.39%	-0.02%	-5.13%
Weighted Average Maturity (WAM)	306	305	1	0.33%	288	18	6.25%

¹ Market values provided by Bloomberg and Northern Trust.

² In September 2012, OCIP and OCEIP held higher yielding securities, which over time have matured and were reinvested in lower yielding securities. As a result, the overall earnings and yield have dropped since September 2012.

³ In September 2013, OCEIP monthly accrued earnings and monthly net yield were lower primarily from the reduction of interest earnings due to the payoff of \$168.7 million of Temporary Transfers in August 2013.

⁴ In September 2013, the OCEIP end of month market and book values, and monthly and year-to-date average balances were higher than September 2012 due to increased General Obligation (GO) bond funds on deposit, redevelopment property tax trust fund distributions, and higher payments from the State, as the State is significantly reducing the deferred amount of required payments to school districts.

⁵ Annual Estimated Gross Yield for September 2012 is reported at the actual annual gross yield for FY 12/13.

⁶ In September 2013, OCIP WAM was higher than September 2012 primarily due to investing in securities with longer maturities.

ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
FOR THE MONTH AND QUARTER ENDED: SEPTEMBER 30, 2013

INVESTMENT STATISTICS - By Investment Pool***						
DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 9/30/13	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
<u>COMBINED POOL BALANCES</u> <u>(Includes the Extended Fund)</u>						
	MARKET Value \$ 2,877,037,498	400	0.35%			1.00
	COST (Capital) \$ 2,882,551,435			0.35%		
	MONTHLY AVG Balance \$ 2,887,736,584				0.36%	
	QUARTERLY AVG Balance \$ 2,937,329,930					
	BOOK Value \$ 2,876,671,951					
	MARKET Value \$ 3,180,353,045	306	0.28%			1.00
	COST (Capital) \$ 3,186,010,618			0.28%		
	MONTHLY AVG Balance \$ 3,216,481,274				0.30%	
	QUARTERLY AVG Balance \$ 3,252,775,177					
BOOK Value \$ 3,179,958,862						
Orange County Investment Pool (OCIP)						
Orange County Educational Investment Pool (OCEIP)						
INVESTMENT STATISTICS - Non Pooled Investments **						
DESCRIPTION	CURRENT BALANCE	BOOK BALANCE BY INVESTMENT TYPE				
Specific Investment						
Funds:	MARKET Value \$ 50,953,061					
15B, 283, 505	COST (Capital) \$ 51,057,377	Repurchase Agreement				\$ 1,081,500
	MONTHLY AVG Balance \$ 51,155,727	John Wayne Airport Investment Pool				49,866,873
	QUARTERLY AVG Balance \$ 51,140,150	GNMA Mortgage-Backed Securities				109,003
	BOOK Value \$ 50,933,323					
						\$ 51,057,377
MONTH END TOTALS						
INVESTMENTS & CASH		FUND ACCOUNTING & SPECIFIC INVESTMENTS				
<u>COUNTY MONEY MARKET FUND (OCMMF)</u>						
County Money Market Fund	\$ 1,198,999,895	County Funds				\$ 2,877,294,899
County Cash *****	(5,256,538)	Educational Funds				3,191,315,668
<u>EXTENDED FUND</u>	3,033,551,541	Specific Investment Funds				51,057,377
<u>EDUCATIONAL MONEY MARKET FUND (OCEMMF)</u>						
Educational Money Market Fund	1,836,010,618					
Educational Cash	5,305,050					
<u>NON-POOLED INVESTMENTS</u>						
Non Pooled Investments @ Cost	51,057,377					
	\$ 6,119,667,943					\$ 6,119,667,943
KEY POOL STATISTICS						
INTEREST RATE YIELD		WEIGHTED AVERAGE MATURITY (WAM)				
OCMMF - MONTHLY GROSS YIELD	0.15%	OCMMF				57
OCEMMF - MONTHLY GROSS YIELD	0.12%	OCEMMF				57
JOHN WAYNE AIRPORT - MONTHLY GROSS YIELD	0.14%	JOHN WAYNE AIRPORT WAM				55
OCIP - YTD NET YIELD****	0.27%	LGIP WAM (Standard & Poors)				48
OCEIP - YTD NET YIELD****	0.22%					
90-DAY T-BILL YIELD - MONTHLY AVERAGE	0.01%					

ORANGE COUNTY TREASURER-TAX COLLECTOR
INVESTMENT POOL STATISTICS
FOR THE MONTH AND QUARTER ENDED: SEPTEMBER 30, 2013

INVESTMENT STATISTICS - By Investment Fund*

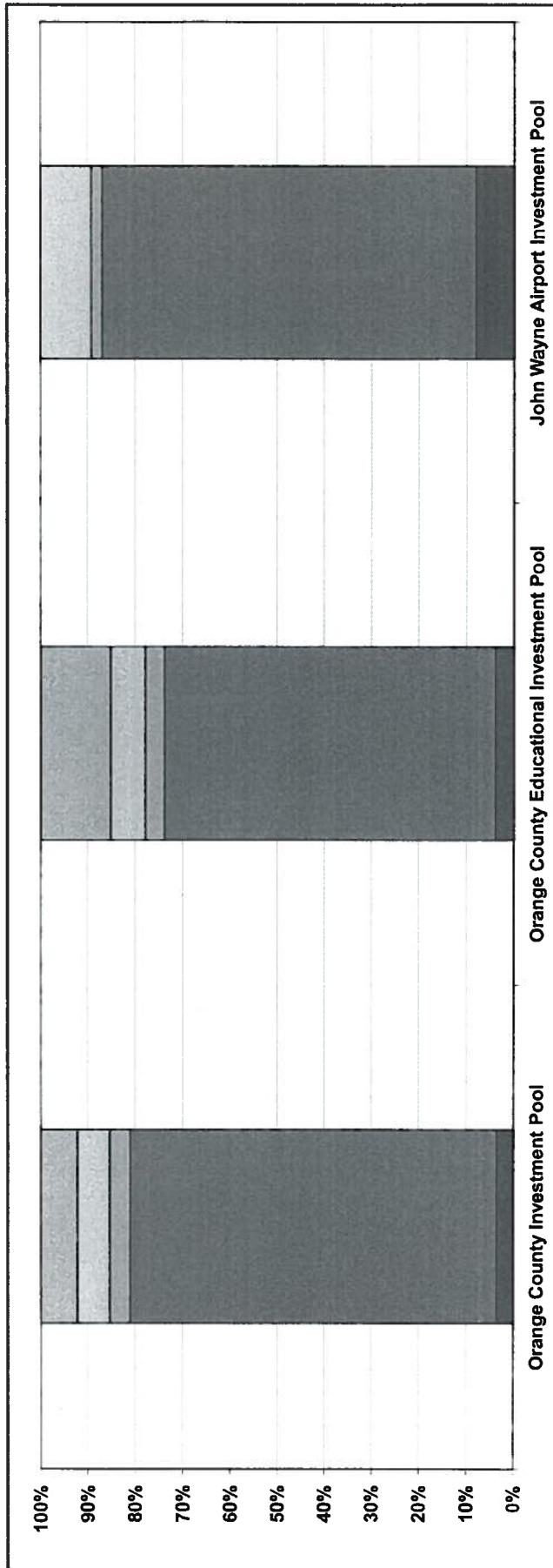
DESCRIPTION	CURRENT BALANCES	Average Days to Maturity	Daily Yield as of 9/30/13	MONTHLY Gross Yield	QUARTER Gross Yield	Current NAV
<u>County Money Market Fund (OCMMF)</u>	MARKET Value \$ 1,198,565,150 COST (Capital) \$ 1,198,999,895 MONTHLY AVG Balance \$ 1,205,188,977 QUARTERLY AVG Balance \$ 1,256,991,406 BOOK Value \$ 1,198,415,802	57	0.13%	0.15%	0.14%	1.00
<u>Educational Money Market Fund (OCEMMF)</u>	MARKET Value \$ 1,834,425,928 COST (Capital) \$ 1,836,010,618 MONTHLY AVG Balance \$ 1,866,481,274 QUARTERLY AVG Balance \$ 1,902,775,177 BOOK Value \$ 1,834,205,110	57	0.11%	0.12%	0.14%	1.00
<u>Extended Fund</u>	MARKET Value \$ 3,024,399,465 COST (Capital) \$ 3,033,551,540 MONTHLY AVG Balance \$ 3,032,547,607 QUARTERLY AVG Balance \$ 3,030,338,524 BOOK Value \$ 3,024,009,901	645	0.51%	0.49%	0.52%	1.00
ALLOCATION OF EXTENDED FUND						
<u>Extended Fund</u> <u>OCIP Share</u>	MARKET Value \$ 1,678,472,348 COST (Capital) \$ 1,683,551,540 MONTHLY AVG Balance \$ 1,682,547,607 QUARTERLY AVG Balance \$ 1,680,338,524 BOOK Value \$ 1,678,256,149	645	0.51%	0.49%	0.52%	1.00
<u>OCEIP Share</u>	MARKET Value \$ 1,345,927,117 COST (Capital) \$ 1,350,000,000 MONTHLY AVG Balance \$ 1,350,000,000 QUARTERLY AVG Balance \$ 1,350,000,000 BOOK Value \$ 1,345,753,752	645	0.51%	0.49%	0.52%	1.00
<u>Modified Duration</u>	1.75					

- * Book Value is computed as Cost reduced by amortization of premium and increased by the accretion of discount of the Investment Portfolio. Net Asset Value (NAV) is equal to Market Value divided by Book Value.
- ** Specific non pooled investments are reported in compliance with Government Code Section 53646 (b)(1). Detailed descriptions are included in the Inventory listing in Section VII of this report.
- *** The Combined Pool Balances include the County and Educational Money Market Funds and their respective portions of the Extended Fund.
- **** The Net Yield differs from the monthly average yield as it includes the Treasury administration fees.
- ***** The negative accounting book balance is a timing difference due to cash received by the County from the State on 9/30, the last business day, but not booked until October 1. The cash bank balance on September 30 was \$4,344,861.

ORANGE COUNTY TREASURER - TAX COLLECTOR

BY INVESTMENT TYPE - By Percentage Holdings

September 30, 2013



Orange County Investment Pool				
	In Thousands			%
CERTIFICATES OF DEPOSIT	\$ 103,996			3.62%
U.S. GOVERNMENT AGENCIES	2,228,972			77.47%
MONEY MARKET FUNDS	123,278			4.28%
MEDIUM - TERM NOTES	197,303			6.86%
U.S. TREASURIES	223,488			7.77%
	<u>\$ 2,877,037</u>		<u>100.00%</u>	

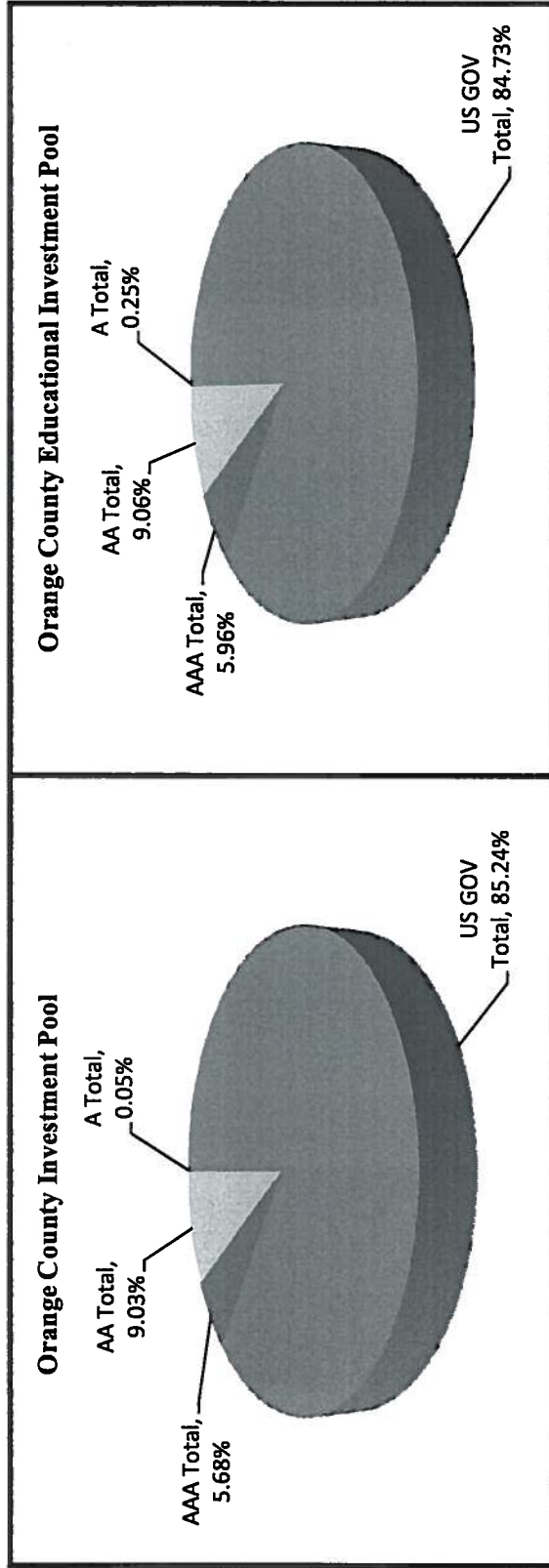
Orange County Educational Investment Pool				
	In Thousands			%
CERTIFICATES OF DEPOSIT	\$ 124,490			3.91%
U.S. GOVERNMENT AGENCIES	2,224,339			69.94%
MONEY MARKET FUNDS	130,072			4.09%
MEDIUM - TERM NOTES	231,077			7.27%
U.S. TREASURIES	470,375			14.79%
	<u>\$ 3,180,353</u>		<u>100.00%</u>	

John Wayne Airport Investment Pool				
	In Thousands			%
CERTIFICATES OF DEPOSIT	\$ 4,000			8.04%
U.S. GOVERNMENT AGENCIES	39,234			78.86%
MONEY MARKET FUNDS	1,149			2.31%
MEDIUM - TERM NOTES	5,368			10.79%
	<u>\$ 49,751</u>		<u>100.00%</u>	

Calculated Using Market Value at 09/30/2013

ORANGE COUNTY TREASURER - TAX COLLECTOR **CREDIT QUALITY BY MARKET VALUE**

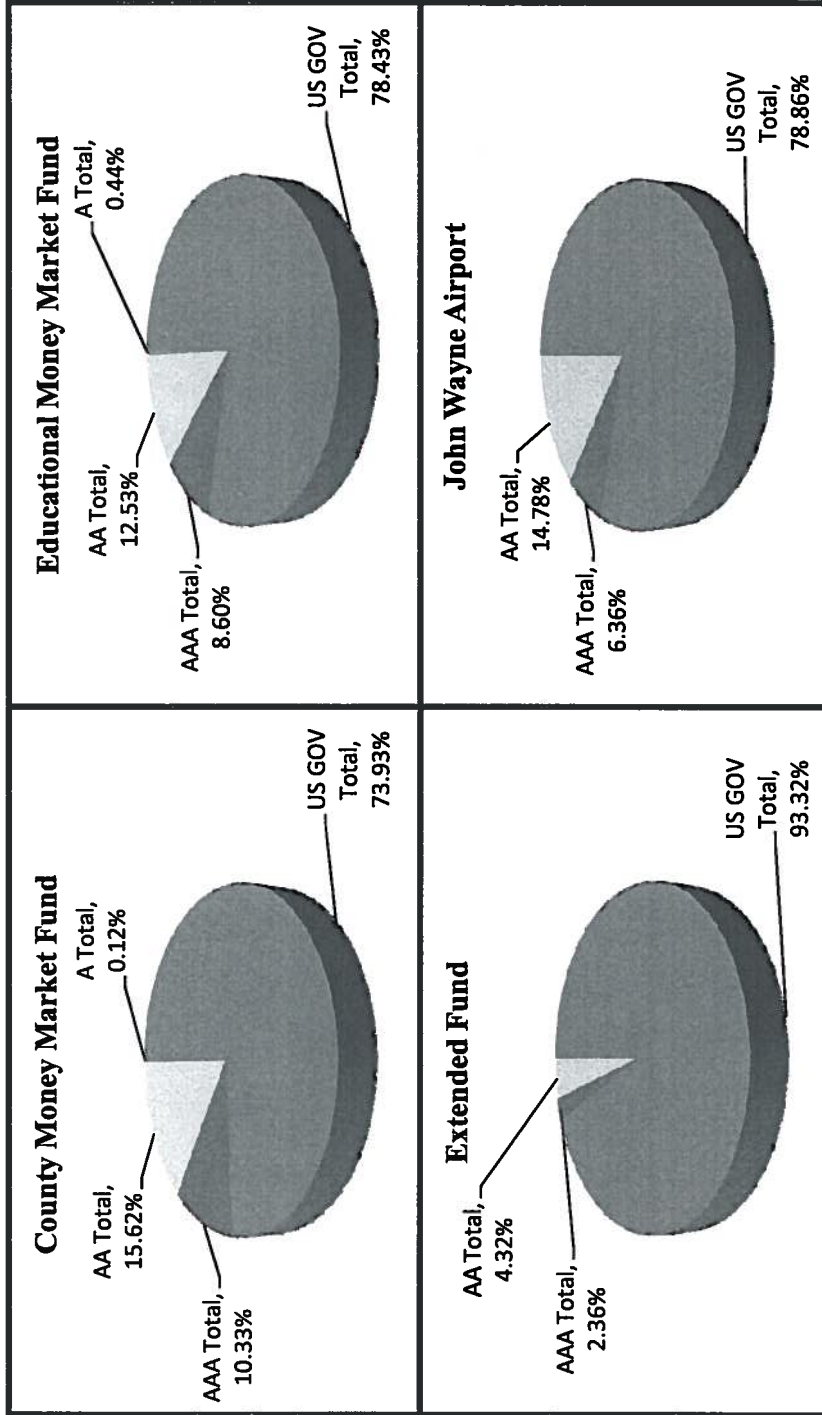
September 30, 2013



US GOV Includes Agency & Treasury Debt
AA Includes AA+, AA- & AA
A Includes A+, A- & A
A-1 Includes A-1+, F-1+, P-1, A-1 & F-1

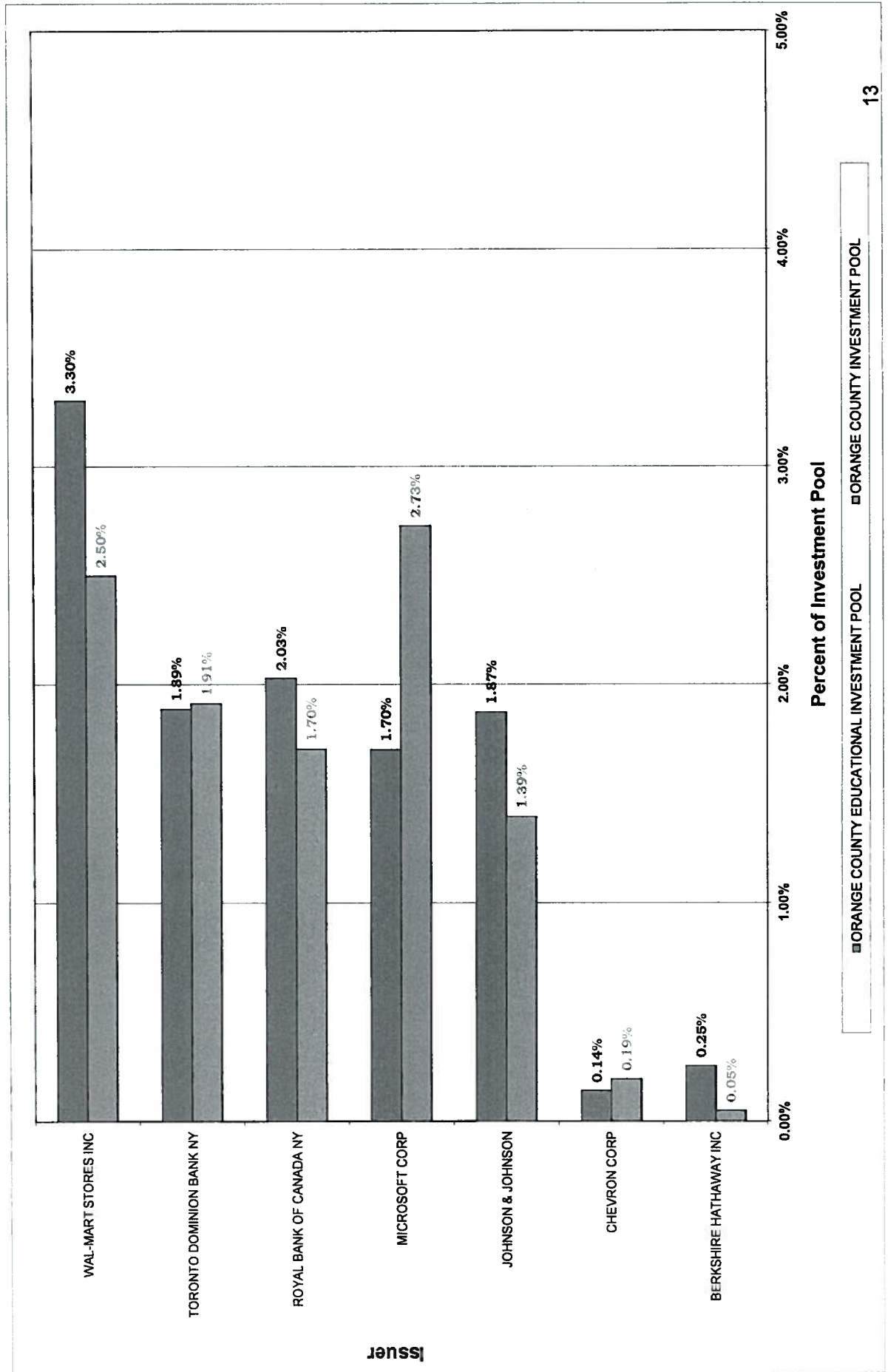
ORANGE COUNTY TREASURER - TAX COLLECTOR **CREDIT QUALITY BY MARKET VALUE**

September 30, 2013



US GOV Includes Agency & Treasury Debt
AA Includes AA+, AA- & AA
A Includes A+, A- & A
A-1 Includes A-1+, F-1+, P-1, A-1 & F-1

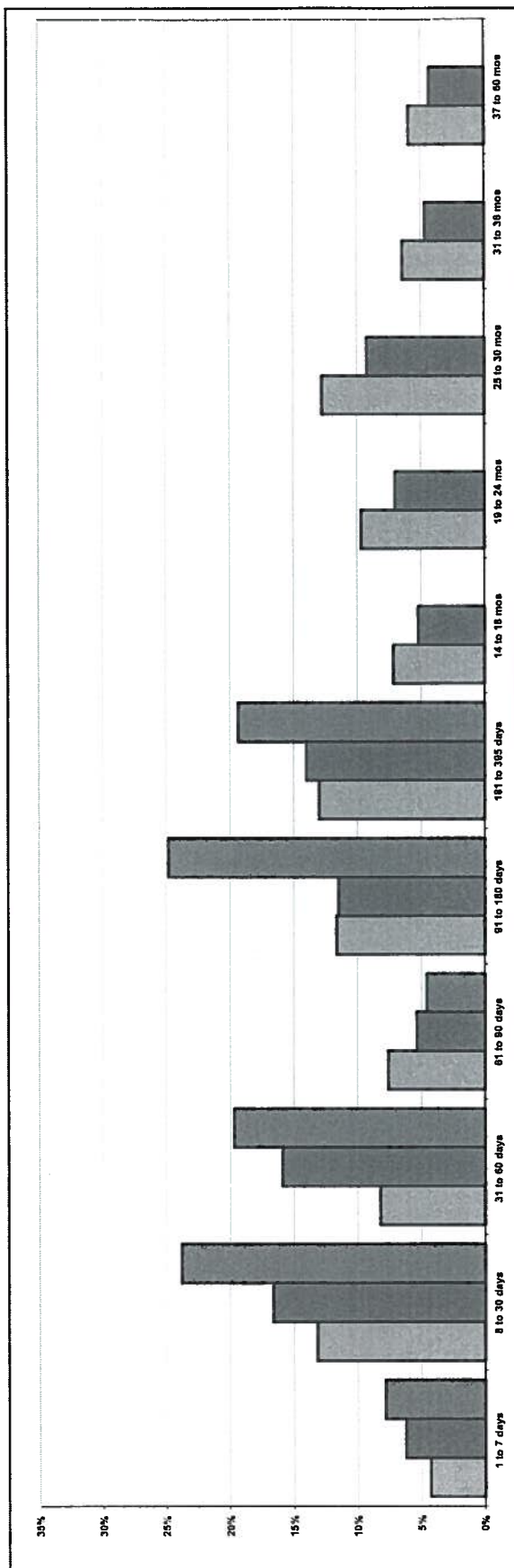
ORANGE COUNTY TREASURER - TAX COLLECTOR **ISSUER CONCENTRATION-By Investment Pool** September 30, 2013



ORANGE COUNTY TREASURER - TAX COLLECTOR

MATURITIES DISTRIBUTION

September 30, 2013



ORANGE COUNTY INVESTMENT POOL		
	In Thousands	%
1 TO 7 DAYS	\$ 123,278	4.29%
8 TO 30 DAYS	\$ 378,282	13.18%
31 TO 60 DAYS	\$ 236,515	8.24%
61 TO 90 DAYS	\$ 219,008	7.63%
91 TO 180 DAYS	\$ 334,319	11.65%
181 TO 365 DAYS	\$ 373,949	13.02%
14 TO 18 MONTHS	\$ 205,955	7.17%
19 TO 24 MONTHS	\$ 278,315	9.70%
25 TO 30 MONTHS	\$ 365,661	12.74%
31 TO 36 MONTHS	\$ 184,686	6.43%
37 TO 60 MONTHS	\$ 170,709	5.95%
TOTAL	\$ 2,870,677	100.00%

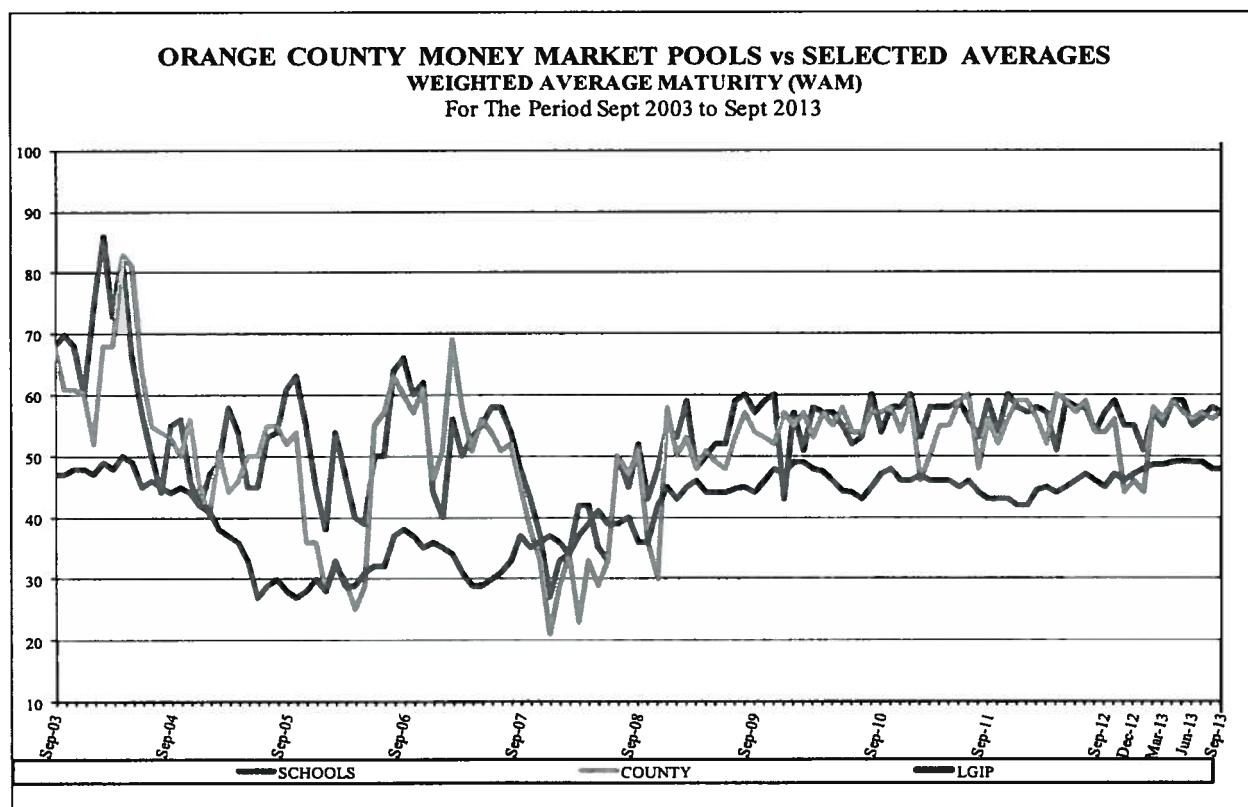
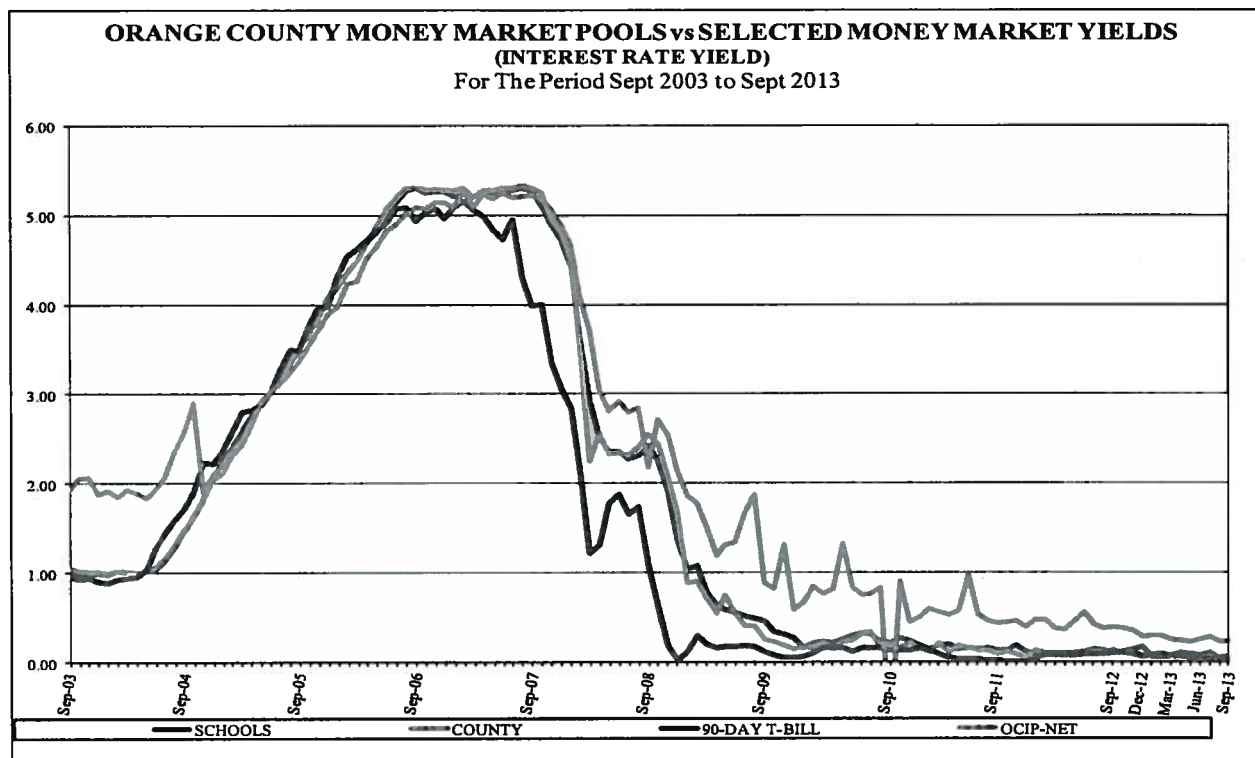
ORANGE COUNTY EDUCATIONAL INVESTMENT POOL		
	In Thousands	%
1 TO 7 DAYS	\$ 197,226	6.21%
8 TO 30 DAYS	\$ 526,823	16.60%
31 TO 60 DAYS	\$ 503,848	15.88%
61 TO 90 DAYS	\$ 170,527	5.37%
91 TO 180 DAYS	\$ 364,846	11.50%
181 TO 365 DAYS	\$ 443,902	13.99%
14 TO 18 MONTHS	\$ 165,150	5.20%
19 TO 24 MONTHS	\$ 223,174	7.03%
25 TO 30 MONTHS	\$ 293,214	9.24%
31 TO 36 MONTHS	\$ 148,095	4.67%
37 TO 60 MONTHS	\$ 136,888	4.31%
TOTAL	\$ 3,173,693	100.00%

JOHN WAYNE AIRPORT INVESTMENT POOL		
	In Thousands	%
1 TO 7 DAYS	\$ 3,886	7.83%
8 TO 30 DAYS	\$ 11,817	23.81%
31 TO 60 DAYS	\$ 9,756	19.66%
61 TO 90 DAYS	\$ 2,270	4.57%
91 TO 180 DAYS	\$ 12,308	24.81%
181 TO 365 DAYS	\$ 9,586	19.32%
TOTAL	\$ 49,623	100.00%

Maturity Limits Are In Compliance With The Orange County Treasurer's Investment Policy Statement

Floating Rate Notes are deemed to have a maturity date equal to their next interest reset date.

At 09/30/2013, Floating Rate Notes comprise 13.92%, 11.61%, and 31.61% of the Orange County Investment Pool, Orange County Educational Investment Pool, and JWA Investment Pool respectively.



- LGIP: Standard and Poor's Local Government Investment Pool
- As of September 30, 2013, LGIP – 0.05; LGIP WAM-48; 90-Day T-Bill – 0.01; OCIP – Net – 0.23

ORANGE COUNTY TREASURER-TAX COLLECTOR

INVESTMENT POOL YIELDS

October 1, 2012 - September 30, 2013

PERIOD ENDING - MONTH / YEAR	MONTH END MARKET VALUE	EARNINGS FOR MONTH	GROSS AVERAGE YIELD FOR MONTH	MONTH END WAM
Current Month - September 2013				
County Pool - Money Market Fund	\$ 1,198,565,150	\$ 153,257	0.15%	57
Educational Pool - Money Market Fund	\$ 1,834,425,928	\$ 187,335	0.12%	57
Extended Fund	\$ 3,024,399,465	\$ 1,233,682	0.49%	645
August 2013				
County Pool - Money Market Fund	\$ 1,221,480,067	\$ 134,037	0.13%	56
Educational Pool - Money Market Fund	\$ 1,837,942,532	\$ 253,357	0.16%	58
Extended Fund	\$ 3,017,453,110	\$ 1,266,459	0.49%	643
July 2013				
County Pool - Money Market Fund	\$ 1,257,658,076	\$ 140,811	0.12%	57
Educational Pool - Money Market Fund	\$ 1,949,109,733	\$ 245,925	0.15%	56
Extended Fund	\$ 2,995,746,835	\$ 1,479,702	0.58%	642
June 2013				
County Pool - Money Market Fund	\$ 1,422,436,315	\$ 162,341	0.13%	56
Educational Pool - Money Market Fund	\$ 1,965,410,761	\$ 232,017	0.16%	55
Extended Fund	\$ 3,018,335,297	\$ 1,343,357	0.54%	655
May 2013				
County Pool - Money Market Fund	\$ 1,751,637,453	\$ 193,558	0.12%	57
Educational Pool - Money Market Fund	\$ 1,765,877,752	\$ 249,444	0.17%	59
Extended Fund	\$ 3,021,491,404	\$ 1,287,435	0.50%	618
April 2013				
County Pool - Money Market Fund	\$ 2,003,879,874	\$ 258,923	0.12%	59
Educational Pool - Money Market Fund	\$ 1,849,615,014	\$ 230,688	0.18%	59
Extended Fund	\$ 3,022,972,361	\$ 1,330,367	0.54%	578
March 2013				
County Pool - Money Market Fund	\$ 1,753,914,514	\$ 161,611	0.12%	56
Educational Pool - Money Market Fund	\$ 1,397,467,217	\$ 198,142	0.15%	55
Extended Fund	\$ 3,015,558,970	\$ 1,397,835	0.54%	570
February 2013				
County Pool - Money Market Fund	\$ 1,592,240,281	\$ 192,434	0.17%	58
Educational Pool - Money Market Fund	\$ 1,534,522,480	\$ 172,140	0.13%	57
Extended Fund	\$ 3,018,646,263	\$ 1,444,641	0.62%	530
January 2013				
County Pool - Money Market Fund	\$ 1,454,442,940	\$ 245,613	0.17%	44
Educational Pool - Money Market Fund	\$ 1,821,642,718	\$ 238,895	0.14%	51
Extended Fund	\$ 3,016,807,055	\$ 1,597,022	0.62%	506
December 2012				
County Pool - Money Market Fund	\$ 2,026,132,533	\$ 298,822	0.15%	46
Educational Pool - Money Market Fund	\$ 2,115,131,168	\$ 343,812	0.25%	55
Extended Fund	\$ 3,026,934,236	\$ 1,470,923	0.57%	495
November 2012				
County Pool - Money Market Fund	\$ 1,694,693,385	\$ 236,191	0.19%	44
Educational Pool - Money Market Fund	\$ 1,285,929,260	\$ 213,533	0.22%	55
Extended Fund	\$ 3,009,903,441	\$ 1,621,046	0.65%	505
October 2012				
County Pool - Money Market Fund	\$ 1,239,130,934	\$ 196,530	0.19%	56
Educational Pool - Money Market Fund	\$ 1,235,518,813	\$ 237,143	0.20%	59
Extended Fund	\$ 3,013,746,862	\$ 1,750,758	0.68%	530
Fiscal Year July 1, 2013 - June 30, 2014	Average Month End Market Value Balance	YTD Interest Income	YTD Gross Yield	YTD Average
Orange County Investment Pool	\$ 2,893,772,160	\$ 2,634,992	0.36%	395
Orange County Educational Investment Pool	\$ 3,218,487,806	\$ 2,459,575	0.30%	19 302

ORANGE COUNTY TREASURER-TAX COLLECTOR

CASH AVAILABILITY PROJECTION

FOR THE SIX MONTHS ENDING MARCH 31, 2014

Government Code Section 53646 (b) (3), effective on January 1, 1996, requires the Treasurer-Tax Collector to include a statement in the investment report, denoting the ability of the Orange County Investment Pool (OCIP) and the Orange County Educational Investment Pool (OCEIP) to meet their expenditure requirements for the next six months.

The OCIP and OCEIP consist of funds in the treasury deposited by various entities required to do so by statute, as well as those entities voluntarily depositing monies in accordance with Government Code Section 53684.

The Treasurer-Tax Collector is required to disburse monies placed in the treasury as directed by the Auditor-Controller and the Department of Education, except for the making of legal investments, to the extent funds are transferred to one or more clearing funds in accordance with Government Code Section 29808.

The Treasurer-Tax Collector, in her projection of cash availability to disburse funds as directed by the Auditor-Controller and the Department of Education, is relying exclusively on historical activity involving deposits and disbursements and future cash flow projections. No representation is made as to an individual depositor's ability to meet their anticipated expenditures with anticipated revenues.

The Cash Availability Projection for the six months ending March 31, 2014, indicates the ability of the pools to meet projected cash flow requirements. However, there will usually be differences between projected and actual results because events and circumstances frequently do not occur as expected and those differences may be material.

ORANGE COUNTY INVESTMENT POOL				
Month	Investment Maturities	Projected Deposits	Projected Disbursements	Cumulative Available Cash
September 2013 - Ending Cash*				\$ (5,256,538)
October	\$ 622,178,990	\$ 481,901,848	\$ 397,954,237	700,870,064
November	215,887,944	1,088,518,806	462,588,979	1,542,687,835
December	299,942,965	2,008,638,840	1,904,808,181	1,946,461,459
January	52,172,272	417,690,571	944,039,015	1,472,285,286
February	161,632,659	473,847,656	321,956,366	1,785,809,236
March	210,504,235	799,183,101	530,547,182	2,264,949,389

ORANGE COUNTY EDUCATIONAL INVESTMENT POOL				
Month	Investment Maturities	Projected Deposits	Projected Disbursements	Cumulative Available Cash
September 2013 - Ending Cash*				\$ 5,305,050
October	\$ 942,540,496	\$ 441,706,955	\$ 537,202,396	852,350,104
November	203,857,062	337,519,674	487,457,138	906,269,703
December	119,891,417	1,208,504,223	338,048,800	1,896,616,543
January	70,171,277	420,408,114	689,334,878	1,697,861,056
February	89,442,606	316,458,510	499,185,200	1,604,576,972
March	95,503,169	510,042,337	517,099,141	1,693,023,336

* The negative accounting book balance is a timing difference due to cash received by the County from the State on 9/30, the last business day, but not booked until October 1. The cash bank balance on September 30 was \$4,344,861.



JOHN CHIANG
California State Controller

**LOCAL AGENCY INVESTMENT FUND
 REMITTANCE ADVICE**

Agency Name	RANCHO SANTIAGO COMM COLL DST
Account Number	75-30-010

As of 10/15/2013, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 09/30/2013.

Earnings Ratio		.00000703151403121
Interest Rate		0.26%
Dollar Day Total	\$	13,823,407.86
Quarter End Principal Balance	\$	150,268.31
Quarterly Interest Earned	\$	97.20

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 12, 2013
Re:	Adoption of Resolution No. 13-40 – Change Order #9 for Bid #1134 - Contract with Tropical Plaza Nursery, Inc. for Landscaping for the Humanities Building at Santiago Canyon College	
Action:	Request for Adoption	

BACKGROUND:

On June 20, 2011, the Board of Trustees awarded a contract to Tropical Plaza Nursery, Inc. for Bid #1134, landscaping for the Humanities Building at Santiago Canyon College. This is the completion contract originally awarded to Sierra Landscape.

ANALYSIS:

Contractor provided additional labor and materials to remove existing planting, and reinstall landscaping along sloped hills near the required cable safety rail adjacent to the Humanities parking lot. Cable is needed to give access for installation of safety guardrail and is required by Division of State Architect.

Resolution No. 13-40 and Change Order #9 as outlined, increases the contract by \$7,631.01. The revised contract amount is \$480,958.15. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total combined change orders for the project are 23.38% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order. Legal counsel, Hugh Lee, has reviewed and approved the resolution.

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees adopt Resolution No. 13-40, Tropical Plaza Nursery, Inc. for Bid #1134, Landscaping for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	\$7,631.01	Board Date: November 12, 2013
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

**BEFORE THE GOVERNING BOARD OF THE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

**RESOLUTION FOR APPROVAL OF AWARD OF CONTRACT TO TROPICAL
PLAZA NURSERY FOR CERTAIN ADDITIONAL WORK AT THE SANTIAGO
CANYON COLLEGE HUMANITIES BUILDING**

RESOLUTION NO. 13-40

WHEREAS, the Governing Board of the Rancho Santiago Community College District (“District”) previously awarded a contract for construction work at the Humanities Building at Santiago Canyon College, (“Project”) to Tropical Plaza Nursery (“Contractor”);

WHEREAS, subsequent to the award of the contract for the Project, it was determined that additional work was necessary on the Project (“Change Order”) to provide additional labor and materials to remove existing planting, and reinstall landscaping along sloped hills near the required cable safety rail adjacent the Humanities parking lot, as more fully set forth in Exhibit “A”;

WHEREAS, the Contractor is intimately familiar with the Project and is ready, willing and able to perform the additional work set forth in the Change Order;

WHEREAS, the total cost for the Change Order is \$7,631.01 and exceeds the limitations set forth in Public Contract Code Section 20659;

WHEREAS, it would be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the Contractor;

WHEREAS, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project;

WHEREAS, the additional work must be performed before the Project can be completed and failure to complete the Project will disrupt the education of students;

WHEREAS, it would work an incongruity and not produce any advantage to the District to competitively bid the Change Order since such competitive bid work could result in multiple contractors being required to perform work more efficiently and effectively performed by one contractor; and

WHEREAS, Meakin v. Steveland (1977) 68 Cal.App.3d 490 and Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 holds that statutes requiring competitive bidding do not apply when competitive bidding would work an incongruity or not produce any advantage.

NOW, THEREFORE, the Governing Board of the Rancho Santiago Community College District does hereby find, resolve, determine, and order as follows:

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. That it would work an incongruity and not produce any advantage to the District to competitively bid the completion of the additional work set forth in the Change Order.

Section 3. That the District approves the immediate completion of the additional work stated in the Change Order without competitively bidding such work and approves the District's payment to the Contractor in accordance with the terms and conditions set forth in the Change Order.

Section 4. That the completion and approval of the additional work stated in Change Order is necessary to ensure completion of the Project and use of the facilities by students and staff.

Section 5. That the Governing Board delegates to Peter Hardash, Vice Chancellor, Business Operations/Fiscal Services, authority to execute all agreements and complete all necessary documents for the additional work and to otherwise fulfill the intent of this Resolution.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Rancho Santiago Community College District this 12th of November, 2013, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

I, Arianna P. Barrios, President of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Trustees
Rancho Santiago Community College District

I, Lawrence R. Labrado, Clerk of the Board of Trustees of the Rancho Santiago Community College District Governing Board, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Board of Trustees of the Rancho Santiago Community College District Governing Board at a regular meeting thereof held on the 12th of November, 2013, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Rancho Santiago Community College District Governing Board this 12th day of November 2013.

Clerk of the Board of Trustees
Rancho Santiago Community College District

EXHIBIT "A"

***CHANGE ORDER FOR ADDITIONAL WORK RELATED TO
THE SANTIAGO CANYON COLLEGE HUMANITIES BUILDING***

CHANGE ORDER		Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640	
Project: Santiago Canyon College Humanities Building	Bid No.	1134	P.O. # 12-P0019622
	D.S.A. No.	04-110212	
Contractor: Tropical Plaza Nursery, Inc.	Change Order No.	9	
Architect: LPA Inc	Date:	September 25, 2013	

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$389,823.00
Previous Change Orders	\$83,504.14	
This Change Order	\$7,631.01	
Total Change Orders		\$91,135.15
Revised Contract Amount		\$480,958.15
Previous Time Extensions	4 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		4 calendar days
Original Completion Date		November 25, 2011
Revised Contract Completion Date		November 29, 2011
RSCCD Board Approval Date		November 12, 2013

Architect	Authorized Signature	Date
Contractor Name	Authorized Signature	Date
Construction Manager - Seville CS	Authorized Signature	Date
District Inspector	Authorized Signature	Date
Director - District Construction and Support Services		Date
Carri Matsumoto		
Assistant Vice Chancellor - Facility Planning	Authorized Signature	Date
Peter J. Hardash		
Vice Chancellor, Business Operations/Fiscal Services		Date

Board Change Order Summary

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Santiago Canyon College Humanities Building		Bid No. 1134	P.O. # 12-P0019622
		D.S.A. No. 04-110212	
Contractor: Tropical Plaza Nursery, Inc.		Change Order No. 9	
Architect: LPA Inc		Date: September 25, 2013	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<p><u>DESCRIPTION:</u> Provide labor and material to remove existing planting, exploratory and reinstall planting in landscaped area for cable safety rail.</p> <p><u>REASON:</u> This needed to be done to give access for installation of safety guardrail. The cable safety rail is a DSA requirement.</p> <p><u>REQUESTOR:</u> District</p>	\$0.00	\$7,631.01
Sub-Total		\$0.00	\$7,631.01
Total			\$7,631.01

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 12, 2013
Re:	Approval of Change Order #2, Bid #1142 – Contract with JPI Development Group, Inc. for Fire Suppression for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

On March 22, 2010 the Board of Trustees awarded a contract to JPI Development Group, Inc. for Bid #1142, fire suppression for the Humanities Building at Santiago Canyon College.

ANALYSIS:

This is a credit due to the District for trade damage work.

Change Order #2 decreases the contract by \$789.56. The revised contract amount is \$310,281.44. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total combined change orders for the project are 3.77% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Change Order #2, Bid #1142 for JPI Development Group, Inc. for fire suppression for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	-\$789.56	Board Date: November 12, 2013
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

CHANGE ORDER		Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640	
Project: Santiago Canyon College Humanities Building	Bid No. 1142	P.O. #	10-P000242
	D.S.A. No. 04-110212		
Contractor: JPI Development Group Inc.	Change Order No. 2		
Architect: LPA Inc	Date: October 3, 2013		

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$299,000.00
Previous Change Orders	\$12,071.00	
This Change Order	-\$789.56	
Total Change Orders		\$11,281.44
Revised Contract Amount		\$310,281.44
Previous Time Extensions	0 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		0 calendar days
Original Completion Date		November 25, 2011
Revised Contract Completion Date		November 25, 2011
RSCCD Board Approval Date		November 12, 2013

Architect	Authorized Signature	Date
Contractor Name	Authorized Signature	Date
Construction Manager - Seville CS	Authorized Signature	Date
District Inspector	Authorized Signature	Date
Director - District Construction and Support Services		Date
Carri Matsumoto		
Assistant Vice Chancellor - Facility Planning	Authorized Signature	Date
Peter J. Hardash		
Vice Chancellor, Business Operations/Fiscal Services		Date

Board Change Order Summary

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Santiago Canyon College Humanities Building		Bid No. 1142	P.O. # 10-P000242
		D.S.A. No. 04-110212	
Contractor: JPI Development Group Inc.		Change Order No. 2	
Architect: LPA Inc		Date: October 3, 2013	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<u>DESCRIPTION:</u> Provide labor and material to clean and repair concrete walls at certain locations. <u>REASON:</u> This is a credit for work completed by Industrial Masonry Inc. due to trade damage. <u>REQUESTOR:</u> District <u>TIME EXTENSION:</u> ADDS 0 calendar days	\$789.56	
Sub-Total		\$789.56	\$0.00
Total			-\$789.56

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 12, 2013
Re:	Approval of Change Order #13, Bid #1146 – Contract with Inland Building Construction Company, Inc. for Framing and Elevators for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND

On March 22, 2010, the Board awarded a contract to Inland Building Construction Company, Inc. for Bid #1146, framing and elevators for the Humanities Building at Santiago Canyon College.

ANALYSIS

Contractor provided additional labor and materials for additional framing, drywall, and plaster work associated with construction change directive requested by architect.

Change Order #13 increases the contract by \$15,316. The revised contract amount is \$2,046,899.30. The costs indicated in the change order are considered fair, reasonable and within industry standards by the architect, construction manager and staff. Total change orders for the project are 3.38% of construction cost. Pursuant to Administrative Regulation 3504, staff has approved this change order.

This project was funded by Measure E.

RECOMMENDATION

It is recommended that the Board of Trustees approve Change Order #13, Bid #1146 for Inland Building Construction Company, Inc. for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	\$15,316	Board Date: November 12, 2013
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

<h1>CHANGE ORDER</h1>		Rancho Santiago Community College District 2323 N. Broadway, Santa Ana, CA 92706-1640	
Project: Santiago Canyon College Humanities Building	Bid No. 1146	P.O. #	10-BP000244
	D.S.A. No. 04-110212		
Contractor: Inland Building Construction Co	Change Order No. 13		
Architect: LPA Inc	Date: October 3, 2013		

The undersigned contractor hereby agrees to accomplish these changes in accordance with the original drawings and specifications except as specifically noted otherwise.

SUMMARY OF CONTRACT PRICE		
Original Contract Amount		\$1,980,000.00
Previous Change Orders	\$51,583.30	
This Change Order	\$15,316.00	
Total Change Orders		\$66,899.30
Revised Contract Amount		\$2,046,899.30
Previous Time Extensions	9 calendar days	
Time Extension - This Change Order	0 calendar days	
Total Time Extensions		9 calendar days
Original Completion Date		October 12, 2011
Revised Contract Completion Date		October 21, 2011
RSCCD Board Approval Date		November 12, 2013

Architect	Authorized Signature	Date
Contractor Name	Authorized Signature	Date
Construction Manager - Seville CS	Authorized Signature	Date
District Inspector	Authorized Signature	Date
Director - District Construction and Support Services		Date
Carri Matsumoto	Authorized Signature	Date
Assistant Vice Chancellor - Facility Planning	Authorized Signature	Date
Peter J. Hardash		Date
Vice Chancellor, Business Operations/Fiscal Services		Date

Board Change Order Summary

Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, CA 92706-1640

Project: Santiago Canyon College Humanities Building		Bid No. 1146	P.O. # 10-BP000244
Contractor: Inland Building Construction Co		D.S.A. No. 04-110212	
Architect: LPA Inc		Change Order No. 13	
		Date: October 3, 2013	
ITEM NO.	EXPLANATION:	CREDIT	EXTRA
1.0	<u>DESCRIPTION:</u> Provide labor and material to remove and reinstall framing and drywall. <u>REASON:</u> This was done as part of design changes resulting from CCD 43 <u>REQUESTOR:</u> Architect <u>TIME EXTENSION:</u> ADDS 0 calendar days	\$0.00	\$11,640.00
2.0	<u>DESCRIPTION:</u> Provide labor and material to frame and lath, plaster area at bridge connection to existing Science building. <u>REASON:</u> This was done as part of the design change direction in CCD1R4. <u>REQUESTOR:</u> Architect <u>TIME EXTENSION:</u> ADDS 0 calendar days	\$0.00	\$2,358.00
3.0	<u>DESCRIPTION:</u> Provide labor and material to straighten soffits at the roof level on the southside the Humanities building. <u>REASON:</u> This work was done to form the eve point of the roof on the south side of the Humanities building to allow for aluminum composite material panels. <u>REQUESTOR:</u> Construction Manager <u>TIME EXTENSION:</u> ADDS 0 calendar days	\$0.00	\$1,318.00
Sub-Total		\$0.00	\$15,316.00
Total			\$15,316.00

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 12, 2013
Re:	Approval of Notice of Completion: Bid #1137 - Contract with Industrial Masonry, Inc. for Masonry for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

The District issued a contract to Industrial Masonry, Inc. to complete the masonry for the Humanities Building at Santiago Canyon College. As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially completed on July 7, 2013, and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$1,842,754.

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion with Industrial Masonry, Inc. for Masonry for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: November 12, 2013
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Carri Matsumoto
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 E. Chapman Avenue, Orange, California, caused improvements to be made to the property to with: Bid No. 1137 – Masonry for Humanities Building, the contract for the doing of which was heretofore entered into on the 22nd day of March, 2010, which contract was made with Industrial Masonry, Inc. PO# 10-0014610 as contractor; that said improvements were completed on the 7th day of July, 2013, and accepted by formal action of the governing Board of said District on the 12th day of November, 2013; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Travelers Casualty & Surety Company of America.

Rancho Santiago Community College District of Orange
County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on

_____, 20_____.

Signature _____
(include name of corporation, partnership, etc., if any)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 12, 2013
Re:	Approval of Notice of Completion: Bid #1138 - Contract with Blazing Industrial Steel, Inc. for Structural Steel and Metals for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

The District issued a contract to Blazing Industrial Steel, Inc. to complete the structural steel and metals for the Humanities Building at Santiago Canyon College. As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially completed on July 7, 2013, and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$3,572,851.

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion with Blazing Industrial Steel, Inc. for Structural Steel and Metals for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: November 12, 2013
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Carri Matsumoto
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 E. Chapman Avenue, Orange, California, caused improvements to be made to the property to with: Bid No. 1138 – Structural Steel and Metals for Humanities Building, the contract for the doing of which was heretofore entered into on the 22nd day of March, 2010, which contract was made with Blazing Industrial Steel, Inc. PO# 11-B0014485 as contractor; that said improvements were completed on the 7th day of July, 2013, and accepted by formal action of the governing Board of said District on the 12th day of November, 2013; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Arch Insurance Company.

Rancho Santiago Community College District of Orange
County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on

_____, 20____.

Signature _____
(include name of corporation, partnership, etc., if any)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 12, 2013
Re:	Approval of Notice of Completion: Bid #1141 - Contract with West-Tech Mechanical for HVAC for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

The District issued a contract to West-Tech Mechanical to complete the HVAC for the Humanities Building at Santiago Canyon College. As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially completed on July 7, 2013, and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$2,341,417.

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion with West-Tech Mechanical for HVAC for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: November 12, 2013
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Carri Matsumoto
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 E. Chapman Avenue, Orange, California, caused improvements to be made to the property to with: Bid No. 1141 – HVAC for the Humanities Building, the contract for the doing of which was heretofore entered into on the 22nd day of March, 2010, which contract was made with West-Tech Mechanical PO# 10-BP000250 as contractor; that said improvements were completed on the 7th day of July, 2013, and accepted by formal action of the governing Board of said District on the 12th day of November, 2013; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is First National Insurance Company of America.

Rancho Santiago Community College District of Orange
County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on

_____, 20_____.

Signature _____
(include name of corporation, partnership, etc., if any)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 12, 2013
Re:	Approval of Notice of Completion: Bid #1146 - Contract with Inland Building Construction Company, Inc. for Miscellaneous Painting for the Chapman Road Entry and Learning Resource Center Parking Lot at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

The District issued a contract to Inland Building Construction Company, Inc. to complete the miscellaneous painting for the Chapman Road Entry and Learning Resource Center parking lot at Santiago Canyon College. As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially completed on May 6, 2013, and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$0.

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion with Inland Building Construction Company, Inc. for Miscellaneous Painting for the Chapman Road Entry and Learning Resource Center Parking Lot at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: November 12, 2013
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Mr. Darryl A. Odum
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 E. Chapman Avenue, Orange, California, caused improvements to be made to the property to with: Bid No. 1146 – Chapman Entry and Learning Resource Center Parking Lot, the contract for the doing of which was heretofore entered into on the 22nd day of March, 2010, which contract was made with Inland Building Construction Company, Inc. PO# 10-BP000246, as contractor; that said improvements were completed on the 6th day of May, 2013, and accepted by formal action of the governing Board of said District on the 12th day of November, 2013; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is International Fidelity Insurance Company.

Rancho Santiago Community College District of Orange
County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on

_____, 20____.

Signature _____
(include name of corporation, partnership, etc., if any)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 12, 2013
Re:	Approval of Notice of Completion: Bid #1147 - Contract with Inland Empire Architectural Specialties for Interior Systems for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

The District issued a contract to Inland Empire Architectural Specialties to complete the interior systems for the Humanities Building at Santiago Canyon College. As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially completed on July 7, 2013, and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$1,240,820

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion with Inland Empire Architectural Specialties for Interior Systems for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: November 12, 2013
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Carri Matsumoto
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 E. Chapman Avenue, Orange, California, caused improvements to be made to the property to with: Bid No. 1147 – Interior Systems for Humanities Building, the contract for the doing of which was heretofore entered into on the 22nd day of March, 2010, which contract was made with Inland Empire Architectural Specialties PO# 10-0014649 as contractor; that said improvements were completed on the 7th day of July, 2013, and accepted by formal action of the governing Board of said District on the 12th day of November, 2013; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is First Insurance Company of America.

Rancho Santiago Community College District of Orange
County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on

_____, 20____.

Signature _____
(include name of corporation, partnership, etc., if any)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 12, 2013
Re:	Approval of Notice of Completion: Bid #1147 - Contract with Inland Empire Architectural Specialties for Parking Signs for the Chapman Road Entry and Learning Resource Center Parking Lot at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

The District issued a contract to Inland Empire Architectural Specialties to complete the parking signs for the Chapman Road Entry and Learning Resource Center parking lot at Santiago Canyon College. As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially completed on May 6, 2013, and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$2,100.

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion with Inland Empire Architectural Specialties for Parking Signs for the Chapman Road Entry and Learning Resource Center Parking Lot at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: November 12, 2013
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Carri Matsumoto
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 E. Chapman Avenue, Orange, California, caused improvements to be made to the property to with: Bid No. 1147 – Parking Signs for the Chapman Entry and Learning Resource Center Parking Lot, the contract for the doing of which was heretofore entered into on the 22nd day of March, 2010, which contract was made with Inland Empire Architectural Specialties PO# 10-0014653 as contractor; that said improvements were completed on the 6th day of May, 2013, and accepted by formal action of the governing Board of said District on the 12th day of November, 2013; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is First Insurance Company of America.

Rancho Santiago Community College District of Orange
County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on

_____, 20____.

Signature _____
(include name of corporation, partnership, etc., if any)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 12, 2013
Re:	Approval of Notice of Completion: Bid #1151 - Contract with Southern California Grading for Grading for the Humanities Building at Santiago Canyon College	
Action:	Request for Approval	

BACKGROUND:

The District issued a contract to with Southern California Grading to complete the grading for the Humanities Building at Santiago Canyon College. As required by Public Contract Code, districts must file a Notice of Completion when a project is completed and all requirements of the contractual agreements are addressed.

ANALYSIS:

The project was substantially completed on July 7, 2013, and in compliance with Public Contract Code, a Notice of Completion needs to be approved by the District and filed with the County Recorder. Total cost of the project was \$519,093.

This project was funded by Measure E.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion with Southern California Grading for Grading for the Humanities Building at Santiago Canyon College as presented.

Fiscal Impact:	N/A	Board Date: November 12, 2013
Prepared by:	Carri Matsumoto, Assistant Vice Chancellor, Facility Planning & District Construction and Support Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

RECORDING REQUESTED BY:
Rancho Santiago Comm. Coll. District
2323 N. Broadway
Santa Ana, CA 92706-1640

GOVERNMENT CODE 6103

AND WHEN RECORDED MAIL TO:

Mr. Darryl A. Odum
Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-1640

THIS SPACE FOR RECORDER'S USE ONLY

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway
Santa Ana, CA 92706-1640

NOTICE OF COMPLETION

Notice is hereby given, pursuant to the provisions of Section §3093 of the Civil Code of the State of California, that the Rancho Santiago Community College District of Orange County, California, as owner of the property known as Santiago Canyon College, located at 8045 E. Chapman Avenue, Orange, California, caused improvements to be made to the property to with: Bid No. 1151 – Grading for the Humanities Building, the contract for the doing of which was heretofore entered into on the 22nd day of March, 2010, which contract was made with Southern California Grading PO# 10-P0014378, as contractor; that said improvements were completed on the 7th day of July, 2013, and accepted by formal action of the governing Board of said District on the 12th day of November, 2013; that title to said property is vested in the Rancho Santiago Community College District of Orange County, California; that the surety for the above named contractor is Hartford Fire Insurance.

Rancho Santiago Community College District of Orange
County, California

by _____

State of California)
 §
County of Orange)

I, the undersigned, state that I have read the foregoing document, and know the contents thereof, and that the facts therein stated are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at _____ California, on

_____, 20____.

Signature _____
(include name of corporation, partnership, etc., if any)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 12, 2013
Re:	Approval of Rejection of all Bids for Bid #1217 – Purchase of Two Lincoln Electric System 5 Robotic Welders (or equal)	
Action:	Request for Approval	

BACKGROUND

On September 23, 2013, the District went out to bid for the Purchase of Two Lincoln Electric System 5 Robotic Welders for the Santa Ana College (SAC) Welding Technology Department. During the bid evaluation it was discovered we neglected to include in the bid specifications critical information on the required curriculum. The new equipment has to integrate with the existing curriculum and existing Lincoln Electric equipment. Without specifying the curriculum requirements as part of the bid specifications, it eliminated our ability to disqualify substitutions.

ANALYSIS

Bids were emailed to ten (10) potential bidders. Four bids were received. The low bidder was Yaskawa America Inc, maker of Motoman Arc World C-50. This equipment has a similar operating footprint; however, it is not compatible with the SAC curriculum or other existing Lincoln Electric equipment. Because we neglected to include the curriculum and compatibility requirements in our bid specifications, it is in the best interest of the District to reject all bids and rebid.

Attached are the bid results.

RECOMMENDATION

It is recommended that the Board of Trustees reject all bids for Bid #1217 – Purchase of Two Lincoln Electric System 5 Robotic Welders (or equal) and rebid as presented.

Fiscal Impact:	None	Board Date: November 12, 2013
Prepared by:	Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

mhc/h:Bids/11-12-13 Board

BID #1217 Results

Purchase of Two Lincoln Electric System 5 Robotic Welders (or equal)

BIDDER	BID AMOUNT
Yaskawa America Inc Motoman Robotics Division	\$166,117.20
Sims Orange Welding Supply Co	\$174,367.77
Cameron Welding Supply	\$189,990.06
Oxarc Inc	\$200,155.68

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DISTRICT OFFICE - BUSINESS OPERATIONS/FISCAL SERVICES

To:	Board of Trustees	Date: November 12, 2013
Re:	Approval of San Diego Unified School District Contract #GD-13-0006-64 to Waxie Sanitary Supply	
Action:	Request for Approval	

BACKGROUND

The District requires a wide variety of janitorial supplies to maintain the cleanliness of the Colleges and District facilities.

On September 11, 2012, the Governing Board of San Diego Unified School District (SDUSD) accepted and approved Bid #GD-13-0006-64 for custodial and janitorial supplies to Waxie Sanitary Supply. This bid allows other public agencies including community college districts to piggyback using the same terms and conditions. In order to utilize this competitive price contract, our Board of Trustees approval is required.

ANALYSIS

Utilization of contract #GD-13-0006-64 will allow the District to streamline the competitive pricing and purchase of custodial and janitorial supplies. The contract provides fixed line-item pricing for core custodial and janitorial items including: chemicals, (bleach, floor care) supplies, (gloves, brooms, mops) as well as paper products and dispensers. The contract period is for three years beginning November 19, 2012 through November 18, 2015. Contracted pricing is set with a maximum increase of 5% per year for years two (2) and three (3). The District will also receive a minimum discount of 25% for non-contract items. The District maintains the right to go out for bid for substantial quantities when deemed to be in the best interest of the District.

Attached are excerpts related to SDUSD's bid; the remaining pages are available for review in the Purchasing Department.

RECOMMENDATION

It is recommended that the Board of Trustees approve the District's use of the San Diego Unified School District Contract #GD-13-0006-64, awarded to Waxie Sanitary Supply as presented.

Fiscal Impact:	N/A	Date: November 12, 2013
Prepared by:	Tracey Conner-Crabbe, Director of Purchasing Services	
Submitted by:	Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services	
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor	

E:27.
9/11/12

YEAR 1 AGREEMENT

BID NO. GD-13-0006-64

CONTRACT NO. GD-13-0006-64

This Agreement is entered into by and between the San Diego Unified School District, hereinafter referred to as "District", and

WAXIE SANITARY SUPPLY hereinafter referred to as "Contractor",
located at SAN DIEGO COUNTY, 9353 WAXIE WAY, SAN DIEGO 92123

In consideration of the promises and mutual covenants contained herein, it is agreed between the parties as follows:

I
TERM

The term of this Agreement shall be from November 19, 2012 through November 18, 2013. All indemnification provisions contained in the Agreement shall survive beyond the expiration of the Agreement.

II
WORK

Contractor shall provide all materials as prescribed and required by the Notice to Bidders, Bid Proposal Form, Instructions to Bidders, General Conditions, Scope, Quotation Sheets, and all documents forming a part of the bid package and any other documents signed by both parties relating to the subject matter of the Agreement, all of which are incorporated by reference as though set forth in full herein.

III
NON-FUNDING

Notwithstanding any other provision to the contrary, if for any fiscal year of this Agreement the Board of Education for any reason fails to appropriate or allocate funds for future payments under this Agreement, the District will not be obligated to pay the balance of funds remaining unpaid beyond the fiscal period for which funds have been appropriated and allocated.

IV
TERMINATION

This Agreement may be terminated by the District upon thirty (30) days' written notice to Contractor. The District's right to terminate under this paragraph shall be in addition to any other rights reserved to District under this contract.

V
COMPENSATION

Contractor shall be compensated for the performance of its obligations under this Agreement as specified in the executed Quotation Sheet(s), incorporated herein by reference.

VI
METHOD OF PAYMENT

Payment will be made upon receipt and acceptance of materials specified by the District and upon receipt of an auditable invoice. For prompt payment, billing must be accurate in all details, and invoice must be submitted to Accounts Payable, San Diego Unified School District, 4100 Normal Street, San Diego, California 92103-2682.

YEAR 1 AGREEMENT

BID NO. GD-13-0006-64
CONTRACT NO. GD-13-0006-64

VII
CONTRACT DOCUMENTS

This Agreement shall include the Bid Proposal which is attached hereto and which is incorporated by reference as though set forth in full herein. In the event of a conflict between this Agreement and any attachments referenced and incorporated herein, the former shall prevail.

VIII
ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties. There are no understandings, agreements or representations not specified in this Agreement. Contractor, by execution of the Agreement, acknowledges Contractor has read the Agreement, understands it, and agrees to be bound by its terms and conditions.

In Witness Whereof, the parties have caused this Agreement to be executed on their behalf by their fully authorized representatives.

(contractor name) <u>WATIE SANITARY SUPPLY</u>	San Diego Unified School District
By: <u>R. Hawkins</u> (name of person signing) <u>Rick Hawkins</u> (title of person signing) <u>SALES MANAGER</u> (Address of Person signing) <u>9353 WATIEWAY, San Diego 92123</u>	By: <u>Arthur S. Hanby Jr.</u> ARTHUR S. HANBY Jr., CPPO, C.P.M. / CPFB Strategic Sourcing and Contracts Officer
Date: <u>7-26-12</u>	Date: <u>09/14/2012</u>

APPROVED AS TO FORM AND LEGALITY	Approved in a public meeting of the Board of Education of the San Diego Unified School District
Date: <u>8.8.12</u>	Date: <u>9/11/12</u>
<u>Sandra T. M. Chong</u> Sandra T. M. Chong, Assistant General Counsel SAN DIEGO UNIFIED SCHOOL DISTRICT	<u>Cheryl Ward</u> Cheryl Ward, Board Action Officer San Diego Unified School District Board of Education

E.27.
9/11/12

YEAR 2 AGREEMENT

BID NO. GD-13-0006-64

CONTRACT NO. GD-13-0006-64

This Agreement is entered into by and between the San Diego Unified School District, hereinafter referred to as "District", and

WAXIE SANITARY SUPPLY, hereinafter referred to as "Contractor",
located at SAN DIEGO COUNTY, 9353 WAXIE WAY, SAN DIEGO 92123

In consideration of the promises and mutual covenants contained herein, it is agreed between the parties as follows:

I
TERM

The term of this Agreement shall be from November 19, 2013 through November 18, 2014. All indemnification provisions contained in the Agreement shall survive beyond the expiration of the Agreement.

II
WORK

Contractor shall provide all materials as prescribed and required by the Notice to Bidders, Bid Proposal Form, Instructions to Bidders, General Conditions, Scope, Quotation Sheets, and all documents forming a part of the bid package and any other documents signed by both parties relating to the subject matter of the Agreement, all of which are incorporated by reference as though set forth in full herein.

III
NON-FUNDING

Notwithstanding any other provision to the contrary, if for any fiscal year of this Agreement the Board of Education for any reason fails to appropriate or allocate funds for future payments under this Agreement, the District will not be obligated to pay the balance of funds remaining unpaid beyond the fiscal period for which funds have been appropriated and allocated.

IV
TERMINATION

This Agreement may be terminated by the District upon thirty (30) days' written notice to Contractor. The District's right to terminate under this paragraph shall be in addition to any other rights reserved to District under this contract.

V
COMPENSATION

Contractor shall be compensated for the performance of its obligations under this Agreement as specified in the executed Quotation Sheet(s), incorporated herein by reference.

VI
METHOD OF PAYMENT

Payment will be made upon receipt and acceptance of materials specified by the District and upon receipt of an auditable invoice. For prompt payment, billing must be accurate in all details, and invoice must be submitted to Accounts Payable, San Diego Unified School District, 4100 Normal Street, San Diego, California 92103-2682.

YEAR 2 AGREEMENT

BID NO. GD-13-0006-64

CONTRACT NO. GD-13-0006-64

**VII
CONTRACT DOCUMENTS**

This Agreement shall include the Bid Proposal which is attached hereto and which is incorporated by reference as though set forth in full herein. In the event of a conflict between this Agreement and any attachments referenced and incorporated herein, the former shall prevail.

**VIII
ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the parties. There are no understandings, agreements or representations not specified in this Agreement. Contractor, by execution of the Agreement, acknowledges Contractor has read the Agreement, understands it, and agrees to be bound by its terms and conditions.

In Witness Whereof, the parties have caused this Agreement to be executed on their behalf by their fully authorized representatives.

(contractor name) <u>LEAKIE SANITARY SUPPLY</u>	San Diego Unified School District
By: <u>[Signature]</u>	By: <u>[Signature]</u>
(name of person signing) <u>RICK HAWKINS</u>	ARTHUR S. HANBY Jr., CPPO, C.P.M., CPPB
(title of person signing) <u>SALES MANAGER</u>	Strategic Sourcing and Contracts Officer
(Address of Person signing) <u>9353 LAKIE WAY, SAN DIEGO 92123</u>	
Date: <u>7-26-12</u>	Date: <u>09/14/2012</u>

APPROVED AS TO FORM AND LEGALITY	Approved in a public meeting of the Board of Education of the San Diego Unified School District
Date: <u>8.8.12</u>	Date: <u>9/11/12</u>
<u>[Signature]</u>	<u>[Signature]</u>
Sandra T. M. Chong, Assistant General Counsel SAN DIEGO UNIFIED SCHOOL DISTRICT	Cheryl Ward, Board Action Officer San Diego Unified School District Board of Education

E.27
9/11/12

YEAR 3 AGREEMENT

BID NO. GD-13-0006-64

CONTRACT NO. GD-13-0006-64

This Agreement is entered into by and between the San Diego Unified School District, hereinafter referred to as "District", and

WAHIE SANITARY SUPPLY

hereinafter referred to as "Contractor",

located at SAN DIEGO, COUNTY, 9353 WAHIE WAY, SAN DIEGO 92123

In consideration of the promises and mutual covenants contained herein, it is agreed between the parties as follows:

I
TERM

The term of this Agreement shall be from November 19, 2014 through November 18, 2015. All indemnification provisions contained in the Agreement shall survive beyond the expiration of the Agreement.

II
WORK

Contractor shall provide all materials as prescribed and required by the Notice to Bidders, Bid Proposal Form, Instructions to Bidders, General Conditions, Scope, Quotation Sheets, and all documents forming a part of the bid package and any other documents signed by both parties relating to the subject matter of the Agreement, all of which are incorporated by reference as though set forth in full herein.

III
NON-FUNDING

Notwithstanding any other provision to the contrary, if for any fiscal year of this Agreement the Board of Education for any reason fails to appropriate or allocate funds for future payments under this Agreement, the District will not be obligated to pay the balance of funds remaining unpaid beyond the fiscal period for which funds have been appropriated and allocated.

IV
TERMINATION

This Agreement may be terminated by the District upon thirty (30) days' written notice to Contractor. The District's right to terminate under this paragraph shall be in addition to any other rights reserved to District under this contract.

V
COMPENSATION

Contractor shall be compensated for the performance of its obligations under this Agreement as specified in the executed Quotation Sheet(s), incorporated herein by reference.

VI
METHOD OF PAYMENT

Payment will be made upon receipt and acceptance of materials specified by the District and upon receipt of an auditable invoice. For prompt payment, billing must be accurate in all details, and invoice must be submitted to Accounts Payable, San Diego Unified School District, 4100 Normal Street, San Diego, California 92103-2682.

YEAR 3 AGREEMENT

BID NO. GD-13-0006-64
CONTRACT NO. GD-13-0006-64


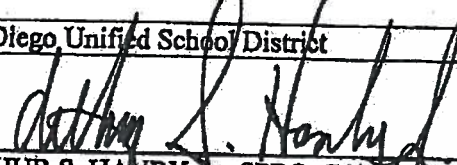
VII CONTRACT DOCUMENTS

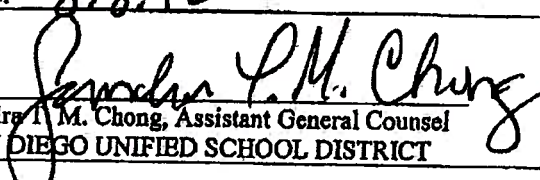
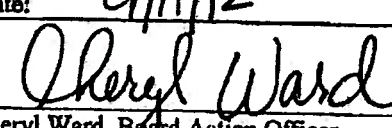
This Agreement shall include the Bid Proposal which is attached hereto and which is incorporated by reference as though set forth in full herein. In the event of a conflict between this Agreement and any attachments referenced and incorporated herein, the former shall prevail.

VIII ENTIRE AGREEMENT

This Agreement shall include the Bid Proposal which is attached hereto and which is incorporated by reference as though set forth in full herein. In the event of a conflict between this Agreement and any attachments referenced and incorporated herein, the former shall prevail.

In Witness Whereof, the parties have caused this Agreement to be executed on their behalf by their fully authorized representatives.

(contractor name) WAKIE SANITARY SUPPLY	San Diego Unified School District
By: 	By: 
(name of person signing) RI CK HAWKINS (title of person signing) SALES MANAGER (Address of Person signing) 9353 WAKIE WAY, SAN DIEGO 92123	ARTHUR S. HANBY JR., CPPO, C.R.M., CPPB Strategic Sourcing and Contracts Officer
Date: 7-26-12	Date: 09/14/2012

APPROVED AS TO FORM AND LEGALITY	Approved in a public meeting of the Board of Education of the San Diego Unified School District
Date: 8.8.12	Date: 9/11/12
 Sandra T. M. Chong, Assistant General Counsel SAN DIEGO UNIFIED SCHOOL DISTRICT	 Cheryl Ward, Board Action Officer San Diego Unified School District Board of Education

Rancho Santiago Community College District

Board Meeting of 11/12/13

PU0010

AP Types: 0011,0012,0013,0033,0041,0042,0

Purchase Order List

Page: 1

10/13/13 thru 10/26/13

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
14-P0028915	1,000.00	AIRPORT VAN RENTAL INC	Transportation - Student			10/14/2013
14-P0028916	1,500.00	AIRPORT VAN RENTAL INC	Transportation - Athletics			10/14/2013
14-P0028917	7,000.00	O C SUPERINTENDENT OF SCHOOLS	Contracted Services	SP		10/14/2013
14-P0028918	397,931.76	AXCESS VIDEO CORP	Equipment - All Other > \$1,000	SP	BOND	10/14/2013
14-P0028919	96.12	PENNYVISION LLC	Food and Food Service Supplies	SP		10/14/2013
14-P0028920	300.00	APPLE COMPUTER INC	Software License and Fees	SP		10/14/2013
14-P0028921	80.16	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		10/14/2013
14-P0028922	493.82	BUSINESS MACHINES SECURITY	Instructional Supplies	SP		10/14/2013
14-P0028923	421.50	DARLENE O. DIAZ	Conference Expenses	SP		10/14/2013
14-P0028924	390.00	COMMUNITY COLLEGE FOUNDATION	Conference Expenses	SP		10/14/2013
14-P0028925	8,507.59	DELL COMPUTER	Equipment - Federal Progs >200	SP		10/14/2013
14-P0028926	385.58	KULI IMAGE INCYKUSTOM IMPRINTS	Non-Instructional Supplies	SP		10/14/2013
14-P0028927	119.00	CHAMORRO GUSTAVO	Food and Food Service Supplies	SP		10/15/2013
14-P0028928	228.09	CHAMORRO GUSTAVO	Food and Food Service Supplies	SP		10/15/2013
14-P0028929	353.18	LINCOLN EQUIPMENT INC	Instructional Supplies	SP		10/15/2013
14-P0028930	5,880.15	LINCOLN EQUIPMENT INC	Instructional Supplies	SP		10/15/2013
14-P0028931	1,087.02	XPEDX PAPER CO	Non-Instructional Supplies			10/15/2013
14-P0028932	250.00	CABRERA LIZETTE	Contracted Services	SP		10/16/2013
14-P0028933	400.00	PEREZ APOLINARIO ERWIN	Contracted Services	SP		10/16/2013
14-P0028934	400.00	ROMEO SHARON	Contracted Services	SP		10/16/2013
14-P0028935	5,600.00	LISTENTOSEE INC	Contracted Services	SP		10/16/2013
14-P0028936	2,200.00	QUIAOIT KRISTOFFER	Contracted Services	SP		10/16/2013
14-P0028937	1,965.60	XEROX CORP	Instructional Supplies	SP		10/16/2013
14-P0028938	3,000.00	STRUCTUM INC	Contracted Services	SP		10/16/2013
14-P0028939	3,840.00	PALO ALTO SOFTWARE INC	Software License and Fees	SP		10/16/2013
14-P0028940	6,372.00	UNISOURCE PAPER CO	Instructional Supplies	SP		10/16/2013
14-P0028941	1,052.19	WELLS FARGO BANK	Non-Instructional Supplies			10/16/2013
14-P0028942	560.00	DEPT OF GENERAL SERVICES	Buildings - DSA Fees	SP		10/16/2013
14-P0028943	609.40	AMERICAN EXPRESS	Conference Expenses	SP		10/17/2013
14-P0028944	934.50	DELHI CENTER	Rental - Facility (Short-term)	SP		10/17/2013
14-P0028945	885.00	RIZVI SYED AIJAZ MUSTAFA	Conference Expenses	SP		10/17/2013
14-P0028946	415.00	LINDA A. GUNDERSON	Conference Expenses	SP		10/17/2013
14-P0028947	1,125.00	ACADEMIC SENATE FOR	Conference Expenses			10/17/2013
14-P0028948	249.96	SCANTRON CORP	Non-Instructional Supplies	SP		10/17/2013

Legend: * = Multiple Accounts for this P.O. SP = Special Project

Printed: 10/29/2013 9:54:35AM

Environment: Colleague

LoginID: Inevils

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
14-P0028949	425.25	OUR LADY OF THE PILLAR CHURCH	Rental - Facility (Short-term)	SP		10/17/2013
14-P0028950	54.42	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		10/17/2013
14-P0028951	99.00	EXCHANGE PRESS INC	Books, Mags & Ref Mat, Non-Lib	SP		10/17/2013
14-P0028952	600.00	RIDDELL ALL AMERICAN	Repair & Replacement Parts	SP		10/17/2013
14-P0028953	848.32	UNITED FABRICARE SUPPLY, INC	Instructional Supplies	SP		10/17/2013
14-P0028954	468.84	BESTWAY LAUNDRY SOLUTIONS	Repair & Replacement Parts			10/17/2013
14-P0028956	4,000.00	GOLD COAST TOURS	Transportation - Athletics			10/17/2013
14-P0028957	1,000.00	GOLD COAST TOURS	Transportation - Student			10/17/2013
14-P0028958	500.00	PROCLEAN INC	Non-Instructional Supplies	SP		10/17/2013
14-P0028959	527.21	CP BOURG INC	Non-Instructional Supplies			10/17/2013
14-P0028960	5,000.00	DATALINK CORP	Contracted Services			10/17/2013
14-P0028961	6,514.53	PROMOTIONAL DESIGN CONCEPTS INC	Equipment - All Other > \$1,000	SP		10/17/2013
14-P0028962	173.25	OC CHILDREN'S THERAPUTIC ART CTR	Rental - Facility (Short-term)	SP		10/17/2013
14-P0028963	147.79	AMAZON COM	Instructional Supplies	SP		10/17/2013
14-P0028964	1,000.00	GRIFFIN ACE HARDWARE	Instructional Supplies	SP		10/17/2013
14-P0028965	8,000.00	CRC INC	Contracted Services	SP		10/17/2013
14-P0028966	4,430.07	CONTROL AIR CONDITIONING CORP	Contracted Repair Services	SP		10/17/2013
14-P0028967	1,312.55	WESTERN POWER SYSTEMS	Contracted Repair Services	SP		10/17/2013
14-P0028968	9,408.00	CITY OF CORONA	Instructional Agrmt - Salary	SP		10/17/2013
14-P0028969	750.00	WESTERN POWER SYSTEMS	Building Improvements	SP		10/17/2013
14-P0028970	147.00	DEPT OF GENERAL SERVICES	Buildings - DSA Fees	SP	BOND	10/17/2013
14-P0028971	68.00	DEPT OF GENERAL SERVICES	Buildings - DSA Fees	SP	BOND	10/17/2013
14-P0028972	9.80	DEPT OF GENERAL SERVICES	Site Improv - DSA Fees	SP	BOND	10/17/2013
14-P0028973	2,150.00	COAST ELECTRIC	Equipment - Other Contract Svc	SP		10/17/2013
14-P0028974	194.75	E TECH EQUIPMENT REPAIR	Contracted Repair Services			10/17/2013
14-P0028975	560.23	TROPICAL PLAZA NURSERY	Contracted Repair Services			10/17/2013
14-P0028976	1,980.00	DE LA TORRE COMMERCIAL	Contracted Repair Services			10/17/2013
14-P0028977	519.10	SO CAL LAND MAINTENANCE INC	Contracted Repair Services			10/17/2013
14-P0028978	4,500.00	WESTBERG & WHITE INC	Contracted Repair Services	SP		10/17/2013
14-P0028979	6,400.00	INDUSTRIAL TECHNICAL SERVICES	Buildings - Architects Fee			10/17/2013
14-P0028980	200.00	RINO PRODUCTS CORP	Main/Oper Service Agreements			10/17/2013
14-P0028981	137.50	PYRO-COMM SYSTEMS INC	Non-Instructional Supplies			10/17/2013
14-P0028982	3,196.80	WE DO GRAPHICS INC	Contracted Repair Services			10/17/2013
14-P0028983	1,500.00	AAA ELECTRIC MOTOR SALES	Advertising			10/17/2013
			Repair & Replacement Parts			10/17/2013

Legend: * = Multiple Accounts for this P.O. SP = Special Project

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
14-P0028984	500.00	WOODWARD'S ACE HARDWARE	Non-Instructional Supplies			10/17/2013
14-P0028985	10,393.70	CN SCHOOL AND OFFICE SOLUTIONS INC	Equip/Software - >\$200 <\$1,000	SP	BOND	10/17/2013
14-P0028986	5,000.00	WAXIE SANITARY SUPPLY	Non-Instructional Supplies			10/17/2013
14-P0028987	2,000.00	INTER VALLEY POOL SUPPLY INC	Non-Instructional Supplies			10/17/2013
14-P0028988	11,000.00	PGINET CONSULTING	Contracted Services	SP		10/18/2013
14-P0028989	23,019.74	TROPICAL PLAZA NURSERY	Site Improv - Contracted Svcs	SP		10/18/2013
14-P0028990	345.73	WAXIE SANITARY SUPPLY	Contracted Repair Services	SP		10/18/2013
14-P0028991	4,821.12	CN SCHOOL AND OFFICE SOLUTIONS INC	Equip/Software - >\$200 <\$1,000	SP		10/21/2013
14-P0028992	866.67	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies			10/21/2013
14-P0028993	500.00	COMPUTER SPORTS MEDICINE, INC.	Software License and Fees			10/21/2013
14-P0028994	2,369.81	DELL COMPUTER	Equipment - All Other > \$1,000	SP		10/21/2013
14-P0028995	209.40	DIGITAL MEDIA GROUP LLC	Instructional Supplies	SP		10/21/2013
14-P0028996	2,000.00	OCLC ONLINE COMPUTER LIBRARY	Internet Services			10/21/2013
14-P0028997	150.00	ORANGE COUNTY- LONG BEACH CONSORTIUM FOR	Inst Dues & Memberships			10/21/2013
14-P0028998	100.00	CALIF ORG OF ASSOC DEGREE NURSING PROGRAM	Inst Dues & Memberships			10/21/2013
14-P0028999	445.00	CCCAOE CALIF COM COLL ASSOC	Conference Expenses	SP		10/21/2013
14-P0029000	445.00	CCCAOE CALIF COM COLL ASSOC	Conference Expenses	SP		10/21/2013
14-P0029001	7,800.00	REACH LOCAL INC	Advertising			10/21/2013
14-P0029002	771.00	ASSOCIATED STUDENT AT UC IRVINE	Advertising			10/21/2013
14-P0029003	600.00	CERVANTES PUBLISHING COMPANY	Advertising			10/21/2013
14-P0029004	836.31	CSU FULLERTON	Advertising			10/21/2013
14-P0029005	600.00	ABEL TORRES	Advertising			10/21/2013
14-P0029006	769.50	FOOTHILLS SENTRY	Advertising			10/21/2013
14-P0029007	950.00	ORANGE MAGAZINE	Advertising			10/21/2013
14-P0029008	5,000.00	PANDORA MEDIA INC.	Advertising			10/21/2013
14-P0029009	7,736.47	D4 SOLUTIONS INC.	Advertising			10/21/2013
14-P0029010	185.76	CHAMPAGNE FRENCH BAKERY CAFE LLC	Equipment - Other Contract Svc	SP		10/21/2013
14-P0029011	177.00	ALBERTSON'S	Food and Food Service Supplies	SP		10/21/2013
14-P0029012	80.00	CALED CALIF ASSOC FOR LOCAL ECO DEV	Food and Food Service Supplies	SP		10/21/2013
14-P0029013	256.97	OFFICE DEPOT BUSINESS SVCS	Food and Food Service Supplies	SP		10/21/2013
14-P0029014	185.69	OFFICE DEPOT BUSINESS SVCS	Inst Dues & Memberships	SP		10/21/2013
14-P0029015	1,682.16	THE CORPORATE COLLECTION	Non-Instructional Supplies	SP		10/21/2013
14-P0029016	337.44	NCS PEARSON INC	Non-Instructional Supplies	SP		10/21/2013
14-P0029017	125.28	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		10/21/2013

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
14-P0029018	49,565.98	D4 SOLUTIONS INC.	Equipment - All Other > \$1,000	SP		10/21/2013
14-P0029019	500.00	HOME DEPOT	Instructional Supplies	SP		10/21/2013
14-P0029020	1,494.36	IMAGE WORKS PES INC	Instructional Supplies	SP		10/21/2013
14-P0029021	134.95	AMAZON COM	Instructional Supplies	SP		10/21/2013
14-P0029022	730.00	GOLD COAST TOURS	Transportation - Student	SP		10/22/2013
14-P0029023	1,782.45	FREEDOM COMMUNICATIONS, INC	Advertising			10/22/2013
14-P0029024	299.00	FREEDOM COMMUNICATIONS, INC	Advertising			10/22/2013
14-P0029025	375.00	ACADEMIC SENATE FOR	Conference Expenses			10/22/2013
14-P0029026	1,213.65	MEDCO/PATTERSON MEDICAL	Instructional Supplies	SP		10/22/2013
14-P0029027	784.80	SOCCER CENTRAL	Instructional Supplies	SP		10/22/2013
14-P0029028	254.88	MCPEEK'S DODGE OF ANAHEIM	Non-Instructional Supplies	SP		10/22/2013
14-P0029029	575.00	JFK TRANSPORTATION	Transportation - Student	SP		10/22/2013
14-P0029030	3,800.00	INTEGRATED BIOMETRIC TECHNOLOGY SERVICES,	Fingerprinting	SP		10/22/2013
14-P0029031	2,000.00	FRANKLIN AIR CONDITIONING	Contracted Repair Services			10/22/2013
14-P0029032	118.80	DON BOOKSTORE	Non-Instructional Supplies			10/22/2013
14-P0029033	2,400.00	WESTERN POWER SYSTEMS	Buildings - Contracted Svcs	SP	BOND	10/22/2013
14-P0029034	4,555.00	WESTBERG & WHITE INC	Site Improv - Architects Fee	SP	BOND	10/22/2013
14-P0029035	34,840.00	ALL AMERICAN INSPECTION	Buildings - Construction Tests	SP	BOND	10/22/2013
14-P0029036	14,000.00	RODRIGUEZ ENGINEERING	Buildings - Engineering Costs	SP	BOND	10/22/2013
14-P0029037	1,973.00	KONE INC	Contracted Repair Services			10/22/2013
14-P0029038	85.00	FRANKLIN AIR CONDITIONING	Contracted Repair Services			10/22/2013
14-P0029039	2,400.00	ACEN ACCREDITATION COMMISSION FOR EDUC IN	Other Licenses & Fees			10/22/2013
14-P0029040	355.00	CALCPCAROCF FALL CONFERENCE	Conference Expenses	SP		10/22/2013
14-P0029041	647.11	CONTROL AIR CONDITIONING CORP	Contracted Repair Services			10/22/2013
14-P0029042	1,751.00	CONTROL AIR CONDITIONING CORP	Contracted Repair Services			10/22/2013
14-P0029043	972.76	SANDY BOYD INC	Contracted Repair Services			10/22/2013
14-P0029044	250.00	PABLO E. DIAZ	Contracted Services	SP		10/22/2013
14-P0029045	570.00	CSU LONG BEACH	Advertising			10/22/2013
14-P0029046	823.39	FISHER SCIENTIFIC	Instructional Supplies	SP		10/22/2013
14-P0029047	7,365.40	COUNTY OF ORANGE	Public Agencies' Assess & Fees			10/23/2013
14-P0029048	504.39	DUNN EDWARDS CORP	Contracted Repair Services	SP		10/23/2013
14-P0029049	300.00	LUIS A. CORREA	Conference Expenses			10/23/2013
14-P0029050	200.00	VALDOVINOS NICHOLAS GREGORY	Reproduction/Printing Expenses	SP		10/23/2013
14-P0029051	212.95	POWER PLUS	Contracted Repair Services			10/24/2013

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P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
14-P0029052	2,565.86	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		10/24/2013
14-P0029053	1,026.35	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		10/24/2013
14-P0029054	513.17	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies	SP		10/24/2013
14-P0029055	1,995.00	TROPICAL PLAZA NURSERY	Landscaping			10/24/2013
14-P0029056	1,400.00	DONALD W BERNAL	Maint Contract - Other Equip			10/24/2013
14-P0029057	787.00	DE LA TORRE COMMERCIAL	Contracted Repair Services			10/24/2013
14-P0029058	2,250.00	WESTERN POWER SYSTEMS	Buildings - Engineering Costs	SP		10/24/2013
14-P0029059	67,477.00	ORANGE COUNTY SANITATION DISTRICT	Public Agencies' Assess & Fees			10/24/2013
14-P0029060	2,245.48	DENNIS JAMES CLEEK	Instructional Supplies	SP		10/24/2013
14-P0029061	952.42	MONTGOMERY HARDWARE CO	Contracted Repair Services			10/24/2013
14-P0029062	68,965.68	ACCUVANT INC	Equipment - All Other > \$1,000			10/24/2013
14-P0029063	1,312.42	STAY SAFE SUPPLY INC	Non-Instructional Supplies			10/24/2013
14-P0029064	3,416.41	XPEDX PAPER CO	Non-Instructional Supplies			10/24/2013
14-P0029065	138,150.75	AVDB GROUP CA INC	Equipment - All Other > \$1,000	SP	BOND	10/24/2013
14-P0029066	660.00	MARCO A. RAMIREZ	Food and Food Service Supplies	SP		10/25/2013
14-P0029067	2,833.00	TROPICAL PLAZA NURSERY	Site Improv - Contracted Svcs	SP		10/25/2013
14-P0029068	4,485.00	SANTA ANA CHAMBER OF COMMERCE	Inst Dues & Memberships			10/25/2013
14-P0029069	7,206.43	FRANKLIN AIR CONDITIONING	Contracted Repair Services			10/25/2013
14-P0029070	695.00	UNIVERSITY ECONOMIC DEVELOPMENT ASSOC	Conference Expenses			10/25/2013
14-P0029071	754.33	WALLCUR INC	Instructional Supplies	SP		10/25/2013
14-P0029072	231.11	LAERDAL MEDICAL CORP	Instructional Supplies	SP		10/25/2013
14-P0029073	1,234.00	PEARSON ED	Books, Mags & Ref Mat, Non-Lib	SP		10/25/2013
14-P0029074	505.67	MCGRAW HILL GLOBAL EDUCATION, LLC	Books, Mags & Ref Mat, Non-Lib	SP		10/25/2013
14-P0029075	396.72	NEW READERS PRESS	Books, Mags & Ref Mat, Non-Lib	SP		10/25/2013
14-P0029076	865.99	CENGAGE LEARNING/ EDUC. TO GO	Books, Mags & Ref Mat, Non-Lib	SP		10/25/2013
14-P0029077	274.35	GAYLORD BROS	Non-Instructional Supplies	SP		10/25/2013
14-P0029078	50,000.00	ATKINSON ANDELSON LOYA RUUD ROMO	Legal Expenses			10/25/2013
14-P0029079	39.38	CAPITOL ENQUIRY	Books, Mags & Ref Mat, Non-Lib			10/25/2013
14-P0029080	1,692.16	MMS MEDICAL SUPPLY CO	Instructional Supplies	SP		10/25/2013
14-P0029081	90.00	HONORS TRANSFER COUNCIL OF CALIF	Inst Dues & Memberships			10/25/2013
14-P0029082	1,664.51	TURF STAR INC	Contracted Repair Services			10/25/2013
14-P0029083	476.19	GOLD COAST TOURS	Transportation - Student	SP		10/25/2013
14-P0029084	246.24	PICKWICK PAPER PRODUCTS INC	Instructional Supplies	SP		10/25/2013
14-P0029085	2,670.00	ORANGE COUNTY PERFORMING ARTS	Other Exp Paid for Students	SP		10/25/2013

* 5.17 (5)

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10/13/13 thru 10/26/13

P.O. #	Amount	Vendor Name	Classification	SP	Bond	Date
14-P0029086	895.00	THE GRANTSMANSHIP CENTER	Conference Expenses	SP		10/25/2013
14-P0029087	445.00	ASSOC. FOR CAREER & TECHNICAL ED	Conference Expenses	SP		10/25/2013
14-P0029088	2,576.28	SAN FRANCISCO MARRIOTT	Conference Expenses	SP		10/25/2013
14-P0029089	2,625.00	CASFAA	Conference Expenses	SP		10/25/2013
14-P0029090	581.93	CHAPMAN UNIVERSITY	Food and Food Service Supplies	SP		10/25/2013
14-P0029091	5,000.00	AMAZON COM	Library Books	SP		10/25/2013
14-P0029092	500.00	NIKKIS FLAG SHOPPE	Repair & Replacement Parts			10/25/2013
14-P0029093	280.00	OFFICE DEPOT BUSINESS SVCS	Non-Instructional Supplies			10/25/2013
14-P0029094	300.00	DON BOOKSTORE	Books, Mags & Ref Mat, Non-Lib	SP		10/25/2013
14-P0029095	347.76	FREY SCIENTIFIC/EDUC PUBL SERVICE	Instructional Supplies	SP		10/25/2013
14-P0029096	1,954.56	PASCO SCIENTIFIC	Instructional Supplies	SP		10/25/2013
14-P0029097	1,350.67	SEHI COMPUTER PRODUCTS	Non-Instructional Supplies	SP		10/25/2013
14-P0149276	3,821.27	BOOTH INDUSTRIES, INC	Maint/Oper Service Agreements			10/14/2013
14-P0149277	10,000.00	GOVERNMENT	Software Support Service-Fixed			10/15/2013
14-P0149278	10,000.00	GOVERNMENT	Software Support Service-Fixed			10/15/2013
14-P0149279	27,000.00	CAPE ASSOCIATION	Instructional Agmt - Salary	SP		10/15/2013
14-P0149280	12,700.00	TRICOM FIRE & ELECTRIC INC	Maint/Oper Service Agreements			10/17/2013
14-P0149281	3,500.00	TRICOM FIRE & ELECTRIC INC	Maint/Oper Service Agreements			10/17/2013
14-P0149282	279,818.00	CSU FULLERTON AUXILIARY SVCS CORP	Contracted Services	SP		10/23/2013
14-P0149283	364,440.00	NORTH ORANGE COUNTY COMMUNITY	Contracted Services	SP		10/23/2013

Grand Total: \$ 1,850,761.74

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PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM OCTOBER 13, 2013 THROUGH OCTOBER 26, 2013
BOARD MEETING OF NOVEMBER 12, 2013

P.O. #	Amount	Description	Department	Comment
14-P0028918	\$397,931.76	Media Control Systems hardware, programming and installation for Humanities Building at Santiago Canyon College	SCC-Administrative Services	Purchased from the California Multiple Award Schedule (CMAS) Contract #4-12-58-0071C Board approved: August 19, 2013
14-P0028989	\$23,019.74	Replacement of water pump at the Athletic field at Santiago Canyon College	SCC-Administrative Services	Received Quotations: 1) *Tropical Plaza Nursery, Inc. 2) Academy Electric *Successful Bidder
14-P0029018	\$49,565.98	Sony video cameras, hardware, software licenses and installation for OC-Sheriff's Regional Training Academy	DO-ITS	Received Quotations: 1) *D4 Solutions 2) B & H Photo 3) American Security Group *Successful Bidder
14-P0029035	\$34,840.00	DSA mandated In-Plant inspection services for the Temporary Village at Santa Ana College	DO-Facility Planning	Board approved: October 14, 2013
14-P0029059	\$67,477.00	Sewer User fees for 2013-2014	DO-Facility Planning	
14-P0029062	\$68,965.68	Brocade network and data communications equipment	DO-ITS	Purchased from the Western State ContractingAlliance (WSCA) Master Price Agreement #7-09-70-14 Board approved: October 8, 2012
14-P0029065	\$138,150.75	Sound system hardware, programming and installation for Gymnasium at Santiago Canyon College	DO-Facility Planning	Bid #1214 Board approved: September 23, 2013

PURCHASE ORDERS SUPPLEMENT
PURCHASE ORDERS OF \$15,000 AND OVER
FROM OCTOBER 13, 2013 THROUGH OCTOBER 26, 2013
BOARD MEETING OF NOVEMBER 12, 2013

P.O. #	Amount	Description	Department	Comment
14-P0029078	\$50,000.00	Specialized legal services related to construction matters and Orange County funding disputes	DO-Business Operations/Fiscal Services	Board approved: July 22, 2013
14-P0149279	\$27,000.00	Instructional agreement for law enforcement training classes	SAC-Fire Technology	Board approved: September 23, 2013
14-P0149282	\$279,818.00	Sub-contract agreement with CSU Fullerton Auxiliary Service in relation with HSI Engage in STEM Title III - Year 3 grant	SAC-Counseling	Board approved: August 19, 2013
14-P0149283	\$364,440.00	Sub-contract agreement with North Orange CCD in relation with HSI Engage in STEM Title III - Year 3 grant	SAC-Counseling	Board approved: August 19, 2013

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Educational Services

To:	Board of Trustees	Date: November 12, 2013
Re:	Approval of Resource Development Items	
Action:	Request for Approval	

ANALYSIS

Items for the following categorical programs have been developed:

	<u>Project Title</u>	<u>Award Date</u>	<u>Amount</u>
1.	California Early Childhood Mentor Program (SAC/SCC) Sub-award from Chabot-Las Positas Community College District (CLPCCD) a federally-funded grant to support the ongoing development of regional mentoring programs for prospective teachers. (13/14, 14/15). <i>No match required.</i>	08/01/2013	\$1,900
2.	Enrollment Growth for Nursing ADN Programs - Year 2 (SAC) - <i>Augmentation</i> Year two of a two-year grant award from the California Community Colleges Chancellor's Office to increase Santa Ana College's Nursing Program's enrollment capacity, retention and program completion rates, and the number of students who pass the state licensing exam. (13/14, 14/15). <i>No match required.</i>	10/07/2013	\$78,500

RECOMMENDATION

It is recommended that the board approve these items and that the Vice Chancellor of Business Operations/Fiscal Services or his designee be authorized to enter into related contractual agreements on behalf of the district.

Fiscal Impact: \$80,400	Board Date: November 12, 2013
Item Prepared by: Maria Gil, Resource Development Coordinator	
Item Submitted by: Enrique Perez, J.D., Assistant Vice Chancellor, Educational Services	
Item Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

SPECIAL PROJECT DETAILED BUDGET #1217**NAME: California Early Childhood Mentor Program (Santa Ana College/Santiago Canyon College)****FISCAL YEAR: 2013/2014 - 2014/2015**

CONTRACT PERIOD: 8/1/13 - 07/31/2014

CONTRACT AWARD: \$1,900

CONTRACT NO. CN130165

CFDA No. 93.575

Sub-award from Chabot-Las Positas Community College District

PROJ ADM: Bart Hoffman/Corine Doughty

PROJ DIR: Gwen Morgan-Beazell

Date: 10/30/2013

		New Budget	
GL Account String	Description	Debit	Credit
12-1217-000000-10000-8891	Other Local Rev - Special Proj : Santa Ana College		1,900
12-1217-130500-15717-4310	Instructional Supplies : Human Development	450	
12-1217-130500-15717-5940	Reproduction/Printing Expenses : Human Development	450	
12-1217-619000-15717-1483	Beyond Contr - Reassigned Time : Human Development <i>Program facilitation for California Early Childhood Mentor Program grant. Gwen Morgan-Beazell stipend amount \$885.</i>	885	
12-1217-619000-15717-3115	STRS - Non-Instructional : Human Development	73	
12-1217-619000-15717-3325	Medicare - Non-Instructional : Human Development	12	
12-1217-619000-15717-3435	H & W - Retiree Fund Non-Inst : Human Development	8	
12-1217-619000-15717-3515	SUI - Non-Instructional : Human Development	1	
12-1217-619000-15717-3615	WCI - Non-Instructional : Human Development	21	
	Total 1217 - CA ECMP FY 13-14	1,900	1,900

SPECIAL PROJECT DETAILED BUDGET #2211

NAME: Enrollment Growth for Associate Degree Nursing (ADN) RN Program - Year 2 (Santa Ana College)

FISCAL YEAR 2013/2014 - 2014/2015

CONTRACT TERM: 07/01/2013 - 12/31/2014

CONTRACT AWARD: \$152,000

Augmentation \$78,500

Revised Award \$230,500

Contract No. 13-116-033

PROJ ADM.: Becky Miller
PROJ. DIR.: Becky Miller
Date: 10/31/2013

GL Account String	Description	Current Budget		Revised Budget		Budget Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2211-000000-10000-8659	Other Reimb Categorical Allow : Santa Ana College		152,000		230,500		78,500
12-2211-679000-10000-5865	Indirect Costs : Santa Ana College @ 4%	5,846		8,865		3,019	
12-2211-631000-15310-1430	Part-Time Counselors : Counseling	2,000		0			2,000
12-2211-631000-15310-3115	STRS - Non-Instructional : Counseling	165		0			165
12-2211-631000-15310-3325	Medicare - Non-Instructional : Counseling	29		0			29
12-2211-631000-15310-3435	H & W - Retiree Fund Non-Inst : Counseling	20		0			20
12-2211-631000-15310-3515	SUI - Non-Instructional : Counseling	22		0			22
12-2211-631000-15310-3615	WCI - Non-Instructional : Counseling	48		0			48
12-2211-123010-16640-1310	Part-Time Instructors : Nursing	25,985		54,900		28,915	
	TEAS prep classes: hrs. rate btw \$52.80 - \$61.12						
	FA13 @ 23.9 LHE \$23,339; SP14 @ 23.64 LHE \$21,664						
	FA14 @ 9.3 LHE \$9,897						
12-2211-123010-16640-1313	Beyond Contract-Instructors : Nursing	2,356		14,358		12,002	
	Skills Lab 100 hrs. x \$47.12/hr. x 3 semesters						
12-2211-123010-16640-1483	Beyond Contract Reassigned-time	0		2,011		2,011	
	\$30.56/hr. x 0.60 LHE x 3 semesters						
12-2211-123010-16640-2130	Classified Employees : Nursing, eff. 10/1/13	53,137		67,351		14,214	
	Elva Negrete, Student Services Coordinator @ 63%						
	Dawn Williams, Intermediate Clerk @ 100%						
12-2211-123010-16640-2320	Classified Employees - Hourly : Nursing	7,156		10,903		3,747	
	Learning Facilitator \$17.89/hr. x 200 hrs x 3 semesters						
12-2211-123010-16640-2440	Instructional Associates : Nursing	15,470		17,850		2,380	
	15 CTAs x \$35/hr. x 24 hrs.						
	CTA x 50 hours x 3 semesters (Skills Lab simulation)						
12-2211-123010-16640-3111	STRS - Instructional : Nursing	2,338		5,714		3,376	

SPECIAL PROJECT DETAILED BUDGET #2211

NAME: Enrollment Growth for Associate Degree Nursing (ADN) RN Program - Year 2 (Santa Ana College)

FISCAL YEAR 2013/2014 - 2014/2015

CONTRACT TERM: 07/01/2013 - 12/31/2014

CONTRACT AWARD:

\$152,000

Augmentation

\$78,500

Revised Award

\$230,500

Contract No. 13-116-033

PROJ ADM.: Becky Miller
PROJ. DIR.: Becky Miller
Date: 10/31/2013

GL Account String	Description	Current Budget		Revised Budget		Budget Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2211-123010-16640-3115	STRS - Non-Instructional : Nursing	0		166		166	
12-2211-123010-16640-3215	PERS - Non-Instructional : Nursing	6,067		7,706		1,639	
12-2211-123010-16640-3315	OASDHI - Non-Instructional : Nursing	3,362		4,278		916	
12-2211-123010-16640-3321	Medicare - Instructional : Nursing	635		1,263		628	
12-2211-123010-16640-3325	Medicare - Non-Instructional : Nursing	890		1,188		298	
12-2211-123010-16640-3331	PARS - Instructional : Nursing	201		232		31	
12-2211-123010-16640-3335	PARS - Non-Instructional : Nursing	93		142		49	
12-2211-123010-16640-3415	H & W - Non-Instructional : Nursing	13,211		9,262			3,949
12-2211-123010-16640-3431	H & W - Retiree Fund Inst : Nursing	438		871		433	
12-2211-123010-16640-3435	H & W - Retiree Fund Non-Inst : Nursing	614		819		205	
12-2211-123010-16640-3511	SUI - Instructional : Nursing	482		44			438
12-2211-123010-16640-3515	SUI - Non-Instructional : Nursing	675		41			634
12-2211-123010-16640-3611	WCI - Instructional : Nursing	1,051		2,091		1,040	
12-2211-123010-16640-3615	WCI - Non-Instructional : Nursing	1,473		1,966		493	
12-2211-123010-16640-3915	Other Benefits - Non-Instruct : Nursing	1,094		1,650		556	
12-2211-123010-16640-4310	Instructional Supplies : Nursing <i>Test - TEAS at \$46 x 75 tests</i>	2,615		3,460		845	
12-2211-123010-16640-5100	Contracted Services : Nursing <i>Consultant services for curriculum projects</i>	0		3,000		3,000	
12-2211-123010-16640-5630	Maint Contract - Office Equip : Nursing	1,200		2,568		1,368	
12-2211-123010-16640-5845	Excess/Copies Usage : Nursing	832		832		0	
12-2211-123010-16640-6410	Equipment - All Other > \$1,000 : Nursing <i>two (2) computers @ \$1,750/unit</i>	0		3,500		3,500	

6.1 (4)

SPECIAL PROJECT DETAILED BUDGET #2211

NAME: Enrollment Growth for Associate Degree Nursing (ADN) RN Program - Year 2 (Santa Ana College)

FISCAL YEAR 2013/2014 - 2014/2015

CONTRACT TERM: 07/01/2013 - 12/31/2014

CONTRACT AWARD:

\$152,000

Augmentation

\$78,500

Revised Award

\$230,500

Contract No. 13-116-033

PROJ ADM.: Becky Miller

PROJ. DIR.: Becky Miller

Date: 10/31/2013

GL Account String	Description	Current Budget		Revised Budget		Budget Changes (+/-)	
		Debit	Credit	Debit	Credit	Debit	Credit
12-2211-123010-16640-6419	Equip/Software - >\$200 <\$1,000 : Nursing <i>One (1) printer @ \$269/unit</i>	220		269		49	
12-2211-675000-16640-5210	Conference Expenses : Nursing	400		1,700		1,300	
12-2211-732000-16640-7610	Books Paid for Students : Nursing <i>Books for Students - ATI Review 15 books @ \$100/each</i>	1,875		1,500			375
	Total 2211 - Enrollment Growth Yr 2 (SAC)	152,000	152,000	230,500	230,500	86,180	86,180

6.1 (5)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

(Board of Trustees)

To:	Board of Trustees	Date: November 12, 2013
Re:	Adoption of Resolution No. 13-41 in Honor of Lorenzo A. Ramirez	
Action:	Request for Action	

RECOMMENDATION

It is recommended to adopt Resolution No. 13-41 in honor of Lorenzo A. Ramirez.

Fiscal Impact: None	Board Date: November 12, 2013
Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees	
Submitted by: Phillip E. Yarbrough, Member, Board of Trustees	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Resolution in Honor of Lorenzo A. Ramirez

Resolution No. 13-41

WHEREAS, on March 2, 1945, Mr. Lorenzo A. Ramirez joined Mr. Gonzalo Mendez, Mr. Thomas Estrada, Mr. William Guzman, and Mr. Frank Palomino in filing a class-action lawsuit on behalf of their families and on behalf of 5,000 other persons of Mexican and Latin ancestry against the El Modena, Garden Grove, Santa Ana, and Westminster School Districts, respectively, for discrimination against Mexican students; and

WHEREAS, Mr. Ramirez and the other plaintiffs in this landmark lawsuit objected to their children being forced to attend segregated schools based on their ancestry and that such segregation was a violation of equal protection under the law; and,

WHEREAS, Mr. Ramirez and the other plaintiffs in this lawsuit were successful in convincing the presiding judge, Paul McCormick, that social equality is a core principle of the American public education system and that public schools in California must be open to all children regardless of lineage and that a doctrine of “separate but equal” is not equal; and,

WHEREAS, their case, *Mendez et al. v. Westminster School District et al.*, led directly to then Governor of California Earl Warren’s signing into law legislation that ended segregation in public schools across the State of California. This lawsuit and the court’s decision had a powerful impact upon the 1954 United States Supreme Court ruling in *Brown v. Topeka Board of Education* that “separate education facilities are inherently unequal” and the subsequent desegregation of schools across the entire United States of America.

THEREFORE BE IT RESOLVED, that the Rancho Santiago Community College District Board of Trustees honors Mr. Lorenzo A. Ramirez, former longtime resident of Orange (El Modena), for his pioneering efforts to desegregate schools and to bring justice to the classrooms of Orange County and beyond.

Dated this 12th day of November 2013.

Ayes:

Noes:

Absent:

Abstain:

Raúl Rodríguez, Ph.D.
Secretary to the Board of Trustees

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

(Board of Trustees)

To:	Board of Trustees	Date: November 12, 2013
Re:	Adoption of Resolution No. 13-42 to Reaffirm Board Policy 2200 Board Duties and Responsibilities	
Action:	Request for Action	

RECOMMENDATION

It is recommended to adopt Resolution No. 13-42 to reaffirm BP 2200 Board Duties and Responsibilities.

Fiscal Impact: None	Board Date: November 12, 2013
Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees	
Submitted by: John Hanna, Member, Board of Trustees	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Adoption of Resolution to Reaffirm Board Policy 2200 Board Duties and Responsibilities

Resolution No. 13-42

Whereas Board Policy 2305 requires that the Board at its Annual Organization Meeting in December reaffirm Board Policies 2715 Code of Ethics/Standards of Practice, 2735 Board Member Travel, and 6320 Investments; and

Whereas it would be of benefit to include at that meeting reaffirmation of Board Policy 2200 Board Duties and Responsibilities which reads as follows:

BP 2200 Board Duties and Responsibilities

Reference:

Accreditation Standard IVB.1.d

The Board of Trustees governs on behalf of the citizens of the District in accordance with the authority granted and duties defined in Education Code Section 70902.

The Board is committed to fulfilling its responsibilities to:

- Represent the public interest
- Establish policies that define the institutional mission and set prudent, ethical and legal standards for college operations
- Hire and evaluate the Chancellor
- Delegate power and authority to the Chancellor to effectively lead the District except the board shall not delegate any power that is expressly made non-delegable by statute
- Assure fiscal health and stability
- Monitor institutional performance and educational quality
- Advocate and protect the District

Revised: October 8, 2012 (Previously BP9000), and

Whereas, because there is only one board meeting in November, insufficient time exists to amend Board Policy 2305 to include a reaffirmation of Board Policy 2200,

Therefore be it resolved, that the Board of Trustees of the Rancho Santiago Community College District will reaffirm Board Policy 2200 at its December 9 organizational meeting, and

Be it further resolved, that the Board of Trustees of the Rancho Santiago Community College District requests that the Board Policy consider amending BP 2305 to include a reaffirmation of BP 2200.

Dated this 12th day of November 2013.

Ayes:

Noes:

Absent:

Abstain:

Raúl Rodríguez, Ph.D.
Secretary to the Board of Trustees

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

To:	Board of Trustees	Date: November 12, 2013
Re:	Review of RSCCD Board of Trustees Self-Evaluation	
Action:	Receive and Review	

BACKGROUND

Board Policy 2745 provides for the Board of Trustees to conduct an annual self-evaluation by November of each year.

ANALYSIS

An evaluation survey was approved by the Board on October 8, 2012 and was distributed to individuals identified in Board Policy 2745. The survey responses were presented to the Board at the October 28, 2013 meeting. Subsequent to that meeting, the individual Board members completed the self-evaluation instrument. Those responses are now provided to the Board for review and discussion.

RECOMMENDATION

It is recommended that the Board of Trustees review the evaluation responses and complete the self-evaluation process for 2013.

Fiscal Impact: None	Board Date: November 12, 2013
Prepared by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Submitted by: John Didion, Exec. Vice Chancellor, Human Res. & Educational Services	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	



**Rancho Santiago Community College District (RSCCD)
Board of Trustees Self-Evaluation of
Internal Operations and Goals, 2013**

November 2013

The RSCCD Board of Trustees recognizes that it can better achieve its internal board operation and performance goals if it annually reviews itself. After reviewing feedback obtained from an online questionnaire last month (disseminated to various community, faculty/staff and students who interact with board members in committee work and meetings), Board members (n=8) assessed their own activities using the same survey instrument; those data are included in this report, along with four years' prior data for comparison purposes.

Summary of Findings

Overall, members look favorably upon Board operations—respondents exclusively assigned ratings of 1 (“strongly agree”) or 2 (“agree”) to 33 of the 44 (three-quarter) categories assessed. Other findings include:

- Members expressed “don’t know/not applicable” in only three instances this year (compared to more than 15 categories on the prior year’s survey) regarding 1) board members’ understanding that they have no legal authority beyond board meetings, 2) board’s knowledge about the mission and purpose of the institution, and 3) the board regularly develops and reviews goals for continuous improvement.
- Nine items received a “DISAGREE” response, specifically six in the area of “strategic planning,” two in the area of “board relations with the chancellor, president, faculty and staff” and one in the area of “community relation/advocacy.”
- The Board believes their greatest strengths are:
 - the positive relationship among members in that there is mutual respect and recognition of each other’s opinions, even when it is a difference of opinion,
 - the proper delegation and effective communication between board members and the chancellor, and
 - the board members recognize and value the shared governance process at work in the district.

- Major accomplishments members identified for this past year included the successful passage of Measure Q and Proposition 30, the transition into the newly created district boundaries elections model that resulted in three new members and emerging from the state-wide financial crisis ready for growth.
- Board members would like to address the following issues:
 - Continue to build better relationships with the community to share district's accomplishments, as well as understand their needs/concerns that the district could address,
 - Commitment to confidentiality among board members on sensitive issues revealed/discussed in closed sessions, and
 - Additional training for new members so that they can better serve the community and the students they represent.

Detailed responses, as well as comparisons with responses from the prior four years' surveys, and respondent comments, follow.

Detail of Findings

RSCCD Board of Trustees Self-Evaluation Results, 2013

	Strongly Agree	Agree	Disagree	Strongly Disagree	Not Applicable
Board Organization and Operation					
Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently.	6	2	0	0	0
Board members respect each others' opinions.	5	3	0	0	0
The board conducts its meetings in compliance with state laws, including The Brown Act.	5	3	0	0	0
Board members understand that they have no legal authority beyond board meetings.	2	5	0	0	1
Board members regularly seek the opinion of the student trustee.	1	7	0	0	0
Policy Role					
Board meetings focus on policy issues that relate to board responsibilities.	5	3	0	0	0
The board focuses on policy in board discussion, not administrative matters.	3	5	0	0	0
The board is knowledgeable about the mission and purpose of the institution.	3	4	0	0	1
The board clearly delegates the administration of the colleges to the chancellor.	5	3	0	0	0
The board ensures compliance with federal and state laws and measures for emergency response.	5	3	0	0	0
Strategic Planning					
The board understands the budget process.	2	5	1	0	0
The board gives adequate attention to the mission, goals, and future planning of the district.	2	6	0	0	0
The board regularly develops and reviews goals for continuous improvement.	1	5	1	0	1
The board has adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met.	1	6	1	0	0
The board understands the colleges' educational programs and services.	1	7	0	0	0
The board is appropriately involved in defining the vision and goals of the district.	2	5	1	0	0
The board understands the financial audit and accepts responsibility for implementation of its recommendations.	1	6	1	0	0
The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district.	3	4	1	0	0
The board understands the accreditation process and accepts responsibility for implementation of its recommendations.	3	5	0	0	0

RSCCD Board of Trustees Self-Evaluation Results, 2013 (cont.)

	Strongly Agree	Agree	Disagree	Strongly Disagree	Not Applicable
Board Relations with the Chancellor, Presidents, Faculty, and Staff					
The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor.	5	3	0	0	0
The board keeps the chancellor informed of community contacts.	3	5	0	0	0
The board follows a procedure for annual evaluations of the chancellor.	3	5	0	0	0
The board understands the difference between its policy and oversight roles and the roles of the chancellor and staff.	2	6	0	0	0
The board and chancellor have a positive, cooperative relationship.	5	3	0	0	0
The board understands its role and that of the chancellor, presidents, faculty, and staff.	5	3	0	0	0
The board sustains a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership.	4	4	0	0	0
The board completes the chancellor evaluation process and uses the results to strengthen the chancellor's performance and relationships.	4	4	0	0	0
The board follows communication procedures with staff.	3	4	1	0	0
Trustees work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district.	4	3	1	0	0
Community Relations/Advocacy					
Board members are knowledgeable about community college and state-related issues.	2	6	0	0	0
The board acts as an advocate for community colleges.	5	3	0	0	0
Board members participate actively in community activities.	4	4	0	0	0
Board agendas include legislative and state policy issues that will impact the district.	3	5	0	0	0
Board members act on behalf of the entire community.	2	5	1	0	0
The board recognizes and celebrates positive accomplishments of the district and colleges.	4	4	0	0	0
The board works to build a positive image of the district in the community.	4	4	0	0	0
Board members adhere to policies for dealing with college, community citizens, and the media.	2	6	0	0	0
The community and district employees are aware of who the elected trustees are and their role in district governance.	3	5	0	0	0
Board Leadership, Ethics, and Standards of Conduct					
The board understands collective bargaining and its role in the process.	4	4	0	0	0
The board practices appropriate collegial consultation (participatory governance).	2	6	0	0	0
The board maintains confidentiality of privileged information.	1	7	0	0	0
The board makes decisions in the best interest of students, the colleges, and the entire district.	4	4	0	0	0
The board operates ethically without conflict of interest following established board policies.	3	5	0	0	0
Board members participate in trustee development activities.	3	5	0	0	0

RSCCD Board of Trustees Self-Evaluation Results, 2009-2013

	# "strongly agree" or "agree"				
	2013 Survey	2012 Survey	2011 Survey	2010 Survey	2009 Survey
	n=8	n=6	n=8	n=7	n=8
Board Organization and Operation					
Board meetings are conducted in a manner in which the purposes are achieved effectively and efficiently.	8	6	8	7	8
Board members respect each others' opinions.	8	5	8	7	8
The board conducts its meetings in compliance with state laws, including The Brown Act.	8	6	7	6	7
Board members understand that they have no legal authority beyond board meetings.	7	6	8	7	7
Board members regularly seek the opinion of the student trustee.	8	5	5	5	7
Policy Role					
Board meetings focus on policy issues that relate to board responsibilities.	8	6	8	7	7
The board focuses on policy in board discussion, not administrative matters.	8	5	7	7	7
The board is knowledgeable about the mission and purpose of the institution.	7	5	8	6	8
The board clearly delegates the administration of the colleges to the chancellor.	8	6	8	7	7
The board ensures compliance with federal and state laws and measures for emergency response.	8	6	8	7	8
Strategic Planning					
The board understands the budget process.	7	4	7	6	7
The board gives adequate attention to the mission, goals, and future planning of the district.	8	4	7	6	6
The board regularly develops and reviews goals for continuous improvement.	6	4	5	6	6
The board has adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met.	7	5	6	6	6
The board understands the colleges' educational programs and services.	8	4	7	5	6
The board is appropriately involved in defining the vision and goals of the district.	7	4	7	7	7
The board understands the financial audit and accepts responsibility for implementation of its recommendations.	7	6	7	6	8
The board understands the fiscal condition of the organization and provides fiscal oversight to assure the financial stability of the district.	7	5	8	7	8
The board understands the accreditation process and accepts responsibility for implementation of its recommendations.	8	6	7	7	7

RSCCD Board of Trustees Self-Evaluation Results, 2009-2013 (*cont.*)

	# "strongly agree" or "agree"				
	2013 Survey	2012 Survey	2011 Survey	2010 Survey	2009 Survey
	n=8	n=6	n=8	n=7	n=8
Board Relations with the Chancellor, Presidents, Faculty, and Staff					
The board reaches decisions on the basis of the study of available background data and consideration of the recommendation of the chancellor.	8	5	7	7	7
The board keeps the chancellor informed of community contacts.	8	5	6	6	7
The board follows a procedure for annual evaluations of the chancellor.	8	4	6	6	6
The board understands the difference between its policy and oversight roles and the roles of the chancellor and staff.	8	6	8	7	7
The board and chancellor have a positive, cooperative relationship.	8	6	8	7	4
The board understands its role and that of the chancellor, presidents, faculty, and staff.	8	6	8	7	7
The board sustains a strong board/chancellor partnership and provides ongoing support for the chancellor to foster a strong partnership.	8	6	8	7	5
The board completes the chancellor evaluation process and uses the results to strengthen the chancellor's performance and relationships.	8	4	5	6	6
The board follows communication procedures with staff.	7	4	6	5	7
Trustees work directly with community leaders and elected officials (local, state, national) to address issues/legislation that affect the college district.	7	6	8	6	7
Community Relations/Advocacy					
Board members are knowledgeable about community college and state-related issues.	8	6	8	6	8
The board acts as an advocate for community colleges.	8	6	8	7	8
Board members participate actively in community activities.	8	5	6	6	7
Board agendas include legislative and state policy issues that will impact the district.	8	6	8	6	8
Board members act on behalf of the entire community.	7	6	7	7	8
The board recognizes and celebrates positive accomplishments of the district and colleges.	8	6	7	6	7
The board works to build a positive image of the district in the community.	8	6	8	7	8
Board members adhere to policies for dealing with college, community citizens, and the media.	8	5	6	6	7
The community and district employees are aware of who the elected trustees are and their role in district governance.	8	6	3	6	3
Board Leadership, Ethics, and Standards of Conduct					
The board understands collective bargaining and its role in the process.	8	6	7	6	7
The board practices appropriate collegial consultation (participatory governance).	8	6	7	7	7
The board maintains confidentiality of privileged information.	8	5	7	7	8
The board makes decisions in the best interest of students, the colleges, and the entire district.	8	6	8	7	8
The board operates ethically without conflict of interest following established board policies.	8	6	7	7	7
Board members participate in trustee development activities.	8	6	7	6	7

2013 Respondents' Comments

Board's greatest strengths:

- Diversity, community contacts, proper delegation to the Chancellor, recognition of the value of shared governance, advocates for the District locally and on the state and federal level, committed to a continuous process of improvement, supportive of students and the student trustee, supporting all faculty and staff, independence.
- A shared governance structure that is a model for the system. Respect for other board members and their opinions, including differences in those opinions. Understanding the mission statement and its importance as a relevant guide to policy decisions.
- Extensive trustee experience. Many years of board history from seasoned trustees. Former assemblyman and council woman's political connections. And procedural knowledge. Balanced and equal community representation. Patience and mentoring for new trustees.
- Diversity of professional backgrounds of trustees. Deliberative and thoughtful board.
- The board is able to communicate effectively during board meetings both in open session and closed session. Even when dissent takes place, for the most part, it is handled respectfully and courteously. The board is also able to communicate effectively with the Chancellor.
- Respectful of each other, good working relationships despite differences. Dedicated to District and involved in its growth and accomplishments. Does not micromanage Chancellor or staff.
- Respect for each other's position

Major accomplishments of the Board in the past year:

- Transition to district election of trustees with a board more reflective of the community it serves, placing on the ballot and supporting passage of Measure Q, supporting proposition 30, effective self-evaluation process and participation in accreditation process, standing up for students and employees, continuing education of trustees, aggressively pursuing grants, public and private funds and other income for District, supporting administration in the prudent expenditure of funds, supportive of faculty and administrations efforts for student success.
- Emerging from the statewide financial crises to a position of strength and growth that will help our institutions achieve the mission statement for years to come. Working diligently, openly and collegially with the constituent groups as active participants in management. Implementing the Voters Rights Act in full compliance with the law. Fulfilling the requirements of the Voters Rights Act with local community leaders and groups, with our employees and collegially with board members, and setting policies that help in the transition as that law was enacted at our institution.
- Maintain public confidence. And board cohesiveness despite a bit of dissent from a couple trustees.
- Passed balanced and positive budget for fiscal year, and began thoughtful discussion of multi-year capital planning and continued implementation of Measure E and Measure Q bond programs.
- The board seems to have successfully handled the transition created by re-districting which resulted in three newly elected board members. The board also successfully supported legislation important to the success of our students and faculty and in the best interest of the district. The board additionally also made the necessary updates to its policies in a seamless process. Of great importance as well was the board's support in advocating for community colleges even if at odds with other bodies, agencies and elected officials.
- New Board under single member districts with large learning curve; however, Trustees have shown themselves eager to work together and maintain strong fiscal policies of past for the greater good.
- Weathering the fiscal crisis

Areas in which the Board could improve:

- Working relationships with college foundations---possibly have annual meetings; improve training for new trustees and track education efforts of all trustees. Work with Chancellor and College Presidents to maximize participation by trustees in college activities understanding that many trustees work during the 8am-5pm timeframe when most college events are held. Work with Chancellor to have more presentations by faculty, students, classified and college presidents and administration on district and college activities and programs. Have two meetings a year at each of the college campuses to increase access to the Board for students, faculty and staff.
- Helping new board members learn what they need to know so that they can be the leaders we need to fulfill our common mission to bring the educational services desperately needed to our community and our students.
- Ensure commitment to board confidentiality. Cannot disclose ANY closed session information.
- Find additional ways to communicate directly with business and community leaders on needs they would like the district to address.
- The board could do a better job in boasting about the accomplishments of the district and the services provided by our colleges to the community. Although communication amongst board members is good, such could improve by engaging the board in activities with each other outside of the formal board meeting structure such as retreats which explores the board's fusion in a more detailed manner.
- Strategic planning: This does not happen outside of the Board meetings. As stated in the chancellor's evaluation, a decision to hold off-site planning meeting to develop future goals, vision and strategy is much needed and should be done. Community Relations: Board wants, and a plan is being developed, for stronger media relations program to tout accomplishments. Confidentiality: Board has had several conversations (and will continue to have) concerning confidentiality. It is an issue that we must work on.
- More training

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Office of the Chancellor

To:	Board of Trustees	Date: November 12, 2013
Re:	Board of Trustees Express Interest in Board Officer Positions	
Action:	Information	

BACKGROUND

At the July 26, 2010, board meeting the board approved changes to BP 2210 –Officers to include the following:

At the board meeting immediately prior to the annual organizational meeting, the Board President shall solicit expressions of interest from members of the Board, or any newly elected members of the Board, regarding service as President, Vice President, or Clerk of the Board, as well as any committee assignments.

At the July 26, 2010, board meeting the board approved changes to BP 2305 – Annual Organizational Meeting to include the following:

At the annual organizational meeting, the Board President shall solicit expressions of interest from members of the Board, or any newly elected members of the Board, regarding service as President, Vice President or Clerk of the Board, as well as any committee assignments.

ANALYSIS

Board members will have two opportunities (at the November meeting and at the December meeting) to express interest regarding service as president, vice president, and clerk for 2013-2014.

RECOMMENDATION

The board president shall solicit expressions of interest from board members regarding service as president, vice president, and clerk for 2013-2014.

Fiscal Impact: None	Board Date: November 12, 2013
Prepared by: Anita Lucarelli, Executive Assistant to the Board of Trustees	
Submitted by: Raúl Rodríguez, Ph.D., Chancellor	
Recommended by: Raúl Rodríguez, Ph.D., Chancellor	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Office of the Chancellor

To:	Board of Trustees	Date: November 12, 2013
Re:	Discussion of Community and Student Workforce Project Agreement Negotiations with Los Angeles-Orange County Building and Construction Trades Council/Craft Unions/Carpenters Union	
Action:	Request for Action	

BACKGROUND

After the successful passage of Measure Q for the Santa Ana School Facilities Improvement District in November of 2012, the District sought to move the planned Measure Q renovation, modernization, and construction projects forward in the most expeditious and effective manner. At its meeting of April 1, 2013 the Board authorized the Chancellor to negotiate a Project Labor Agreement (PLA) with the Los Angeles/Orange County Building and Construction Trades Council on behalf of the District. During discussion at the meeting, the agreement was renamed the Community and Student Workforce Project Agreement (CSWPA) and the Carpenters Union was added as a party to the negotiations.

The purpose of the CSWPA is to coordinate and standardize the various contracts and agreements, covering terms and conditions and other items, with the labor and trade unions involved in Measure Q projects. The benefits to the District are to: create job stability by providing a sufficient supply of skilled craft persons; promote the timely completion of projects by guaranteeing no strikes, no lockouts, and no work slowdowns or stoppages; and, ensure project cooperation and harmony by instituting binding and cost effective dispute resolution procedures. The community will benefit from the CSWPA because it provides primary preference to both local workers who live within the District boundaries and secondary preference to those who live outside the District boundaries, but within Orange County. It also creates opportunities for local small businesses to participate in Measure Q projects.

A number of bargaining sessions have been held with the representative of the Los Angeles/Orange County Building and Construction Trades Council. Other sessions will be scheduled. So far, there has been no agreement on the terms of the CSWPA.

ANALYSIS

Earlier in fall of 2013, information was presented to the Chancellor by one of the trustees concerning a challenge brought against a public agency in northern California concerning the discussion of PLA negotiations in closed session. It is a common practice for K-12 districts, community college districts, municipal governments, special utility districts, and other public agencies to discuss PLA negotiations in closed session.

Some recent examples of districts that have discussed PLA negotiations in closed session, include, Southwestern Community College District, Riverside Community College District, San Mateo Community College District, Contra Costa Community College District, Santa Ana Unified School District, Pasadena Unified School District, San Bernardino Unified School District, and San Diego Unified School District, among others. Although almost every public agency that has negotiated a PLA in California has discussed the negotiations in closed session, there has been no definitive case law to determine if it is legal to hold such discussions under the Brown Act. The Chancellor sought a legal opinion on this subject. As a result, at its October 14, 2013 meeting, the Board had a discussion about that legal opinion and gave the Chancellor direction to do two things. The first was to seek an advisory opinion on the Brown Act issue from the State Attorney General. The second was to suspend any discussion of the whole board in regard to the CSWPA negotiations in closed session.

The Chancellor, who is the chief negotiator for the District, will confer with the Board President if there are matters to discuss related to the negotiations. When an agreement is reached on a CSWPA, then that agreement will be presented to the Board for review and approval in open session.

RECOMMENDATION

It is recommended that the Board formally agree to refrain from any discussion of negotiations on the Community and Student Workforce Project Agreement in closed session unless or until more conclusive information is provided to clarify the legality of such discussions in closed session per the Brown Act.

Fiscal Impact:	N/A	Board Date:	November 12, 2013
Prepared by:	Debra Gerard, Executive Assistant to the Chancellor		
Submitted by:	Raúl Rodríguez, Ph.D., Chancellor		
Recommended by:	Raúl Rodríguez, Ph.D., Chancellor		